

RESOLUTION 06-10

**A RESOLUTION OF THE CITY COUNCIL ADOPTING THE BUDGET
FOR THE CITY OF NORMANDY FOR THE FISCAL YEAR OF
OCTOBER 1, 2006 THROUGH SEPTEMBER 30, 2007**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORMANDY, MISSOURI, AS FOLLOWS:

Section One.

The City Council hereby adopts the attached Exhibit A as the official Operating Budget for the City of Normandy for the Fiscal Year beginning October 1, 2006 and ending September 30, 2007. Said Exhibit A is incorporated as a part of this Resolution as if fully set out herein.

Section Two.

The following amounts are hereby appropriated in summary form as appropriations in the General Fund for the operating departments of the City of Normandy for the Fiscal Year of October 1 through September 30.

Administration	\$228,750
City Hall	\$142,020
Protective Inspection	\$14,081
Legal	\$68,087
Police	\$1,314,650
Streets	\$356,975
Parks	\$15,044
TOTAL	\$2,139,607

Section Three.

The following amounts are hereby appropriated in summary form as appropriations in the Capital Improvement Fund of the City of Normandy for the Fiscal Year of October 1 through September 30.

Capital Equipment-Police	\$32,636
Capital-Streets	\$30,000
Capital-Administration	\$18,000
TOTAL	\$80,636

Section Four.

The following amounts are hereby appropriated in summary form as appropriations in the Sewer Lateral Fund of the City of Normandy for the Fiscal Year of October 1 through September 30.

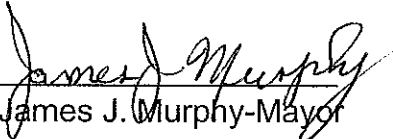
Sewer Lateral	\$33,200
TOTAL	\$33,200

Section Five.

The following amounts are hereby appropriated in summary form as appropriations in the Sanitation Fund of the City of Normandy for the Fiscal Year of October 1 through September 30.

Sanitation Operating	\$180,638
TOTAL	\$180,638

PASSED AND APPROVED BY THE CITY COUNCIL THIS 26th DAY OF SEPTEMBER, 2006.


James J. Murphy-Mayor

Attest:


Pam Rogers, City Clerk

Official Seal

FY 2006-2007
ANNUAL BUDGET

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CITY OFFICIALS

James J. Murphy, Mayor

CITY COUNCIL

Lee Beel, Ward 1

Don Merz, Ward 1

George Vogt, Ward 2

Tony Evans, Ward 2

Patrick Green, Ward 3

Bridget Quinlisk-Dailey, Ward 3

Bob Reid, Ward 4

John Ebert, Ward 4

CITY STAFF

Brent Bury, City Administrator

Pam Rogers, City Clerk

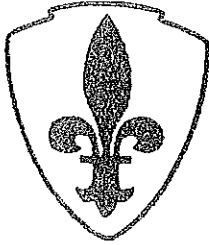
Kevin O'Keefe, City Attorney

Doug Lebert, Chief of Police

Rodney Jarrett, Director of Public Works

Kay Kulage, Finance Director

Ann Frank, Treasurer



CITY OF NORMANDY

7700 NATURAL BRIDGE ROAD
NORMANDY, MISSOURI 63121

(314) 385-3300
FAX: (314) 385-1054

September 26, 2006

Mayor James Murphy and City Council Members
City of Normandy
7700 Natural Bridge Road
Normandy, Missouri 63121

Dear Mayor Murphy and City Council Members:

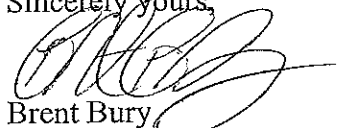
Attached is the Fiscal Year 2006-2007 Annual Budget document, which has been prepared at the direction of the City Council and in accordance with applicable statutes and ordinances. This document is the result of numerous hours of hard work by the City's Financial Department, City Council, and Department Heads and it represents the City's financial plan for the 2006-2007 Fiscal Year. I would like to begin by thanking the Finance staff, Department Heads, and City Council for all of the hard work that you put forth in this process. Throughout the process everyone stuck together and worked very well as a team to prepare a realistic budget. I would like to highlight several key points about the budget that need to be identified.

- Sale of Assets was reduced to \$0.00 under the revenue portion of the budget due to the sale of 6114 Bermuda Road.
- Property taxes decreased from FY 05/06 by approximately \$6,600.
- Salary increases are budgeted at 3% for all City employees.
- One Police Officer and one Street Department Laborer position have been eliminated through attrition.
- Health insurance has been budgeted with a 25% increase. However, City staff will be going through a strategic planning process to determine if this increase can be minimized through changes to our plan.
- The purchase of laptop computers for the City Council, City Clerk, and City Administrator has been included in the Capital Improvement Fund.
- Lease payments for four squad cars have been included in the Capital Improvement fund.
- The Protective Inspection position has been reduced to 20 hours per week saving approximately \$35,000.
- Fuel costs for city vehicles have been budgeted at \$3.50 per gallon.
- Funds will be transferred from the Parks and Stormwater Fund to cover operational expenses in the Parks Department budget.

After working through several hours of reducing the General Fund operating budgets, the staff and City Council were able to come to approximately a \$26,400 deficit in the General Fund. This deficit will be balanced through one of two ways at the end of the fiscal year. Either the remaining deficit on September 30, 2007 will be taken from the City's overall General Fund fund balance or it may be transferred from the Sanitation Fund year-ending cash balance. The actual figure that will come from the General Fund balance and/or the Sanitation Fund cash balance will be dependent on the actual deficit at September 30, 2007. If a transfer is required from the Sanitation Fund this will be done only after action by the City Council. During this budget planning process, the Department Heads worked to trim approximately \$132,000 of expenditures from the budget compared to Fiscal Year 2005/2006.

Presented is the 2006/2007 Annual Budget to the Mayor and City Council for approval.

Sincerely yours,



Brent Bury
City Administrator

BUDGET SUMMARY FY 2006-07

ACCOUNT:	GENERAL FUND	SANITATION COLLECTION FUND	CAPITAL IMPROVEMENT FUND	SEWER LATERAL FUND	PARKS & STORM WATER FUND	TOTAL
REVENUES						
Taxes/Fees	\$1,061,228	\$217,000	\$80,000	\$33,000	\$80,000	
Licenses & Permits	\$50,957					
Utility Taxes	\$648,125					
Municipal Court	\$159,118					
Other	\$193,749	\$2,000	\$500	\$200	\$500	
TOTAL	\$2,113,177	\$219,000	\$80,500	\$33,200	\$80,500	\$2,526,377
EXPENDITURES						
Administration	\$228,750					
City Hall	\$142,020					
Protective Inspection	\$14,081					
Police	\$1,314,650					
Legal	\$68,087					
Streets	\$356,975					
Parks	\$15,044					
TOTAL	\$2,139,607	\$180,638	\$80,786	\$33,200	\$22,314	\$2,456,546
NET INCOME/(LOSS)	(\$26,430)	\$38,362	(\$286)	\$0	\$58,186	\$69,831
PROJECTED FUND BALANCE 9/30/06:						
General Fund		\$562,504				
Cap. Imp. Fund		\$64,418				
Sew Lateral Fund		\$46,818				
Sanitation Collection Fund		\$123,232				
Parks & Storm Water Fund		\$22,904				
PROJECTED FUND BALANCE 9/30/07						
General Fund		\$536,074				
Cap. Imp. Fund		\$64,132				
Sewer Lateral Fund		\$46,818				
Sanitation Collection Fund		\$161,594				
Parks & Storm Water Fund		\$81,090				

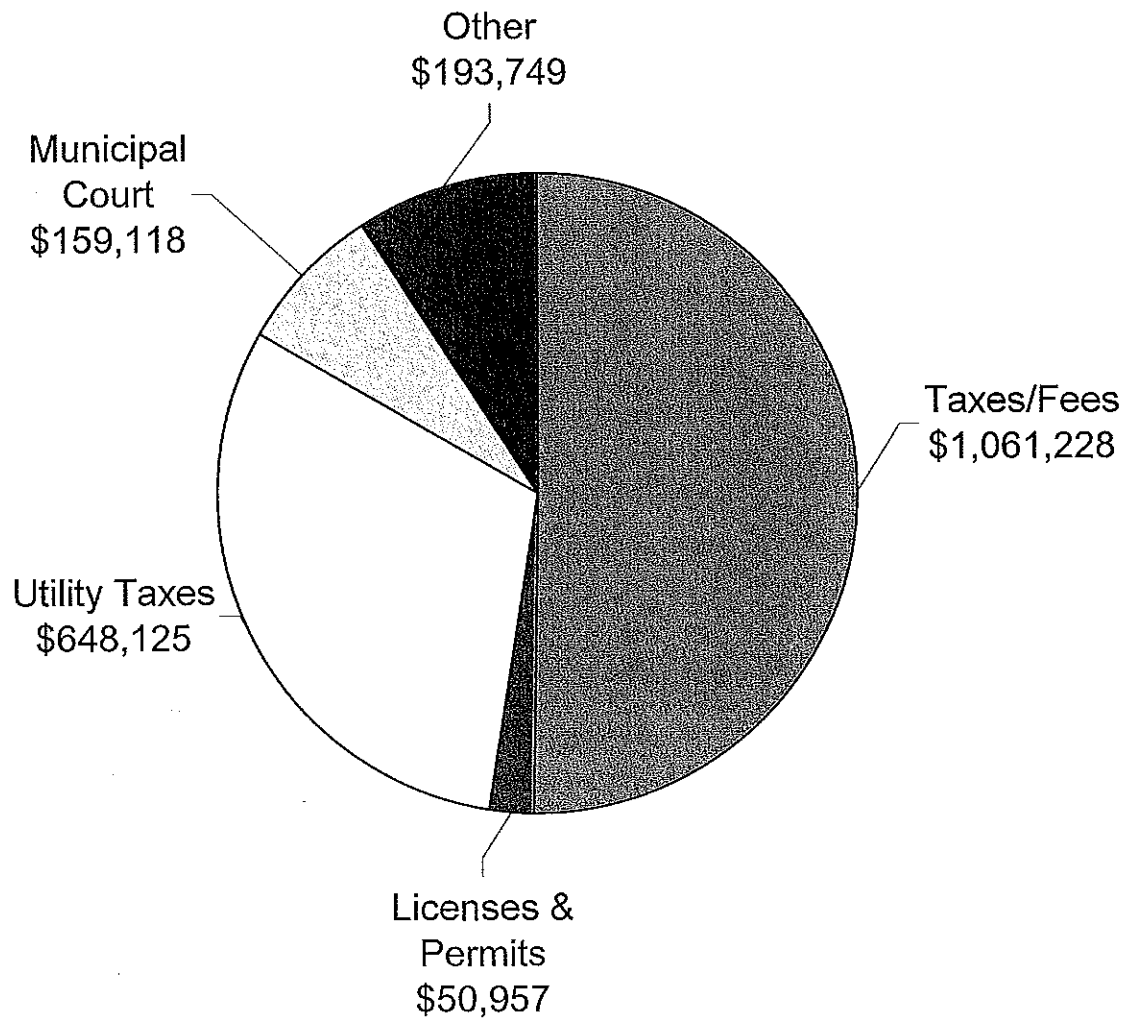
GENERAL FUND HISTORY & PROJECTED REVENUES

	PROJECTED					PROPOSED
	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
TAXES:						
Real Estate Tax	\$76,147	\$87,044	\$82,573	\$84,639	\$85,767	\$79,134
Personal Property Tax	\$22,134	\$21,830	\$21,032	\$20,616	\$21,930	\$22,912
Road & Bridge Refund	\$26,424	\$35,276	\$23,765	\$25,458	\$26,099	\$26,099
Cigarette Tax	\$38,196	\$38,196	\$38,197	\$38,197	\$38,961	\$38,200
Motor Vehicle Tax	\$207,713	\$207,807	\$213,828	\$214,457	\$219,233	\$219,233
Local Option Sales Tax	\$630,131	\$611,687	\$639,325	\$667,528	\$675,650	\$675,650
<i>SUBTOTAL</i>	\$1,000,745	\$1,001,840	\$1,018,720	\$1,050,895	\$1,067,640	\$1,061,228
LICENCES & PERMITS:						
Business Licenses	\$27,299	\$27,647	\$24,392	\$25,715	\$26,230	\$25,000
Liquor Licenses	\$3,791	\$2,875	\$3,468	\$3,320	\$2,917	\$4,400
Other Licenses	\$839	\$938	\$901	\$662	\$107	\$107
Building Permits	\$1,493	\$5,293	\$1,531	\$1,065	\$1,438	\$1,450
Occupancy Permits	\$17,276	\$14,996	\$20,358	\$17,525	\$17,081	\$17,000
Park Permit Fees	\$635	\$640	\$765	\$755	\$808	\$2,000
Other Permits	\$1,012	\$990	\$1,376	\$725	\$819	\$1,000
<i>SUBTOTAL</i>	\$52,345	\$53,379	\$52,791	\$49,767	\$49,400	\$50,957
UTILITY TAXES:						
Utilities Gross Rcpts. Tax	\$0	\$0	\$0	\$0		
Electric Utility	\$260,178	\$249,226	\$255,590	\$257,969	\$266,011	\$266,000
Phone Utility	\$102,647	\$100,585	\$92,880	\$72,150	\$94,650	\$123,000
Gas Utility	\$127,848	\$154,017	\$164,627	\$180,094	\$173,079	\$190,000
Cable Utility	\$32,379	\$16,874	\$30,229	\$23,717	\$26,781	\$26,800
Water Utility	\$44,637	\$34,175	\$56,382	\$46,154	\$42,325	\$42,325
<i>SUBTOTAL</i>	\$567,689	\$554,877	\$599,708	\$580,084	\$602,846	\$648,125
MUNICIPAL COURT:						
Grant Income	\$0	\$9,337	\$51,135	\$43,505	\$30,000	\$26,000
Court Fines	\$123,157	\$123,479	\$91,745	\$109,834	\$114,625	\$114,625
Crime Victims Comp.	\$736	\$604	\$473	\$436	\$411	\$400
Police Training	\$3,948	\$765	\$896	\$2,930	\$4,093	\$4,093
Bond Forfeiture	\$9,934	\$11,258	\$8,679	\$15,742	\$8,308	\$14,000
Court Costs	\$0	\$0	\$0	\$0		
Court Battered Persons	\$0	\$0	\$0	\$0		
<i>SUBTOTAL</i>						\$159,118

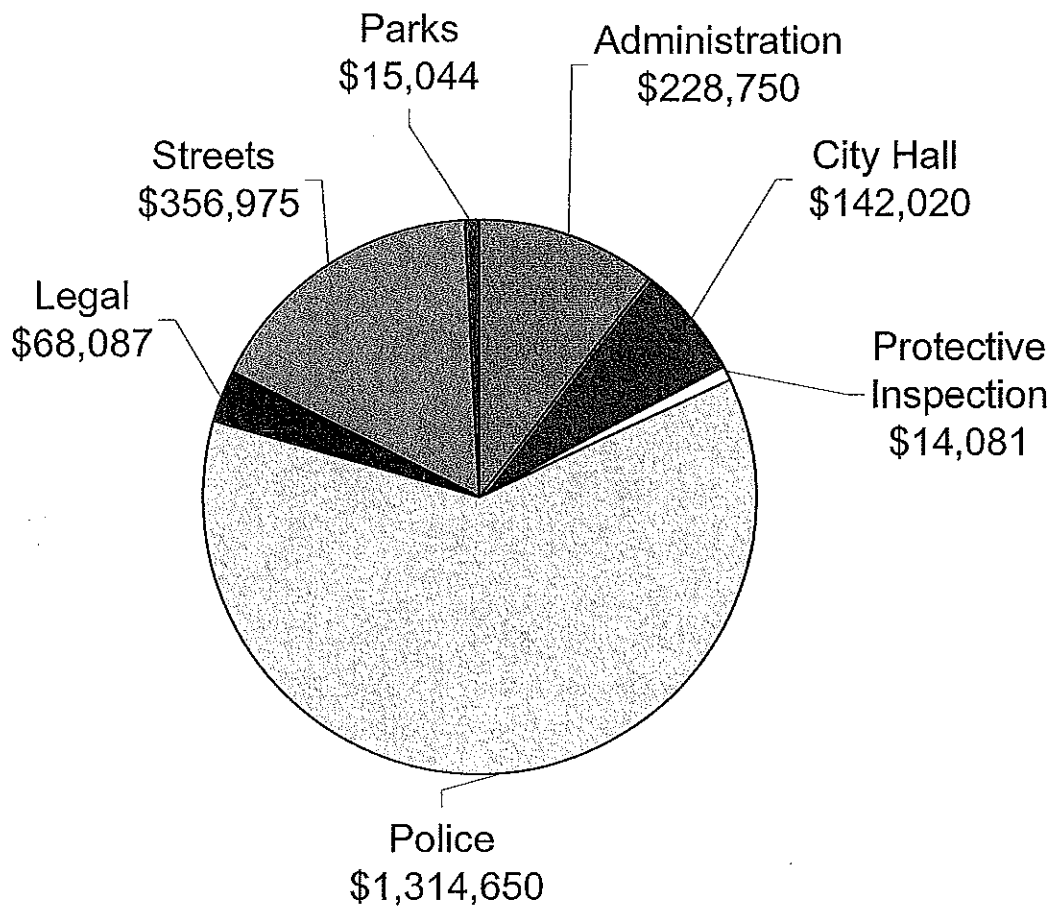
GENERAL FUND HISTORY & PROJECTED REVENUES

	2001-02	2002-03	2003-04	2004-05	PROJECTED 2005-06	PROPOSED 2006-07
OTHER REVENUE:						
Sanitation Service Fees	\$0	\$0	\$0	\$0		
Contractual Services Inc.	\$45,252	\$50,730	\$52,451	\$50,330	\$51,699	\$51,699
Miscellaneous Income	\$31,800	\$3,866	\$0	\$0		
Misc.Income Police	\$0	\$0	\$1,833	\$3,224	\$10,000	\$10,000
Misc.Income Office	\$0	\$0	\$2,976	\$346	\$50,000	\$50,000
Misc.Income PW	\$0	\$0	\$2,130	\$1,287	\$100	\$1,700
Misc.Income Court	\$0	\$0	\$55	\$508	\$100	\$100
Misc. Vacant Homes	\$0	\$0	\$0	\$200	\$0	\$200
Interest Inc./Checking	\$6,024	\$11,056	\$5,302	\$8,162	\$1,097	\$5,000
Interest Inc./CD&CP	\$22,498	\$1,658	\$4,201	\$1,543	\$7,051	\$2,000
Rental Income	\$16,606	\$33,600	\$33,600	\$37,482	\$33,600	\$47,950
Sale of Assets	\$6,540	\$8,050	\$0	\$2,561	\$150,000	
SewLatAdmin Reimbur	\$0	\$0	\$10,000	\$0	\$3,500	\$10,000
Park Storm Water Reimbur	\$0	\$0	\$0	\$0	\$85,000	\$15,100
Sanitation Fund Reimbur	\$0	\$0	\$0	\$0	\$50,000	\$0
<i>SUBTOTAL</i>	\$128,720	\$108,960	\$112,548	\$105,643	\$442,147	\$193,749
GRAND TOTAL	\$1,749,499	\$1,719,056	\$1,783,767	\$1,786,389	\$2,162,033	\$2,113,177

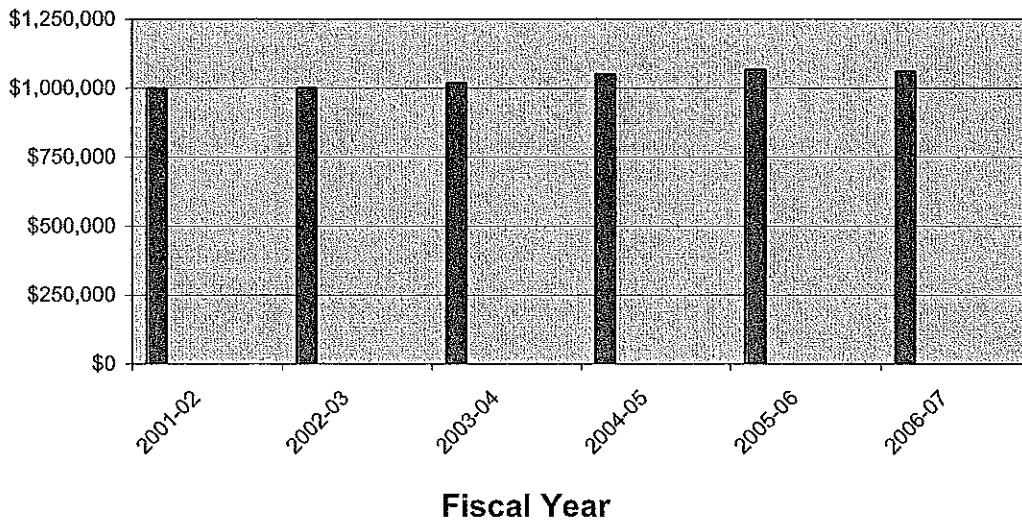
General Fund Revenues 06-07



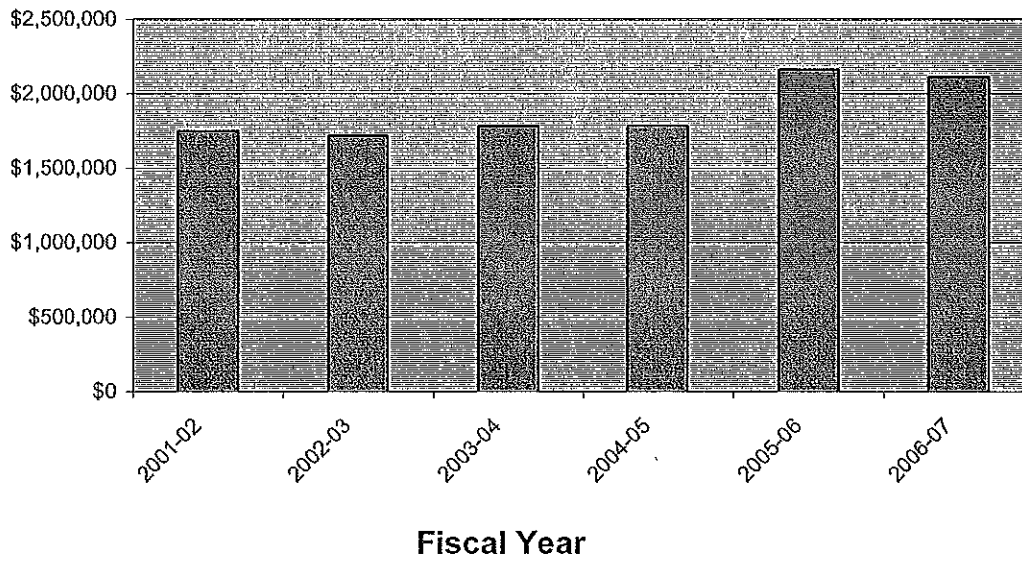
General Fund Expenditures 06-07



Revenue History - Taxes



General Fund Revenue History



ADMINISTRATION
DEPARTMENT

DEPARTMENT: ADMINISTRATION
 FUND: GENERAL
 ACCOUNT: 100100

PROGRAM DESCRIPTION:

The head of the Administration department is the City Administrator, who is the Chief Administrative Officer of the City and is appointed by and serves at the pleasure of the Mayor and City Council. The City Administrator is the Chief Budget Officer, Personnel Coordinator, and Administrator of Council policy. The City Administrator is responsible for providing the Mayor and City Council with information; for directing City departments, programs, and projects; and for providing effective leadership and direction for coordinating the City's operations.

OBJECTIVES:

1. To coordinate and supervise all financial functions of the City.
2. To prepare and submit for Council approval the annual budget and annual audit.
3. To keep the Mayor and City Council informed of municipal matters.
4. To recruit personnel, process appointments, and propose updates and changes to the City's personnel code.
5. To oversee the City's unemployment, worker's compensation, retirement and insurance programs.
6. To coordinate and supervise all functions of the administrative staff of the City of Normandy.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL	31,758	202,765	213,155	214,275	216,296
SUPPLIES, SERVICES, MISC.	16,799	18,324	13,089	13,030	12,454
CAPITAL	0	0	0	0	0
GRAND TOTAL	\$48,557	\$221,089	\$226,244	\$227,305	\$228,750

STAFFING

MAYOR	1	1	1	1	1
CITY COUNCIL	8	8	8	8	8
CITY ADMINISTRATOR	1	1	1	1	1
CITY CLERK	1	1	1	1	1
FINANCE DIRECTOR	1	1	1	1	1
TREASURER	1	1	1	1	1
TOTAL DEPT. STAFF	13	13	13	13	13

DEPARTMENT:

ADMINISTRATION

GENERAL FUND ACCOUNT #:

100100-

ACCOUNT#	ACCOUNT-TITLE	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGET 2006-07
501	Wages	0	165,578	168,000	172,940	175,929
502	FICA Expense	11,465	11,966	12,345	12,895	13,149
503	Health	17,066	21,838	28,000	23,381	22,095
504	Pension Contribution	2,659	2,473	3,910	4,126	4,420
505	Worker's Compensation	568	910	900	932	702
506	Unemployment Insurance Claims	0	0	0	0	0
PERSONNEL SUBTOTAL		\$31,758	\$202,765	\$213,155	\$214,274	\$216,296
510	Dues & Subscriptions	4,761	5,336	5,129	4,175	4,429
511	Training	569	1,914	310	80	130
515	Travel & Expense Allowances	11,234	10,827	7,350	8,475	7,595
560	Miscellaneous Expense	235	247	300	300	300
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$16,799	\$18,324	\$13,089	\$13,030	\$12,454
590	Capital Equipment	0	0	0	0	0
CAPITAL SUBTOTAL		\$0	\$0	\$0	\$0	\$0
DEPARTMENT TOTAL		\$48,557	\$221,089	\$226,244	\$227,304	\$228,750

BUDGET WORK PAPER		
DEPARTMENT	ADMINISTRATIVE	
FUND:	GENERAL	
LINE ITEM		ESTIM.
REFERENCE	JUSTIFICATION FOR LINE ITEM	COST
510	Dues & Subscriptions-Funding for professional organizations & periodicals	
		\$520
	ICMA-International City Manager's Association	\$75
	MCMA-Missouri City Manager's Association	\$50
	SLACMA-St. Louis Area City Manager's Association	\$125
	IIMC-International Institute for Municipal Clerk's	\$75
	IIMC -- MMC-2nd level	\$0
	MOCCFOA -- MRCC -Sustaining Level	\$40
	MOCCFOA-MO City Clerk's & Finance Officer's Association	\$25
	MOCCFOA-MO City Clerk's & Fin. Officer's Assoc. (Eastern Division)	\$40
	GFOA-Government Finance Officer's Association	\$50
	MSC-Mayor's of Small Cities	\$750
	MML-Missouri Municipal League	\$1,930
	SLCML-St. Louis County Municipal League	
	MCPP-Mid-County Partners for Progress	\$384
	NCI-North County Incorporated	\$275
	North County Chamber of Commerce	\$90
	St. Louis Business Journal-Weekly periodical used by City Adm.	
	SUBTOTAL	\$4,429
511	Training-Funding for local seminars & training sessions	\$130
	Pam -- CCFOA Lunches \$16 x 5	
	SUBTOTAL	\$130
515	Travel & Expense Allowance-Expenses incurred for Professional Conferences and Monthly Travel Allowance for City Administrator (\$250 per month) and Finance Director (\$50 per month)	\$3,600
	IIMC Annual Conference -- City Clerk (includes conf. registration & airfare-- NO HOTEL COSTS)	\$0
	MO Muni. League Conf.-Elected Officials, City Adm. & Clerk	\$2,000
	Missouri City Manager's Winter Workshop-Columbia	\$150
	MO Muni. League Legislative Conf.-Elected Officials & City Adm.	\$400
	Missouri City Clerk's Association Spring Conference-Columbia	\$600
	Missouri City Manager's Spring Conference-Lake Ozark	\$600
	MO Muni. League Newly Elected Officials Conf.-Jeff. City	\$125
	Regional Clerks Conference	\$120
	SUBTOTAL	\$7,595
	TOTAL	\$12,154

BUDGET WORK PAPER		
DEPARTMENT	ADMINISTRATIVE	
FUND:	GENERAL	
LINE ITEM		ESTIM.
REFERENCE	JUSTIFICATION FOR LINE ITEM	COST
	TOTAL	\$12,154
560	Miscellaneous Expense-Unforeseen expenses and employee relations	\$300
	X-Mas bonus (\$50 per employee, 3 employees).	
	Unforeseen expenses that occur throughout the year.	
	TOTAL	\$12,454

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2006-07
DEPARTMENT: ADMINISTRATION
FUND: GENERAL
ACC'T. GROUP: 10010050-

Employee	Title	Total Salary	Salary with Merit Increase	Section 125	Sec.125 Elective	Social Security	Health Insurance	Life STD<D	LAGERS Pension	Workers Comp.	Total
Aurphy, James	Mayor	10,800	10,800	0	0	826	0	0	0	54	\$11,680
Merz, Donald	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Seel, Lee	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Evans, Tony	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Wgt, George	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Green, Patrick	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Quinlisk-Dailey, Bridget	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Ebert, John	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Reid, Bob	Councilperson	3,000	3,000	0	0	230	0	0	0	15	\$3,245
Bury, Brent	City Administrator	64,000	65,920	-882	0	4,975	6,771	573	2,109	328	\$80,677
Rogers, Pam	City Clerk	38,760	39,923	0	-1,312	2,954	3,932	371	1,278	199	\$48,656
Kulage, Kay	Finance Director	31,346	32,286	-1,904	-3,000	2,324	10,137	312	1,033	161	\$46,253
Frank, Ann	Treasurer	3,000	3,000	0	0	230	0	0	0	0	\$3,230
TOTALS BY COLUMN:		\$171,906	\$175,929	(\$2,787)	(\$4,312)	\$13,149	\$20,839	\$1,256	\$4,420	\$702	\$216,296

CITY HALL

DEPARTMENT: CITY HALL
 FUND: GENERAL
 ACCOUNT: 100200-

PROGRAM DESCRIPTION:

The Nonallocated-City Hall department includes expenditures that are primarily for the day to day operation of City Hall. All of the costs associated with having professional services such as accounting, the annual audit, engineering, and computer information services are expended from this department. Other expenses associated with this department include costs in maintaining the building, liability insurance, equipment rental and maintenance, postage, printing, duplicating, election expenses, public relations, and Cable T.V. regulation

OBJECTIVES:

1. Provide professional services to the city on a contractual basis to assure it is being run properly.
2. Operate City Hall in a safe and efficient manner to benefit citizens and employees alike.
3. To conduct the duties associated with keeping residents informed and granting them the right to vote.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGET 2006-07
PERSONNEL	10,223	5,836	26	0	0
SUPPLIES, SERVICES, MISC.	140,933	136,297	143,946	143,470	142,020
CAPITAL	0	0	850	0	0
GRAND TOTAL	\$151,156	\$142,133	\$144,822	\$143,470	\$142,020

STAFFING

PART-TIME CLERK	0.5	0.5	0.5	0	0
PART-TIME MAINTENANCE	0	0	0	0	0
TOTAL DEPT. STAFF	0.5	0.5	0.5	0	0

DEPARTMENT:

CITY HALL

GENERAL FUND ACCOUNT #:

100200-

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
1101	Wages	9,458	5,440	0	0	0
1102	FICA Expense	724	391	26	0	0
1105	Worker's Compensation	41	5	0	0	0
1106	Unemployment Comp	0	0	0	0	0
PERSONNEL SUBTOTAL		10,223	5,836	26	0	0
1113	Professional Services	20,371	19,180	21,746	21,250	21,450
1120	Uniforms	0	0	1,024	1,000	1,000
1135	Telephone & Utilities	23,281	20,744	22,731	22,100	22,100
1140	Legal Advertising Expenses	3,348	4,093	4,206	4,000	2,000
1141	Office Supplies	5,458	6,356	4,924	5,500	5,000
1142	Printing & Duplicating	3,662	297	2,801	1,000	3,500
1144	Postage	2,865	3,723	2,984	3,000	3,000
1145	Election Expense	1,434	958	3,531	2,000	1,500
1147	Housekeeping Supplies	618	893	779	900	900
1149	Liability Insurance	59,069	58,191	57,894	60,000	60,000
1159	Public Relations	2,090	1,924	2,786	2,250	2,250
1160	Miscellaneous Expense	675	963	640	1,000	1,000
1180	Equipment Maintenance	0	850	0	100	100
1182	Equipment & Land Rental	6,211	6,606	7,302	7,800	7,850
1183	Building & Grounds Maintenance	11,851	11,519	10,546	11,570	10,370
1190	Equipment	0	0	55	0	0
SUPPLIES, SERVICES, MISC., SUBTOTAL		140,933	136,297	143,946	143,470	142,020
1190	Capital Equipment	0	0	850	0	0
DEPARTMENT TOTAL		151,156	142,133	144,822	143,470	142,020

BUDGET WORK PAPER		
DEPARTMENT	CITY HALL	
FUND:	GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
1113	Professional Services-Services that require specific technical expertise. <i>Annual Audit</i> conducted by Hochschild, Bloom & Company(03-6900, 04-7200). <i>Financial advice</i> and technical assistance provided by Hochschild, Bloom. <i>Payroll</i> charges from ADP (\$129 avg. per pay period) <i>REJIS</i> - Information Technology Support Service Basic Internet Access for Dept. Heads & Detectives (\$19.95 per month) Electronic mailboxes for approximately 20 employees (\$1.75 per month) <i>Commerce Bank</i> (fees for accepting credit & debit cards \$420) & <i>Telecheck</i> (fees for guaranteeing checks \$1560) <i>Tasc</i> - Annual administration fee \$4.50 per employee(15) per month (12) <i>Schaeffer Software</i> -- maintenance on <i>Payroll program</i> , etc.	7,500 1,500 3,200 4,000 720 420 2,300 810 1,000
	SUBTOTAL	\$21,450
1121	Uniforms - Kay, Pam & Lori (\$250-\$300 each for Polos and Pants)	\$1,000
1135	Telephone & Utilities-Telephone, Electric, Water, Gas and Sewer for operational purposes <i>Southwestern Bell/IONEX</i> City Hall, Public Works \$352 mthly.avg. <i>AmerenUE</i> : for City Hall, PW, Hoelzel Park, Kirkland light on Flag; monthly avg. \$970 <i>Missouri American Water</i> : for City Hall, Public Works and Hoelzel Park, monthly avg. \$60 <i>Laclede Gas</i> : for Public Works Building, montly average of \$350 <i>Metropolitan Sewer District</i> : for City Hall and Hoelzel Park, PW on Septic; monthly avg. \$20 <i>Ideacom</i> : Annual telephone system maintenance contract \$1,200	6,000 10,000 1,100 3,000 800 1,200
	SUBTOTAL	\$22,100
1140	Legal Advertising Expenses-Advertising in local newspapers for Public Hearings, Requests for Bids, Job Openings; average of \$350 per month for ALL DEPARTMENTS	\$2,000
1141	Office Supplies-Provide Office supplies for ALL DEPARTMENTS such as pens, pencils, paper, business cards, envelopes, file folders, paperclips, notepads, disks, etc. avg. of \$450 per month	\$5,000
1142	Printing & Duplicating-Covers the cost of codification (\$3,000), printing of budget, printing of business cards and various other city documents, etc... (no codification this year)	\$3,500
1144	Postage-Provides postage for all City mailings such as meter replenishment, bulk mailing fee, sanitation billing, package mailing, newsletter, (monthly average \$250)	\$3,000
1145	Election Expense-Covers expense for elections to be held in April, June, August, and November (approximately \$1,200 per election).	\$1,500
1147	Housekeeping Supplies-Provides supplies for the cleaning of City Hall such toilet paper, paper towels, floor wax, hand soap, window cleaner, mop heads, brooms, trash bags, (average of \$66.50 per month) etc...	\$900
1149	Liability Insurance-Insurance coverage for all city operations including Public Official Liability, General Liability, Police Liability, Auto Insurance, Property Coverage, Notary and Surety Bonds, Hartford Multiflex Property Coverage City Hall Commercial Crime Coverage.	\$60,000
1159	Public Relations-Funding for newsletter (\$450 qtr.)& special events. City Picnic, Natl. Night Out, Hall Open House, Flowers for Funerals, Plaques, Pictures, Council Shirts, X-Mas Bonus.	\$2,250
1160	Miscellaneous Expense-Coffee, Newspaper, & other unforeseen expenses.	\$1,000
1180	Equipment Maintenance-Covers miscl. office equipment repairs (ie.typewriter).	\$100
1182	Equipment & Land Rental-Covers rental and maintenance fees for the <i>Hasler Postage meter</i> (\$80 per quarter), and <i>IKON Copier</i> (\$512 per month) <i>POS Equipment</i> (\$65 per mo.) <i>EBE</i> (reader/printer -- \$541 per year)	\$7,850
1183	Building & Grounds Maintenance-Covers expense for Janitorial service to clean City Hall Monday-Friday (\$700 per month). Heating & Air Conditioning Maintenance. Orkin Pest Control services (\$55 per month)	7,200 2,500 670
	SUBTOTAL	\$10,370
	TOTAL	\$142,020

PROTECTIVE INSPECTION

DEPARTMENT:	PROTECTIVE INSPECTION
FUND:	GENERAL
ACCOUNT:	100300

PROGRAM DESCRIPTION:

The Protective Inspection Department is responsible for building code compliance for all new construction, renovation, property inspections and property maintenance code inspections for all properties in the City.

OBJECTIVES:

1. To ensure all building construction and renovation is done in compliance with City codes.
2. To ensure the retention of property values through effective and fair code enforcement.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGET 2006-07
PERSONNEL	9,350	10,201	10,050	\$11,165	11,141
SUPPLIES, SERVICES, MISC.	300	927	1,000	\$2,940	2,940
CAPITAL	0	0	0	\$0	0
GRAND TOTAL	\$9,650	\$11,128	\$11,050	\$14,105	\$14,081

STAFFING

PART TIME INSPECTOR	1	1	1	1	0.5
TOTAL DEPT. STAFF	1	1	1	1	0.5

DEPARTMENT:

PROTECTIVE INSPECTION

GENERAL FUND ACCOUNT #:

100300-

ACCOUNT	ACCOUNT-TITLE	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
1001	Wages	8,618	9,193	9,000	\$10,000	10,000
1002	FICA Expense	659	703	650	\$765	765
1005	Worker's Compensation	73	305	400	\$400	376
PERSONNELSUBTOTAL		\$9,350	\$10,201	\$10,050	\$11,165	\$11,141
1010	Dues & Subscriptions	250	250	100	\$290	290
1011	Training	0	0	100	\$300	300
35	Telephone & Utilities	0	0	0	\$1,000	1000
1041	Supplies & Equipment	0	0	0	\$500	500
1059	Nuisance Abatement	0	627	700	\$750	750
1060	Miscellaneous Expense	50	50	100	\$100	100
SUPPLIES, SERVICES, MISC.		\$300	\$927	\$1,000	\$2,940	\$2,940
1090	Capital Equipment	0	0	0		0
DEPARTMENT TOTAL		\$9,650	\$11,128	\$11,050	\$14,105	\$14,081

BUDGET WORK PAPER

DEPARTMENT: FUND:	PROTECTIVE INSPECTION GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
1001	Wages & Benefits	\$11,141
1010	Dues- Membership dues for Building Official and Code Administration for Neil Cantwell (\$120). Subscriptions- AmerenUE List for occupancy permit list cross reference (\$150), maps from County Treasurer (\$20).	\$290
1011	Training- Local seminars & workshops offered to Building Official for continuing education.	\$300
1035	Telephone & Utilities- Blackberry with 500 minutes of time	\$1,000
1041	Supplies- digital camera, laser tape measure, ground test, misc. tools	\$500
1059	Nuisance Abatement- Costs associated with boarding up properties, having Public Nuisance Hearings, filing of liens, etc..	\$750
1060	Miscellaneous Expense- Any other unforeseen expense not accounted for at the present time.	\$100
	TOTAL	\$14,081

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2006-07
DEPARTMENT: PROTECTIVE INSPECTION
FUND: GENERAL
ACC'T. GROUP: 10020050-

Employee	Title	Salary	Social Security Insurance Pension			LAGERS Workers Comp		Total
			Health	Insurance	Pension	Comp	Comp	
Cantwell, Neil	Part-Time Inspector	\$10,000	\$765	\$0	\$0	\$461	\$11,226	
TOTALS BY COLUMN:		\$10,000	\$765	\$0	\$0	\$376	\$11,141	

\$461

POLICE
DEPARTMENT

DEPARTMENT: POLICE
 FUND: GENERAL
 ACCOUNT: 100400-
 PROGRAM DESCRIPTION:

The Police Department is responsible for all law enforcement and crime prevention activities within the City of Normandy. In addition to daily patrol activities, the Police Department conducts crime investigations and assists with residential and business crime prevention programs.

OBJECTIVES:

1. To respond to all emergency and non-emergency calls for service.
2. To provide the orderly and safe flow of traffic throughout the City.
3. To reduce and suppress crime through public awareness and prevention.
4. To provide for the detention and care of prisoners.
5. To support projects involving drug and alcohol awareness and child abuse prevention.
6. To improve professional public safety skills.
7. To enforce city ordinances.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL SERVICES	1,112,756	1,223,845	1,223,794	\$1,244,595	1,160,568
SUPPLIES, SERVICES, MISC.	120,508	120,797	160,379	\$121,951	154,082
GRAND TOTAL	\$1,233,264	\$1,344,642	\$1,384,174	\$1,366,546	\$1,314,650
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	1	1	1	1	1
SERGEANTS	4	4	4	4	4
POLICE OFFICERS	16	16	16	16	15
POLICE CLERK	0.5	0.5	0.5	0.5	0.5
CROSSING GUARDS	3	3	3	2	2
TOTAL DEPT. STAFF	25.5	25.5	25.5	24.5	23.5

DEPARTMENT:

POLICE

GENERAL FUND ACCOUNT #:

100400-

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
601	Wages	\$853,722	\$931,745	\$922,141	\$915,454	\$894,948
602	FICA Expense	\$65,545	\$71,067	\$71,790	\$68,277	\$66,478
603	Health Insurance	\$121,400	\$142,180	\$142,900	\$149,629	\$134,524
	Section 125				\$8,526	(\$25,959)
603A	Life, STD, & LTD	\$0	\$0		\$6,720	\$8,200
604	Pension Contribution	\$6,325	\$6,233	\$6,678	\$64,082	\$6,560
605	Worker's Compensation	\$34,866	\$43,541	\$49,009	\$0	\$44,765
606	Unemployment	\$0	\$747	\$4,367	\$5,000	\$0
607	Overtime	\$4,872	\$4,076	\$7,986	\$26,906	\$5,000
608	Holiday Pay	\$26,027	\$24,256	\$18,923	\$1,244,594	\$26,053
	PERSONNEL SUBTOTAL	\$1,112,756	\$1,223,845	\$1,223,794		\$1,160,568
610	Dues & Subscriptions	\$696	\$535	\$891	\$741	\$681
611	Training	\$2,305	\$1,122	\$6,701	\$2,000	\$4,750
613	Professional Services	\$7,153	\$3,283	\$9,781	\$4,300	\$3,800
615	Travel & Expense	\$3,447	\$456	\$590	\$1,000	\$1,000
616	Contracted Services	\$44,202	\$54,550	\$51,357	\$55,510	\$63,640
620	Uniform Equipment	\$12,524	\$7,109	\$9,825	\$6,400	\$5,400
625	Vehicle Expense	\$30,188	\$31,849	\$53,104	\$40,300	\$61,200
635	Telephone & Utilities	\$3,713	\$5,428	\$4,878	\$4,000	\$5,700
641	Supplies & Equipment	\$7,324	\$7,667	\$9,205	\$3,250	\$3,261
659	Public Relations	\$6,521	\$6,690	\$4,433	\$3,150	\$3,150
660	Miscellaneous Expense	\$432	\$968	\$8,367	\$500	\$500
680	Equipment Maintenance	\$2,001	\$1,140	\$1,247	\$800	\$1,000
	SUPPLIES, SERVICES, MISC., SUBTOTAL	\$120,508	\$120,797	\$160,379	\$121,951	\$154,082
	GRAND TOTALS	\$1,233,264	\$1,344,642	\$1,384,174	\$1,366,545	\$1,314,650

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
610	Dues & Subscriptions	\$0
	IACP Dues-Chief Lebert	
	Missouri Police Chief Dues-Chief Lebert	\$200
	Backstopper Dues	\$150
	Major Case Squad Dues (2 officers)	\$100
	Identification Association (IAI) 1 officer	\$10
	St. Louis Area Police Chiefs Assoc. Dues	\$25
	FBINAA Dues-Chief Lebert	\$0
	Law Enforcement Officials Dues--(2 officers)	\$16
	Sam's Club	\$30
	NASRO dues (1 Officer)	\$30
	CACVSA Dues (2 detectives)	\$120
	SUBTOTAL	\$681
611	Training	
	Miscellaneous in-service training, to include Major Case Squad Training, D.A.R.E., CVSA, and community policing seminars, and St. Louis County Police Academy 22 Officers @ \$50 per Officer. This was paid from 423 last year	
	SUBTOTAL	\$4,750
613	Professional Services	
	Pre-hire & incumbent drug, psychological, and physical exams for new hires and periodic incumbents.	\$500
	IPMA tests for new hires	\$300
	Police Vehicle Equipment Installation	\$2,000
	Computer Support (Excluding REJIS)	\$1,000
	SUBTOTAL	\$3,800
615	Travel & Expense	
	Miscellaneous expenses to include professional functions, monies to pay informants, special evidence storage, meals and expenses for Major Case Squad	\$1,000
	SUBTOTAL	\$1,000

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
616	Contracted Services REJIS-Monthly Support for Criminal Justice Network as well as Internet Support and In-Vehicle Laptop Computers	\$13,000
	C.A.R.E./Communications-Computer assisted report system and police support services, along with dispatching services. Amount is based on reports written.	\$48,000
	Emergency Phone on city hall	\$1,000
	Haines Directory	\$820
	Leads on Line Computer Subscription	\$820
	SUBTOTAL	\$63,640
	Uniform Equipment Uniforms/Equipment for two new hires @ \$1,000/officer	\$1,000
620	Uniform/Equipment Maintenance for 22 officers @ \$200 per officer	\$4,400
	SUBTOTAL	\$5,400
	Vehicle Expense License plate renewals, state inspections for 3 unmarked vehicles	\$300
625	Ongoing scheduled and unscheduled mechanical repairs to fleet of 9 vehicles	\$7,000
	Fuel for 9 vehicles	\$50,400
	Body Damage-figure represents \$500 deductible for three auto accidents	\$1,500
	Car Wash (2 facilities: S & S for interior/exterior, Ferguson Express for exterior only)	\$2,000
	SUBTOTAL	\$61,200
	Telephone/Mobile Phones 7 Cell Phones	
635	SUBTOTAL	\$5,700

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
641	Supplies & Equipment 35 mm film, cassette tapes, roller, tape, Polaroid film, digital disks for digital cameras, batteries for flashes and meters	\$100
	MRT Supplies	\$100
	Fingerprint equipment: brushes, powder, tapes, backing cards, containers, markers, dust masks, superglue, etc.	\$271
	Vinyl gloves for evidence collection, officer safety	\$100
	Evidence collection bags and containers	\$100
	Ink remover and towels for cleaning fingerprints, hands at crime scenes	\$100
	Portable Radio battery replacements	\$100
	Batteries: flashlight, recorders, cameras, flash units, videos	\$100
	2 Sets graphics for patrol vehicles	\$240
	Firearms equipment: gun cleaning kits, targets, earmuffs, eyewear protection, ammunition, mace	\$1,800
	Flares	\$250
	SUBTOTAL	\$3,261
659	Public Relations D.A.R.E. expenses	\$1,000
	Miscellaneous leaflets, Halloween supplies, etc.-\$500	\$500
	National Night Out Against Crime Expenses-\$500	\$500
	Christmas Bonus \$50 x 23 employees-\$1,150	\$1,150
	SUBTOTAL	\$3,150

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
660	Miscellaneous Expenses This account covers miscellaneous expenses and incidentals incurred during the year, such as food, awards, greeting cards, flowers, etc.	
	SUBTOTAL	\$500
680	Equipment Maintenance Miscellaneous repairs to equipment (vcr, radios, etc.)	
	SUBTOTAL	\$1,000
	TOTAL	\$154,082

BUDGET FORM II - PERSONNEL SERVICES

FISCAL YEAR 2006-07

DEPARTMENT: POLICE

FUND: GENERAL

ACC'T. GROUP: 100400

Employee	Title	Salary	with increase	Section	Elective	PTCA	Health	Life Ins.	Lagers	Workers	Overtime	Holiday	Total
Doug Lebert	Chief of Police	60,000	61,800	-1,904	0	4,582	10,137	573	433	3,793		0	\$79,414
Frank Minimi	Lieutenant	51,468	53,012	0	0	4,055	3,636	473	371	3,254		0	\$64,801
Jeff Ballard	Sergeant	49,552	51,039	-1,904	0	3,759	10,101	458	357	3,132		1,963	\$68,904
J. House	Sergeant	49,552	51,039	-1,904	0	3,759	10,137	458	357	3,132		1,963	\$68,940
G. Chambers	Sergeant	49,552	51,039	-1,022	0	3,826	7,189	458	357	3,132		1,963	\$66,942
Mike McCarthy	Sergeant	43,166	44,461	0	0	3,401	3,648	354	311	2,729		1,710	\$56,614
E. Cochran	Patrol Officer	36,662	37,762	-882	0	2,821	6,579	354	264	2,318		1,452	\$50,668
C. McCann	Detective	39,655	40,845	-882	0	3,057	7,071	378	286	2,507		0	\$53,261
S. Baumer	Patrol Officer	38,129	39,273	-1,904	-700	2,805	10,137	366	275	2,410		1,510	\$54,172
V. Brinkman	Patrol Officer	38,129	39,273	0	0	3,004	3,636	366	275	2,410		1,510	\$50,475
S. Stuber	Patrol Officer	38,129	39,273	0	-5000	2,682	4,128	366	275	2,410		1,510	\$45,584
L. Porzehl	Detective	38,129	39,273	-882	-3000	2,707	7,035	366	275	2,410		1,510	\$48,184
K. George	Patrol Officer	36,662	37,762	0	0	2,889	4,092	354	264	2,318		1,452	\$49,131
T. Conner	Patrol Officer	34,896	35,943	-1,022		2,671	3,636	335	252	2,206		1,382	\$45,403
Vacant	Patrol Officer	0	34,320	0	0	2,625	3,636	346	240	2,106		1,320	\$44,593
A. Madigan	Patrol Officer	35,594	36,662	-1,904	0	2,659	10,137	346	257	2,230		1,410	\$51,816
S. Moeller	Patrol Officer	34,896	35,943	0	0	2,750	3,636	335	252	2,206		1,382	\$46,503
S. Whitworth	Patrol Officer	35,594	36,662	-882	0	2,737	6,579	346	257	2,250		1,320	\$49,268
J. Tuhill	Patrol Officer	35,594	36,662	0	-330	2,779	3,636	346	257	2,250		1,410	\$47,010
M. Smith	Patrol Officer	35,594	36,662	-882	0	2,737	7,035	346	257	2,250		1,382	\$49,787
Pierce	Patrol Officer	34,212	35,238	0	0	2,696	3,636	335	247	2,163		1,410	\$45,724
L. Hartman	Court Clerk	14,280	14,708	-952	0	1,052	5,068	145	441	903		0	\$21,365
Cross Guard	Part Time	2,700	2,700	0	0	207	0	0	0	166		0	\$3,072
Cross Guard	Part Time	3,600	3,600	0	0	275	0	0	0	221		0	\$4,096
TOTALS		835,745	894,948	-16,929	-9,030	66,478	134,534	8,200	6,560	44,765	5,000	26,053	\$1,165,730
													\$4,927
													1,160,568
													Total

LEGAL
DEPARTMENT

DEPARTMENT:	LEGAL
FUND:	GENERAL
ACCOUNT:	1006A00

PROGRAM DESCRIPTION:

The Legal Department consists of the Municipal Judge, Prosecuting Attorney, Court Clerk and City Attorney. The Municipal Court processes all traffic violations, code violations, collects fines, and assigns penalties. The City Attorney provides legal counsel to Mayor & City Council, City Administrator and all appointed officials of the City on legal matters of municipal concern. The City Attorney's role is to ensure that all city activities are conducted in accordance with the law and to properly represent the City in litigation.

OBJECTIVES:

Municipal Court:

1. To effeciently handle and collect fines.
2. To hear and deliberate all cases docketed.
3. To increase the City's collection rate on fines issued.

City Attorney:

1. To represent the City and its officials on matters of legal concern.
2. To review municipal ordinances, resolutions, contracts, and other documents for compliance.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL	24,911	24,221	20,583	\$20,677	20,662
SUPPLIBS, SERVICES, MISC.	47,097	44,371	46,030	\$47,605	47,425
CAPITAL	0	0	0	\$0	0
GRAND TOTAL	\$72,008	\$68,592	\$66,613	\$68,282	\$68,087

STAFFING

MUNICIPAL JUDGE	1	1	1	1	1
PROSECUTING ATTORNEY	1	1	1	1	1
CITY ATTORNEY	1	1	1	1	1
COURT CLERK	0.5	0.5	0.5	0.5	0.5
COURT CLERK	0.5	0.5	0		0
TOTAL DEPT. STAFF	4	4	3.5	3.5	3.5

LEGAL

DEPARTMENT:

GENERAL FUND ACCOUNT #:

1006A0050

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
1101	Wages	20,757	19,696	14,500	\$14,280.00	14,708
1102	FICA Expense	1,280	1,463	1,000	\$1,036.00	1,052
1103	Health Insurance	2,371	2,745	4,000	\$4,633.00	5,355
	Section 125					(952)
1104	Pension Contribution	377	91	800	\$428.00	441
1105	Worker's Compensation	126	226	283	\$300.00	57
PERSONNEL SUBTOTAL		\$24,911	\$24,221	\$20,583	\$20,677.00	\$20,662
1110	Dues & Subscriptions	365	105	100	125	125
1111	Training	40	0	180	180	0
1113	Professional Services	46,692	43,866	44,000	46,500	46,500
1115	Travel and Expense	0	228	750	550	550
1141	Office Supplies	0	172	1,000	250	250
SUPPLIES, SERVICES, SUBTOTAL		\$47,097	\$44,371	\$46,030	\$47,605.00	\$47,425
1190	Capital Equipment	0	0	0		0
DEPARTMENT TOTAL		\$72,008	\$68,592	\$66,613	\$68,282.00	\$68,087

BUDGET WORK PAPER

DEPARTMENT: FUND:	LEGAL GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
610A	Dues and Subscriptions -Missouri Association of Court Administrators Dues. <i>Missouri Association of Court Administrators Dues.</i> <i>Missouri State Statutes</i> (to include S&H) West Books	125 50 75
611A	Training -Computer training at New Horizons for Lori, \$90 per session	0
613A	Professional Services -Covers fees for the <i>City Attorney</i> (monthly retainer \$600). <i>Lawsuit retainer</i> if the City happens to be forced into litigation (\$4,500). <i>Prosecuting Attorney</i> (\$700 monthly retainer). <i>Municipal Judge</i> (\$700 monthly retainer). <i>Miscellaneous legal fees</i> when legal counsel must recuse themselves for fear of conflict of interest and legal research for various ordinances and legal counsel for other issues that require assistance (avg.5-6 hours per month at \$130 an hour). Prisoner Detention -fee associated with incarcerating those individual repeat offenders who will be transported to the St. Louis County Jail and held for a few days in order to decrease the recidivism rate (Holding Charge: \$3 lper day with approximately 5 days to be used per month for 4-5 offenders). <i>REJIS</i> -Client Server Court system based and linked to the regional system, for municipalities that provides complete court functionality including interfaces to the regional arrest system, Dept. of Revenue, etc. . .Court system will eliminate redundant data entry, in turn reducing errors and manpower requirements. Monthly maintenance and usage fee (\$665)	7,200 4,500 8,400 8,400 8,000 2,000 8,000
	SUBTOTAL	46,500
615A	Travel and Expense -Missouri Association of Court Administrators Conference Fall Seminar for Court Clerks Registration fee for Municipal Judges Spring Conference	250 150 150
	SUBTOTAL	550
641A	Office Supplies -Court Case receipt books, Court Case envelopes, Missouri Uniform Court Summons Forms.	250
	TOTAL	\$47,425

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2006-07
DEPARTMENT: LEGAL
FUND: GENERAL
ACCT. GROUP: 1006A0050-

Employee	Title	Salary		Section 125	Sec. 125 Effective	Social Security	Health Insurance	Life STD<D	LAGERS Pension		Workers Comp	Total
		Merit										
Hartman, Lorie	Court Clerk	13,7308	14,708	(952)	0	1,052	5,066	289	441	70	\$21,627	
TOTALS		14	14,708	(952)	0	1,052	5,066	289	441	57	\$20,662	

Subtotal Work. Comp. 70

**STREET
DEPARTMENT**

DEPARTMENT: PUBLIC WORKS-STREET
 FUND: GENERAL
 ACCOUNT: 100500

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division primarily maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain safe sidewalks and other municipal facilities for the public.
3. To ensure all refuse services are provided in a timely manner.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL SERVICES	294,991	293,871	295,721	\$340,996	257,365
SUPPLIES, SERVICES, MISC.	75,968	75,024	76,538	\$92,325	98,890
CAPITAL	930	875	2,040	\$2,848	720
GRAND TOTAL	\$371,890	\$369,770	\$374,298	\$436,169	\$356,975

STAFFING

PUBLIC WORKS DIRECTOR	1	1	1	1	1
MECHANIC/LABORER	1	1	1	1	1
STREET WORKER	5	5	5	3	3
ADMIN. ASST.				0.5	0
TOTAL DEPT. STAFF	7	7	7	5.5	5

STREETS

DEPARTMENT:

GENERAL FUND ACCOUNT #:

100700

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	PROJECTED 2005-2006	BUDGETED 2006-07
701	Wages	222,244	223,421	218,974	235,316	195,095
702	FICA Expense	16,372	16,771	16,841	17,601	14,573
703	Health Insurance Section 125	38,017	30,590	31,847	60,623	30,653
704	Pension Contribution	4,315	3,807	6,597	6,102	5,949
705	Worker's Compensation	14,043	19,282	21,461	26,596	15,691
PERSONNEL SUBTOTAL		294,991	293,871	295,721	340,997	257,365
713	Professional Services	0	90	0	130	130
716	Contracted Services	914	2,613	3,362	4,530	4,590
720	Uniform & Safety Equipment	1,887	1,715	1,551	2,340	2,340
725	Vehicle Expense	8,941	9,938	14,157	15,190	20,590
726	Office Supplies	0	0	0	0	0
730	Traffic Control	1,324	1,309	1,038	1,200	1,200
733	Weed & Pest Control	228	63	182	450	450
734	Snow Removal	5,903	5,828	2,590	7,085	7,485
735	Telephone & Utilities	0	512	203	1,350	1,520
736	Street Lighting	45,490	41,991	42,036	46,000	46,000
740	Legal Advertising/Recruitment Supplies and Equipment	0 16	0 0	0 0	0 0	0 0
747	Housekeeping Supplies	809	797	804	1,000	1,000
759	Public Relations	516	400	202	375	400
760	Miscellaneous Expense	0	175	281	725	965
770	Hardware and Handtools	278	256	85	300	300
780	Equipment Maintenance	5,033	4,564	3,741	4,000	4,000
782	Equipment & Land Rental	0	0	92	150	420
783	Building & Grounds Maintenance	1,423	1,981	2,696	3,000	3,000
784	Street & Drainage Repair	3,206	2,792	3,518	4,500	4,500
SUPPLIES, SERVICES, MISC. SUBTOTAL		75,968	75,024	76,538	92,325	98,890
790	Capital Equipment	798	875	2,040	2,848	720
795	Capital Construction	132	0	0	0	0
CAPITAL SUBTOTAL		930	875	2,040	2,848	720
DEPARTMENT TOTAL		371,890	369,770	374,298	436,170	356,975

BUDGET WORK PAPER

DEPARTMENT:		700 - PUBLIC WORKS		TOTAL ESTIMATED COST
FUND:		PERSONNEL SERVICES		
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM			
701	Wages	{ 2080 man hour }	{ merit @ 3% }	\$188,729.72
25.3338	<input type="checkbox"/> director	\$52,694.30	\$54,275.13	
22.0506	<input type="checkbox"/> mechanic / laborer	\$45,865.25	\$47,241.21	
15.3766	<input type="checkbox"/> driver / laborer	\$31,983.33	\$32,942.83	
11.2543	<input type="checkbox"/> street maintenance	\$23,408.94	\$24,111.21	
10.8100	<input type="checkbox"/> street maintenance	\$22,484.80	\$23,159.34	
	<input type="checkbox"/> admin. Asst.		\$7,000.00	
		\$176,436.62	\$188,729.72	
701-A	Section 125			-\$2,926.00
701-B	Section 125 Elective			-\$1,670.00
702	F.I.C.A. Expense: { .0765 % of total wages }			\$14,573.14
703	Insurance for six (6) employee crew: { formulated by individual, individual with child, spouse, or family status. }			\$30,652.88
	<input type="checkbox"/> Health Insurance:			
	<input type="checkbox"/> Dental Insurance:			
	<input type="checkbox"/> Life Insurance: uniform \$20,000 policy per employee @ \$5.20 monthly			
	<input type="checkbox"/> Short Term Disability Insurance: per employee \$10.30 monthly			
	<input type="checkbox"/> Long Term Disability Insurance: per employee \$14.39 monthly			
704	Pension Contribution: { salary times 3.0 % }			\$5,949.01
705	Workers Compensation: { \$ 10.33 rate per 100 dollars of salary; minus 02 %; minus 25 % }			\$15,691.27
706	<input type="checkbox"/> overtime {estimated } { \$26.00 labor/hour average x 240 hours emergency & snow detail overtime } { note: the total amount of account 706 is reflected in total of account 701 }			\$6,364.80
PERSONNEL TOTAL > >				\$257,365

BUDGET WORK PAPER

DEPARTMENT: FUND:	700 - PUBLIC WORKS SUPPLIES, SERVICES, MISC.		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
713	Professional Services <input type="checkbox"/> Drug testing of new employee and random testing for CDL's when necessary. { \$124.00 each occurrence x two (2) }		\$130.00
716	Contracted Services <input type="checkbox"/> Mosquito contract with St. Louis County Vector. \$2,500.00 <input type="checkbox"/> Street sweeping service \$1,800.00 <input type="checkbox"/> Annual Phase II Storm Water permit application fee \$150.00 <input type="checkbox"/> St. Louis County Testing Labs { <i>concrete cylinders</i> } \$80.00 <input type="checkbox"/> Blue print and/or plan reproduction { <i>County Blue</i> } \$0.00 <input type="checkbox"/> Sam's Club annual membership fee \$60.00		\$4,590.00
720	Uniform & Safety Equipment		\$2,340.00
720-A	<input type="checkbox"/> uniforms	5 men @ \$250.00	\$1,250.00
720-B	<input type="checkbox"/> safety shoes	5 men @ \$ 80.00	\$400.00
720-C	<input type="checkbox"/> rain wear	5 men @ \$ 40.00	\$200.00
720-D	<input type="checkbox"/> work gloves	4 dozen leather cuff	\$90.00
720-E	<input type="checkbox"/> first - aid station re-stock { done quarterly }		\$400.00
	{ includes safety goggles, mask, ear plugs, sweat bands, etc. }		
725	Vehicle Expense		\$4,290.00
725-A	<input type="checkbox"/> petroleum, no lead gas - 3,500 gals @ \$7875.00		\$10,500.00
725-B	<input type="checkbox"/> petroleum, diesel - 1,400 gals @ \$3,150.00		\$4,900.00
725-C	<input type="checkbox"/> oil, anti-freeze, hydraulic oil, atf, filters		\$600.00
	<input type="checkbox"/> bio degradable degreaser { 10 gallons }		\$300.00
1126 *	Office Supplies: paper, ink, folders, disc, cables, binders, etc.		\$600.00
			\$0.00
730	Traffic Control <input type="checkbox"/> traffic signs, post, hardware		\$1,400.00
			\$1,200.00
733	Weed & Pest Control <input type="checkbox"/> 5 gallon container mosquito/fly/larvicide \$25.00 gal / \$ 125.00 <input type="checkbox"/> 10 gallon container weed sterilant \$50.00 gal / \$ 500.00		\$450.00
734	Snow Removal <input type="checkbox"/> Bulk de-icing salt 200 tons @ \$32. 00 \$6,800.00 <input type="checkbox"/> Melt-man ice control for City Hall. 20 bags @ 13.00 \$260.00 <input type="checkbox"/> Calcium Chloride 500 gallons @ \$ 0 .80 \$425.00		\$7,485.00
1135 *	Telephone & Utilities: existing telephone, water, gas, electric.		\$6,500.00
			\$0.00
735	Telephone & Utilities: Celular <input type="checkbox"/> 12 month service for 314-267-3695 Nex-Tel . \$1,120.00 <input type="checkbox"/> 12 month service for 314-486-2116 Nex-Tel . \$400.00		\$1,520.00

BUDGET WORK PAPER

DEPARTMENT: FUND:	700 - PUBLIC WORKS SUPPLIES, SERVICES, MISC.	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
736	Street Lighting	\$46,000.00
1140 *	Legal advertising / recruitment <input type="checkbox"/> advertising for asphalt overlay project CDGB and used vehicle sale.	\$1,000.00 \$0.00
740		
747	Housekeeping Supplies <i>includes parks & recreation...</i> <input type="checkbox"/> toilet tissue, paper towels, cleaners, plastic liners, bowl cleaner, etc.	\$1,000.00
759	Public Relations	
759-A	<input type="checkbox"/> Christmas gift certificates { \$25.00 X 7 }	\$175.00
759-B	<input type="checkbox"/> National Night Out Event	\$225.00
760	Miscellaneous	\$300.00
760-A	<input type="checkbox"/> shop towels service	\$250.00
760-B	<input type="checkbox"/> Gift certificates { \$25.00 X 7 }	\$175.00
	<input type="checkbox"/> Ice in 7 lb bags { Purchase of 300 @ \$.80 }	\$240.00
770	Hardware & Hand tools <input type="checkbox"/> Street brooms, rakes, shovels, asphalt lutes, etc.	\$300.00
780	Equipment Maintenance <i>{ includes lawn equipment, snow plows & salt spreaders & front loader tractor }</i>	\$4,000.00
782	Equipment & Land Rental <input type="checkbox"/> Equipment rental on acetylene & oxygen tanks... <input type="checkbox"/> Equipment Rental on Ice Machine	\$120.00 \$300.00
783	Building & Grounds Maintenance <input type="checkbox"/> Maintenance to building, furnace, air conditioners, compressor, hoist, landscape, etc. <input type="checkbox"/> Septic tank clean out and material disposal. <i>{ the Public Works Facility is on a septic tank / drain field system. }</i>	\$2,100.00 \$900.00
784	Street & Drainage Repair	\$4,500.00
784-A	<input type="checkbox"/> Crackfilling material { ASTM-3405 } 72 blocks @ 27.00 each <i>{ 72 blocks @ \$27.00 each }</i>	\$2,000.00
784-B	<input type="checkbox"/> re-filling of 100 lb propane bottle for crack filling operation. <i>{ \$50.00 each occurrence by 10 times }</i>	\$500.00
784-C	<input type="checkbox"/> asphalt & curb mix, concrete saw blades, ss-1, concrete mix, expansion joints, street marking paint, etc.	\$2,000.00
SUPPLIES, SERVICES, MISC TOTAL > >		\$98,890.00

BUDGET WORK PAPER

DEPARTMENT: FUND:	700 - PUBLIC WORKS CAPITAL EQUIPMENT & CONSTRUCTION	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
	Capital Equipment - 790	
790-A	<input type="checkbox"/> two (2) 2-cycle gasoline powered weed trimmer purchase... { commercial - Red-Max model: BCZ-2600S or equal }	\$720.00
790-B		
790-C		
790-D		
CAPITAL EQUIPMENT TOTAL > >		\$720.00
	Capital Construction - 795	
795-A	<input type="checkbox"/> none	
CAPITAL CONSTRUCTION TOTAL > >		\$0.00
GRAND TOTAL		\$356,974.82

BUDGET WORK PAPER

DEPARTMENT:	700 - PUBLIC WORKS		TOTAL
FUND:	CAPITAL IMPROVEMENTS		ESTIMATED
LINE ITEM	JUSTIFICATION FOR LINE ITEM		COST
REFERENCE #			
	Capital Contracted Services:		
1220.1	□ Professional Engineering Services { <i>Frontenace Engineering</i> }		\$0.00
	Capital Improvements:		
1221.1	□ Project	\$66,888.00	\$66,888.00
	CDBG Funds for Home Improvement Program	\$50,166.00	
	CDBG funds for Street Improvement Project	\$16,722.00	
	Note: this project will receive \$66,888.00 of funds from Community Development Block Grant Funds per our July 27th 2006 council meeting.		-\$66,888.00
1222.1			
1223.1	□ Replacement septic tank drainage field for Public Works Facility << to be used on an if needed basis >>		\$0.00
1224.1			
1225.1			
1226.1			
CAPITAL IMPROVEMENT TOTAL > >			\$0.00

PARKS
DEPARTMENT

DEPARTMENT:	PUBLIC WORKS-PARKS
FUND:	GENERAL
ACCOUNT:	100900

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division maintains primarily the facilities at Hoelzel Park. A half cent sales tax was passed on the November 2004 ballot to further support the Parks Department.

OBJECTIVES:

1. To provide a variety of park and recreational facilities
2. To upgrade existing parks and recreational facilities.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL SERVICES	7,655	7,941	10,970	11,710	11,444
SUPPLIES, SERVICES, MISC.	2,352	2,590	3,189	3,600	3,600
CAPITAL	6,171	0	0	3,077	0
GRAND TOTAL	\$16,178	\$10,531	\$14,159	\$18,387	\$15,044

STAFFING

Summer Laborer	3	3	3	3	3
TOTAL DEPT. STAFF	3	3	3	3	3

PARKS

DEPARTMENT:

GENERAL FUND ACCOUNT #:

100-900

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	PROJECTED 2005-2006	BUDGETED 2006-07
901	Wages	6,888	6,933	9,744	10,140	10,140
902	FICA Expense	527	703	745	777	777
905	Worker's Compensation	240	305	481	793	527
	SUBTOTAL	\$7,655	\$7,941	\$10,970	\$11,710	\$11,444
916	Contracted Services	0	0	0	50	50
960	Miscellaneous	0	0	0	150	150
980	Equipment Maintenance	585	218	986	600	600
982	Equipment & Land Rental	0	0	0	0	0
983	Building & Grounds Maintenance	1,767	2,372	2,203	2,800	2,800
	SUPPLIES, SERVICES, MISC., SUBTOTAL	\$2,352	\$2,590	\$3,189	\$3,600	\$3,600
990	Capital Equipment	6,171	0	0	2,297	0
995	Capital Construction	0	0	0	780	0
	CAPITAL SUBTOTAL	\$6,171	\$0	\$0	\$3,077	\$0
	DEPARTMENT TOTAL	\$16,178	\$10,531	\$14,159	\$18,387	\$15,044

BUDGET WORK PAPER

(51 lines per page)

DEPARTMENT: FUND:	900 - PARKS & RECREATION PERSONNEL SERVICES	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
901	Wages {520 work hours each employee @ \$ 6.50 per hour} <input type="checkbox"/> laborer # 1 \$3,380.00 \$3,380.00 <input type="checkbox"/> laborer # 2 \$3,380.00 \$3,380.00 <input type="checkbox"/> laborer # 3 \$3,380.00 \$3,380.00 \$10,140.00	\$10,140.00
902	F.I.C.A. Expense: { .0765 % of total wages }	\$777.00
904	Pension Contribution: { does not apply to summer help } { salary times 2.10 % }	\$0.00
905	Workers Compensation: { \$ 7.37 rate per 100 dollars of salary; minus 02 %; minus 25 % }	\$527.35
906	<input type="checkbox"/> overtime {estimated} \$0.00	\$0.00
Department of Labor - "wage and hour division" (314) 539-2706 <input type="checkbox"/> Minimum wage is \$ 5.15 per hour { as of 08/09/2001}		
TOTAL	PERSONNEL TOTAL > >	\$11,444.35

BUDGET WORK PAPER

DEPARTMENT: FUND:	900 - PARKS & RECREATION SUPPLIES, SERVICES, MISC. SUBTOTAL		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
916	Contracted Services <input type="checkbox"/> Yearly inspection for back-flow pressure valve at Hoelzel park...		\$50.00
960	Miscellaneous <input type="checkbox"/> Park Board meeting supplies (notebooks and such)...		\$150.00
970	Hardware & Handtools		\$0.00
980	Equipment Maintenance		\$600.00
982	Equipment & Land Rental		\$0.00
983	Building & Grounds Maintenance <input type="checkbox"/> Maintenance to comfort station & park grounds. \$1,500.00 <input type="checkbox"/> Sealer for pressure treated wood timbers, wood benches & wood picnic tables at park facility to treat for arsenic. \$300.00 <input type="checkbox"/> Purchase of plants, mulch, chemicals for all planting areas at R.H.M.P., the "Wedge", Belwood park, Tear Drop Park \$800.00 <input type="checkbox"/> restock of baseball foul line marking chalk in 50-pound bags. \$200.00		\$2,800.00
TOTAL	SUPPLIES, SERVICES, MISC TOTAL >>		\$3,600.00

BUDGET WORK PAPER

DEPARTMENT: FUND:	900 - PARKS & RECREATION CAPITAL EQUIPMENT & CONSTRUCTION		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
990-A	Capital Equipment - 990		
		CAPITAL EQUIPMENT TOTAL >>	\$0.00
995-A	Capital Construction - 995		
TOTAL		CAPITAL CONSTRUCTION TOTAL >>	\$0.00
GRAND TOTAL		\$15,044.35	

BUDGET WORK PAPER

DEPARTMENT: FUND:	900 - PARKS & RECREATION CAPITAL IMPROVEMENTS	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
	Capital Contracted Services:	
1240.1	<input type="checkbox"/> Architect / engineering consulting for Normandy park system "Master-Plan". <i>{development & improvement to Hoelzel Park, Parchester Park and other green space areas within Normandy. On an as needed basis. }</i>	\$0.00
	Capital Improvements:	
1241.1	<input type="checkbox"/> Funds from 1/2 cent sales tax to finance operational expenses of park system. (i.e. summer help employees)	\$0.00
1242.1	<input type="checkbox"/> Purchase of "Rubberific" mulch for playground area at R.H.M.P.	\$0.00
1243.1	Ball Field maintenance contracted to Munie Outdoor Services	\$0.00
1245.1	<input type="checkbox"/> Turface MVP / 6-tons total in bulk or 50 lb bags \$320.00 per ton..	\$0.00
CAPITAL IMPROVEMENT TOTAL > >		\$0.00

SANITATION FUND

SANITATION FUND

Budget Summary FY 2006-07

ACCOUNT #	ACTUAL	ACTUAL	ACTUAL	PROJECTED BUDGET	
	2002-03	2003-04	2004-05	2005-06	2006-07
REVENUES					
Sanitation Collection Fees	187,485	196,602	207,030	205,000	217,000
Other Sanitation Income	4,212	2,573	2,762	2,000	2,000
Grant Reimbursement	0	0	0	0	0
Int. Inc. General Fund	0	0	868	0	0
TOTAL REVENUES	\$191,697	\$199,175	\$210,660	\$207,000	\$219,000
EXPENDITURES					
Personnel	77,618	77,113	68,893	91,874	106,640
Supplies, Services, Miscellaneous	76,982	86,737	84,731	86,432	67,499
Capital-Minor Items	1,297	0	0	920	1,000
Capital-Major Items	4,863	8,592	0	2,000	5,500
TOTAL EXPENDITURES	\$160,760	\$172,442	\$153,624	\$181,226	\$180,638
NET INCOME/(LOSS)	\$30,937	\$26,733	\$57,036	\$25,774	\$38,362
ACTUAL FUND BALANCE 9/30/05	\$97,458		CASH BAL. 9/30/05		\$33,100
PROJECTED FUND BALANCE 9/30/06	\$123,232		PROJ. CASH BAL. 9/30/06		\$58,874
PROJECTED FUND BALANCE 9/30/07	\$161,594		PROJ. CASH BAL. 9/30/07		\$97,236

DEPARTMENT:	PUBLIC WORKS-SANITATION
FUND:	SANITATION
ACCOUNT:	100500

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and Public Works Garage. The Parks Division maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To ensure all refuse services are provided in a timely and financially prudent manner.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
PERSONNEL SERVICES	77,618	77,113	68,893	91,874	106,640
SUPPLIES, SERVICES, MISC	76,982	86,737	84,731	86,432	67,499
CAPITAL-MINOR	1,297	0	0	920	1,000
CAPITAL-MAJOR	4,863	8,592	0	2,000	5,500
GRAND TOTAL	\$160,760	\$172,442	\$153,624	\$181,226	\$180,638

STAFFING

Driver\Laborer	1	1	1	1	1
Laborer	1	1	1	1	1
Part-time Billing Clerk					0.5
TOTAL DEPT. STAFF	2	2	2	2	2.5

DEPARTMENT:

SANITATION

GENERAL FUND ACCOUNT #:

100-800

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	PROJECTED 2005-2006	BUDGETED 2006-07
801	Wages	62,465	55,193	47,284	64,690	78,623
802	FICA Expense	4,702	4,399	3,758	4,885	5,937
803	Health Insurance	9,153	8,501	7,641	13,053	11,883
	Section 125			0		-1,021
804	Pension Contribution	1,298	1,171	1,563	1,932	2,090
805	Worker's Compensation	0	7,849	8,646	7,314	9,129
806	Unemployment Insuran Claims	0	0	0	0	
PERSONNEL SUBTOTAL		\$77,618	\$77,113	\$68,893	\$91,874	106,640
813	Professional Services	18,379	20,726	24,766	21,000	0
816	Contracted Services	4,863	4,970	5,134	5,000	0
820	Uniform & Safety Equipment	410	510	610	800	800
825	Vehicle Expense	10,397	15,577	21,535	19,700	25,950
835	Telephone & Utilities	0	0	38	300	265
840	Dumping Fees	42,039	43,884	32,204	37,447	38,299
859	Public Relations	100	100	50	1,660	1,660
860	Miscellaneous Expense	95	75	125	125	125
870	Hardware & Handtools	0	0	0	100	100
882	Equipment & Land Rental	559	697	220	0	
899	Banking Fees	140	198	49	300	300
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$76,982	\$86,737	\$84,731	\$86,432	67,499
890	Capital-Minor Equipment	1,297	0	0	920	1,000
891	Capital-Major Equipment	4,863	8,592	0	2,000	5,500
DEPARTMENT TOTAL		\$160,760	\$172,442	\$153,624	\$181,226	\$180,638

BUDGET WORK PAPER

DEPARTMENT: FUND:	800 - SANITATION DEPARTMENT SUPPLIES, SERVICES, MISC.		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
			\$0.00
820	Uniform & Safety Equipment		\$800.00
820-A	<input type="checkbox"/> uniforms	2 men @ \$ 250.00 ea. \$500.00	
820-B	<input type="checkbox"/> safety shoes	2 men @ \$ 80.00 ea. \$160.00	
820-C	<input type="checkbox"/> rain wear	2 men @ \$ 30.00 ea. \$60.00	
820-D	<input type="checkbox"/> work gloves, rubber	six (6) pair @ \$13.00 \$80.00	
825	Vehicle Expense - for 3 vehicles. \$2,000.00		\$25,950.00
825-A	<input type="checkbox"/> petroleum, no lead gasoline { none used }	\$0.00	
825-B	<input type="checkbox"/> petroleum, diesel	4500 gallons @ \$2.25 \$15,750.00	
	<input type="checkbox"/> tires, '94 International / '00 Volvo		
	front tires:	two (2) @ 260. \$550.00	
	rear tires:	sixteen (16) @ \$ 250.00 \$4,000.00	
	<input type="checkbox"/> tires, '85 Brigidear		
	rear tires:	eight (8) @ \$ 250.00 \$2,000.00	
	<input type="checkbox"/> 5 gallons - Orange Solvent @ \$ 28.75 ea.	\$150.00	
	to degrease rear hopper of sanitation truck		
	<input type="checkbox"/> oil, anti-freeze, hydraulic, filters & parts	\$1,500.00	
835	Telephone & Utilities		\$265.00
	<input type="checkbox"/> 12 month service for (314) 486-2182 Nex-Tel-	\$265.00	
840	Dumping fees { landfill contract with Fred Weber, Inc. }		\$38,298.50
	<input type="checkbox"/> household - 3 months @ 325 tons @ \$ 24.84 per ton...	\$8,073.00	
	<input type="checkbox"/> household - 9 months @ 975 tons @ \$ 25.70 per ton...	\$25,057.50	
	<input type="checkbox"/> yard waste - tipping fee = 200 tons @ \$24.84 per ton..	\$4,968.00	
	<input type="checkbox"/> recycling tipping fee	\$0.00	
	<input type="checkbox"/> tire disposal average \$5.00 per tire	\$200.00	
859	Public Relations		\$1,660.00
	<input type="checkbox"/> Christmas gift certificates	\$100.00	
	<input type="checkbox"/> Sanitation, yardwaste & recycling educational { grant requirement }		
	1200 @ .45 newsletter.	\$540.00	
	1200 @ \$ 0.85 educational flier with billing.	\$1,020.00	

BUDGET WORK PAPER

DEPARTMENT: FUND:	800 - SANITATION DEPARTMENT SUPPLIES, SERVICES, MISC.		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
860	Miscellaneous	\$75.00	\$125.00
	☐ Waste haulers permit x three (3)	\$50.00	
	☐ Gift certificates {\$25.00 X 2 }		
870	Hardware & Hand tools		\$100.00
899	Banking Fees		\$300.00
SUPPLIES, SERVICES, MISC, TOTAL >>			\$67,498.50

BUDGET WORK PAPER

DEPARTMENT: FUND:	800 - SANITATION DEPARTMENT CAPITAL EQUIPMENT & CONSTRUCTION	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
890-A	Capital Equipment - 890 [] Purchase of two (2) 2-cubic yard dumpster to replace existing older worn & defective units.	\$1,000.00
CAPITAL EQUIPMENT TOTAL >>		\$1,000.00
	Capital Construction -895	
CAPITAL CONSTRUCTION TOTAL >>		\$0.00
GRAND TOTAL		\$174,138.00

BUDGET WORK PAPER

DEPARTMENT: FUND:	800 - SANITATION DEPARTMENT CAPITAL IMPROVEMENTS	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
891	Capital Contracted Services: <input type="checkbox"/> Consulting Services { Genesis Group, Inc, }	\$0.00
1231.1	Capital Improvements: <input type="checkbox"/> Purchase of replacement parts for 96 gallon roll-out trash carts. designed to facilitate replacement of defective carts not covered by warranty. *96 gallon cart (bodies only) @ \$35.00 each (100x\$35.00) \$3,500.00 *96 gal. cart lids (lids only) @ \$14.75 each (100x\$14.75) \$1,475.00 *hinge pins for above lids @ \$.50 each (200x\$.50) \$100.00 *Freight on all of above (100x\$4.15) FOB Kentucky to Norma \$415.00	Included in Capt. Imp. Fund Budget \$5,500.00
CAPITAL IMPROVEMENTS TOTAL >>		\$6,500.00

CAPITAL
IMPROVEMENT
FUND

CAPITAL IMPROVEMENT FUND

Budget Summary FY 2006-07

ACCOUNT #	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07	TOTAL
REVENUES						
Capital Improvement Sales Tax	80,792	73,647	75,113	80,000	80,000	389,552
Interest Income	568	363	702	500	500	2,633
Transfer-General Fund (5 year plan)	221,860	68,826	0	0	0	290,686
TOTAL REVENUES	\$303,220	\$142,836	\$75,815	\$80,500	\$80,500	\$682,871
EXPENDITURES						
Streets	243,128	147,750	11,918	51,788	0	454,584
Street Reconstruction Trust Fund	0	0	1,543	0	30,000	1,543
Parks	4,913	25,175	86,478	0	0	116,566
Sanitation	0	0	0	0	0	0
Police	49,508	22,616	23,267	18,000	32,636	113,391
Administration	16,773	13,962	4,596	10,000	18,000	45,331
Legal	0	0	0	0	0	0
Protective Inspection	0	0	0	0	0	0
Banking Fees	0	0	109	150	150	409
TOTAL EXPENDITURES	\$314,322	\$209,503	\$127,911	\$79,938	\$80,786	\$731,824
NET INCOME/(LOSS)	(\$11,102)	(\$66,667)	(\$52,096)	\$562	-\$286	

ACTUAL FUND BALANCE 9/30/05 \$63,856

PROJECTED FUND BALANCE 9/30/06 \$64,418

PROJECTED FUND BALANCE 9/30/07 \$64,132

DEPARTMENT:	CAPITAL IMPROVEMENT
FUND:	CAPITAL IMPROVEMENT
ACCOUNT:	101200

PROGRAM DESCRIPTION:

The 1/2 cent Capital Improvement Fund was created in April of 1996 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Capital Improvements. Capital Improvements are defined as any expenditure over \$1,000 that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, ie., architectural, engineering, financial, etc...

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
Streets	243,128	147,750	11,918	51,788	30,000
Street Recon. Fund			1,543		
Parks	4,913	25,175	86,478	0	0
Sanitation	0	0	0	0	0
Police	49,508	22,616	23,267	18,000	32,636
Administration	16,773	13,962	4,596	10,000	18,000
Legal	0	0	0	0	0
Protective Inspection	0	0	109	150	0
Bank Fees					150
GRAND TOTAL	\$314,322	\$209,503	\$127,911	\$79,938	\$80,786

STAFFING
(NONE)

CAPITAL IMPROVEMENT FUND DETAIL

BUDGET SUMMARY FY 2006-07

1210.1	CAPITAL--Police		
	New vehicles for Patrol Officers; 4 vehicles to be leased.	25,740	
	Radar Units - Four mounted radar units	6,896	
	CAPITAL EQUIPMENT--Police Subtotal		32,636
1221.1	CAPITAL---Streets		
	Community Development Block Grant	66,888	
	Housing Improvement Program - \$50,166		
	Hoelzel Restroom Feasibility Study - \$16,722		
	NOTE: \$66,888 of this project will be paid for with CDBG Funds	-66,888	
	Street Reconstruction Trust Fund - Savings plan recommended by Frontenac Engineering to allow for 10-year major reconstruction program	30,000	
	CAPITAL--Streets Subtotal		30,000
1201.1	CAPITAL--Administration		
	Professional Redevelopment Consultant for Redevelopment Project	10,000	
	Laptop Computers	8,000	
	CAPITAL--Administration Subtotal		18,000
	TOTAL CAPITAL IMPROVEMENT		\$80,636

SEWER LATERAL
FUND

DEPARTMENT: SEWER LATERAL
 FUND: SEWER LATERAL
 ACCOUNT: 101300

PROGRAM DESCRIPTION:

The Sewer Lateral Fund was created in April of 1999 by voter approval to levy a \$28 annual fee for the purpose of funding the repair of broken sewer lateral for residential structures that have less than six dwelling units per building.

OBJECTIVES:

1. To maintain a safe, clean, residential environment.
2. To repair broken Sewer Laterals for those residents who qualify for the program

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
Payment to Contractor	23,414	14,308	28,886	26,550	21,200
Reimbursement to Homeowner	1,597	998	2,313	2,000	2,000
Admin. Reimbursement to General Fund	0	10,000	8	3,500	10,000
GRAND TOTAL	\$25,011	\$25,306	\$31,207	\$32,050	\$33,200

STAFFING
(NONE)

DEPARTMENT:	SEWER LATERAL
FUND:	SEWER LATERAL
ACCOUNT:	101300

PROGRAM DESCRIPTION:

The Sewer Lateral Fund was created in April of 1999 by voter approval to levy a \$28 annual fee for the purpose of funding the repair of broken sewer lateral for residential structures that have less than six dwelling units per building.

OBJECTIVES:

1. To maintain a safe, clean, residential environment.
2. To repair broken Sewer Laterals for those residents who qualify for the program

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
Payment to Contractor	23,414	14,308	28,886	26,550	21,200
Reimbursement to Homeowner	1,597	998	2,313	2,000	2,000
Admin. Reimbursement to General Fund	0	10,000	8	3,500	10,000
GRAND TOTAL	\$25,011	\$25,306	\$31,207	\$32,050	\$33,200

STAFFING
(NONE)

PARKS
AND
STORM WATER
FUND

PARKS AND STORMWATER

Budget Summary FY 2006-07

ACCOUNT #	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07	TOTAL
REVENUES						
Parks & Storm Water Sales Tax	0	0	8,176	80,000	80,000	168,176
Interest Income	0	0	0	500	500	1,000
Transfer-General Fund (Park Master Plan)	0	0	0	0	0	0
TOTAL REVENUES	\$0	\$0	\$8,176	\$80,500	\$80,500	\$169,176
EXPENDITURES						
Parks	0	0	5,578	5,350	7,000	17,928
Storm Water	0	0	0	0	0	0
Transfer to General Fund for O&M	0	0	0	75,000	15,164	90,164
Banking Fees	0	0	15	150	150	315
TOTAL EXPENDITURES	\$0	\$0	\$5,593	\$80,500	\$22,314	\$108,407
NET INCOME/(LOSS)		\$0	\$2,583	\$0	\$58,186	\$60,769

ACTUAL FUND BALANCE 9/30/05

\$22,904

PROJECTED FUND BALANCE 9/30/06

\$22,904

PROJECTED FUND BALANCE 9/30/07

\$81,090

DEPARTMENT: PARKS & STORM WATER
 FUND: PARKS & STORM WATER
 ACCOUNT: 101700

PROGRAM DESCRIPTION:

The 1/2 cent Parks and Storm Water Fund was created in November of 2004 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Parks and Storm Water Operations. Parks and Storm Water Operations are defined as any expenditure that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, ie., architectural, engineering, financial, etc...

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	PROJECTED 2005-06	BUDGETED 2006-07
Parks	0	0	5,578	80,500	22,314
Storm Water	0	0	15	0	0
GRAND TOTAL	\$0	\$0	\$5,593	\$80,500	\$22,314

STAFFING
(NONE)

