

RESOLUTION 05-19

**A RESOLUTION OF THE CITY COUNCIL ADOPTING THE BUDGET
FOR THE CITY OF NORMANDY FOR THE FISCAL YEAR OF
OCTOBER 1, 2005 THROUGH SEPTEMBER 30, 2006**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORMANDY, MISSOURI, AS FOLLOWS:

Section One.

The City Council hereby adopts the attached Exhibit A as the official Operating Budget for the City of Normandy for the Fiscal Year beginning October 1, 2005 and ending September 30, 2006. Said Exhibit A is incorporated as a part of this Resolution as if fully set out herein.

Section Two.

The following amounts are hereby appropriated in summary form as appropriations in the General Fund for the operating departments of the City of Normandy for the Fiscal Year of October 1 through September 30.

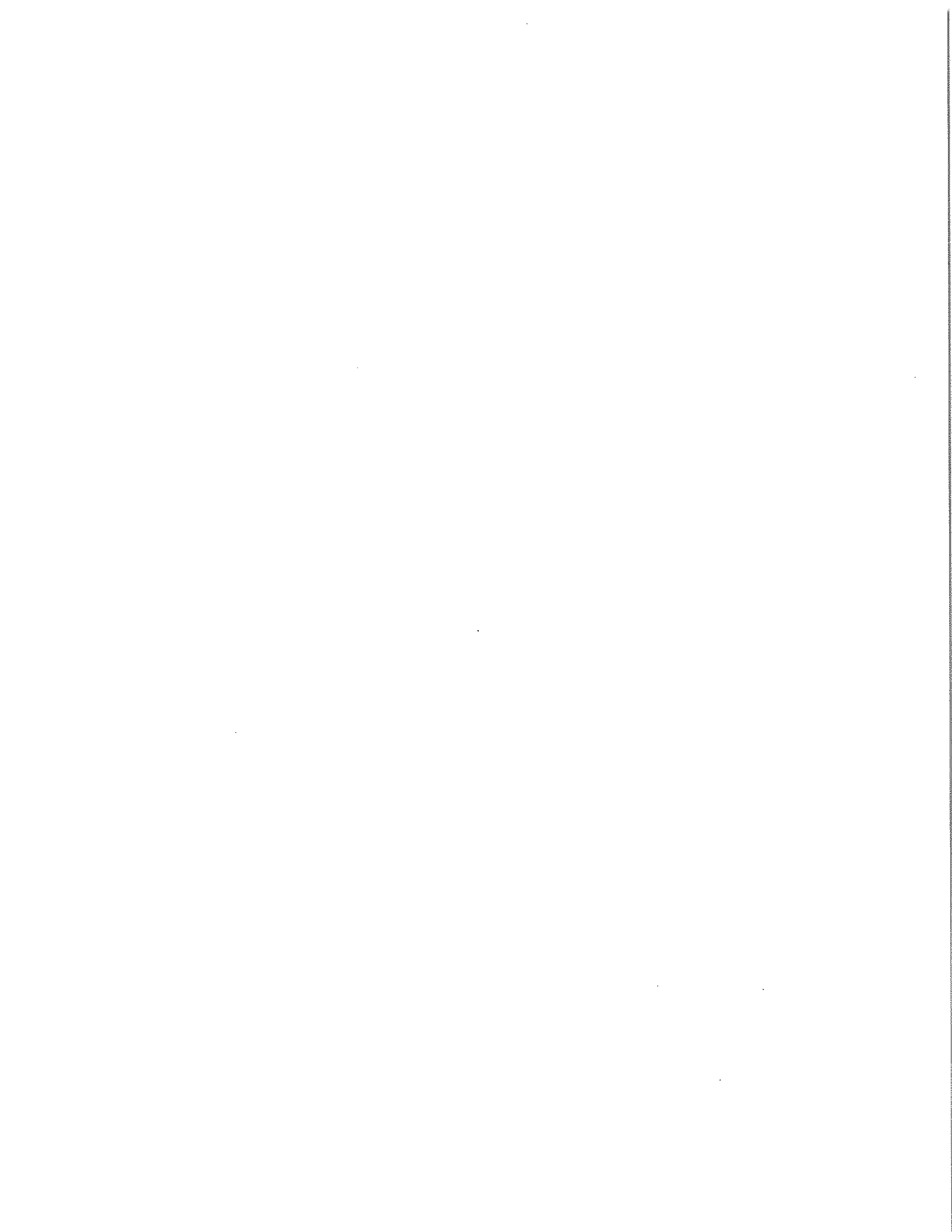
Administration	\$ 227,305
City Hall	\$ 143,470
Protective Inspection	\$ 14,105
Legal	\$ 68,421
Police	\$1,366,546
Streets	\$ 436,169
Parks	\$ 18,387
TOTAL	\$2,274,403

Section Three.

The following amounts are hereby appropriated in summary form as appropriations in the Capital Improvement Fund of the City of Normandy for the Fiscal Year of October 1 through September 30.

Capital Equipment-Police	\$ 18,000
Capital-Streets	\$ 51,788
Capital-Administration	\$ 10,000
TOTAL	\$ 79,788





CITY OF NORMANDY, MISSOURI
OCTOBER 1, 2005 TO SEPTEMBER 30, 2006
BUDGET

CITY OFFICIALS

James J. Murphy, Mayor

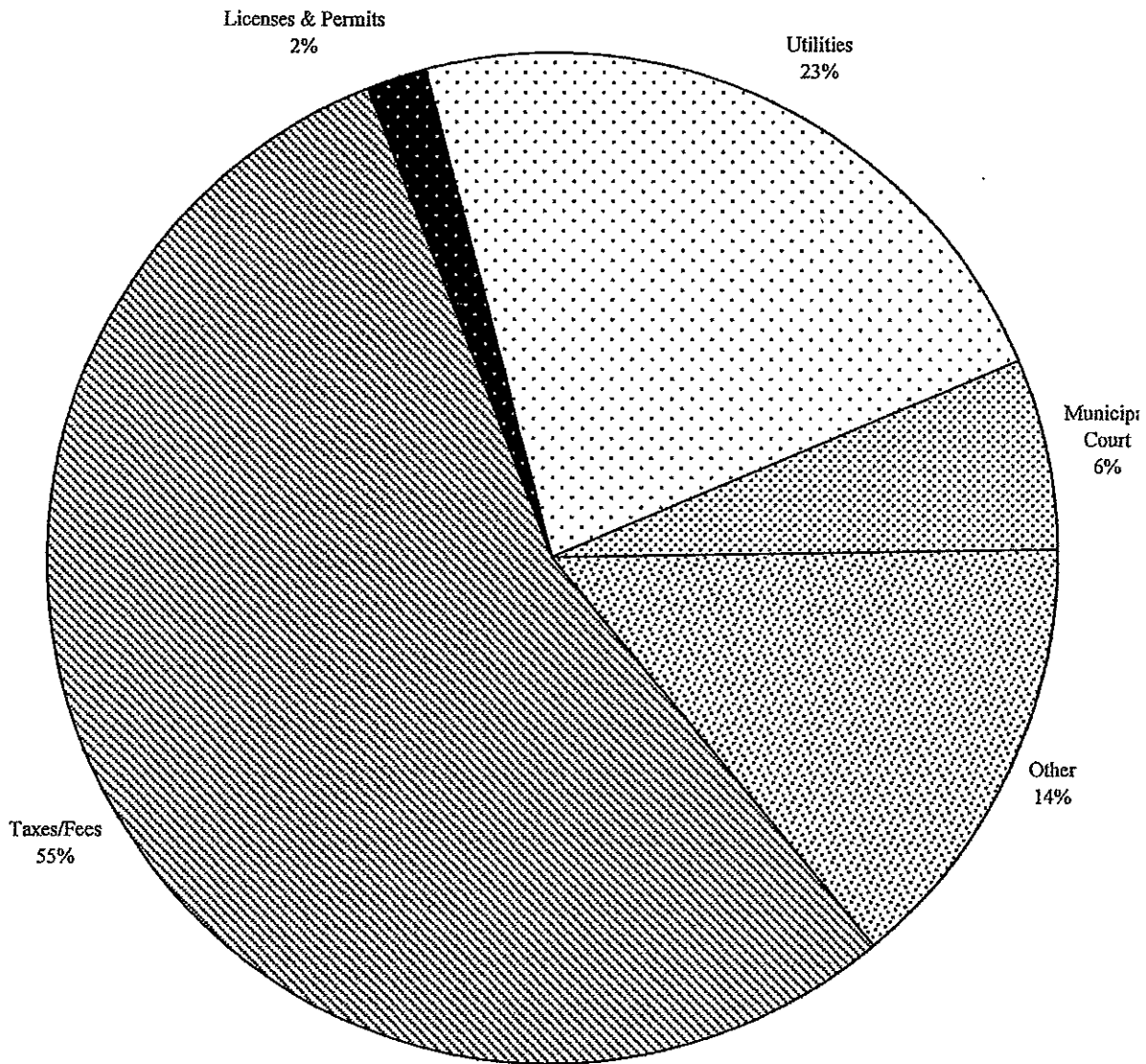
City Council

Don Merz, Ward 1
Lee Beel, Ward 1
George Vogt, Ward 2
Tony Evans, Ward 2
Terry Gannon, Ward 3
Bridget Quinlisk-Dailey, Ward 3
Bob Reid, Ward 4
John Ebert, Ward 4

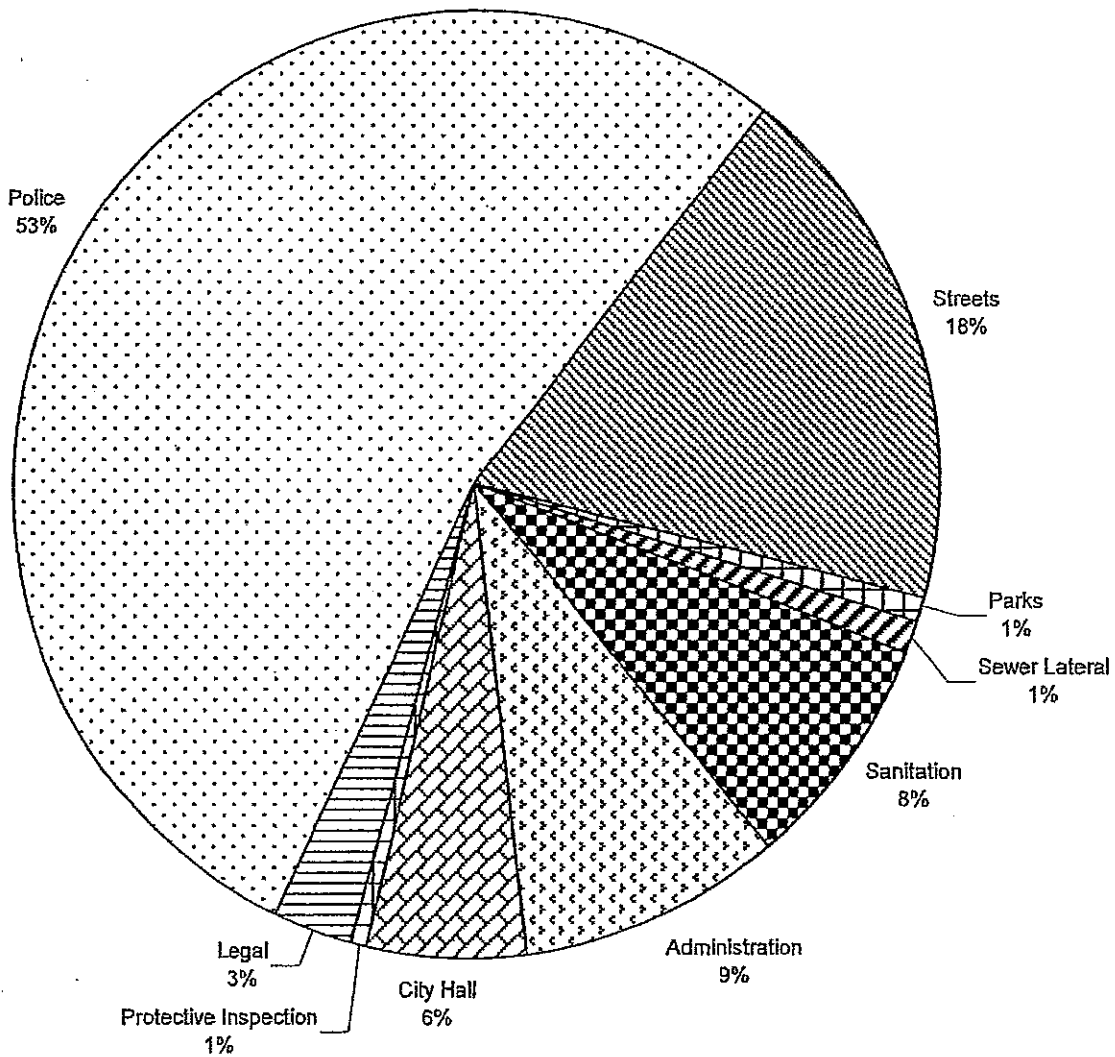
Staff

Kevin O'Keefe, City Attorney
Pam Rogers, City Clerk
John Connolly, Chief of Police
Rodney Jarrett, Public Works Director
Kay Kulage, Finance Director
Marguerite Spellmeyer, Treasurer

**ALL FUNDS
PROJECTED REVENUES
FY 2005-06**



**ALL FUNDS
PROJECTED EXPENDITURES
FY 2005-06**



ALL FUNDS

BUDGET SUMMARY FY 2005-06

ACCOUNT:	GENERAL FUND	CAPITAL IMPROVEMENT FUND	SEWER LATERAL FUND	SANITATION COLLECTION FUND	PARKS & RECREATION FUND
REVENUES					
Taxes/Fees	1,067,639	80,000	33,000	205,000	80,500
Licenses & Permits	49,400	0	0	0	0
Utilities	602,845	0	0	0	0
Municipal Court	157,436	0	0	0	0
Other	442,146	500	200	2,000	0
TOTAL	\$2,319,467	\$80,500	\$33,200	\$207,000	\$80,500

EXPENDITURES

Administration	227,305	10,000	0	0	0
City Hall	143,470	0	0	0	0
Protective Inspection	14,105	0	0	0	0
Legal	68,421	0	0	0	0
Police	1,366,546	18,000	0	0	0
Streets	436,169	51,788	0	0	0
Parks	18,387	0	0	0	0
Sewer Lateral	0	0	32,050	0	0
Sanitation	0	0	0	181,226	80,500
TOTAL	\$2,274,403	\$79,788	\$32,050	\$181,226	\$80,500

NET INCOME/(LOSS)

	\$45,065	\$712	\$1,150	\$25,774	\$0
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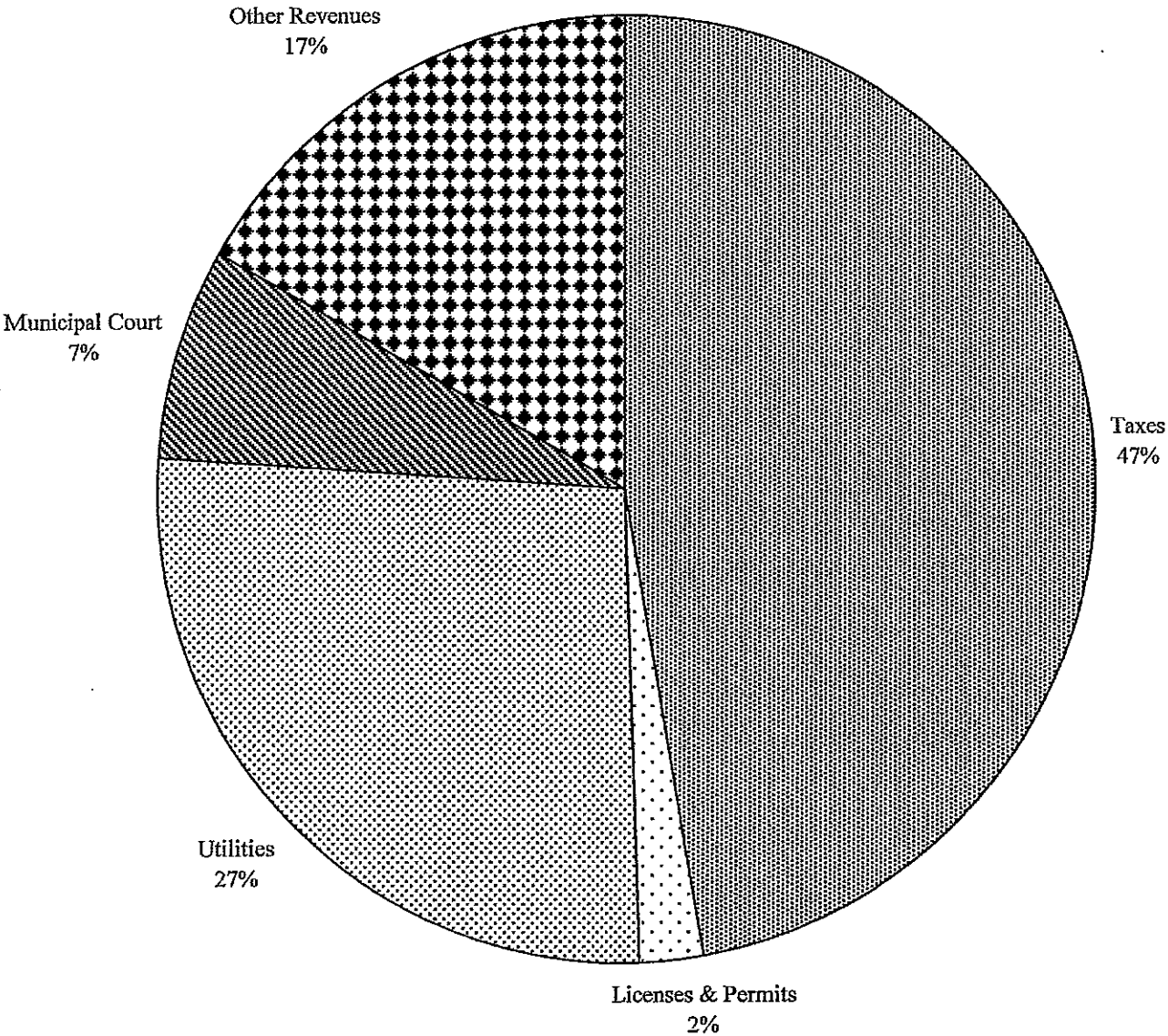
PROJECTED FUND BALANCE 10/1/05:

General Fund	400,000				
Cap. Imp. Fund		0			
Sew Lateral Fund			40,000		
Sanitation Collection Fund				24,000	
Parks & Storm Water Fund					0

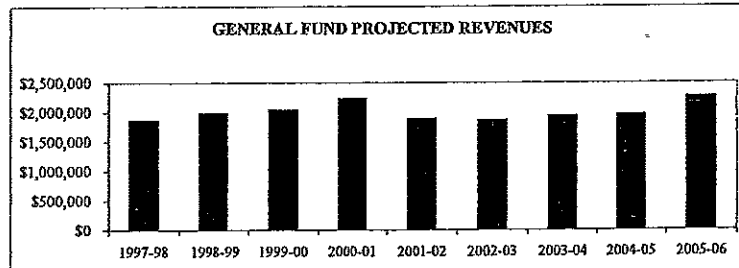
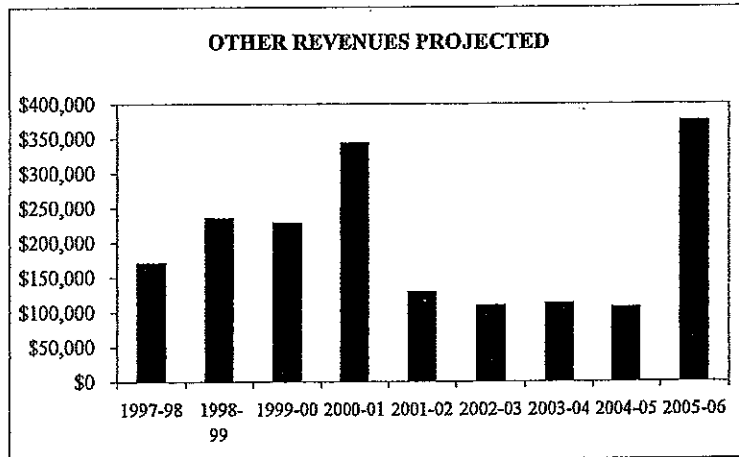
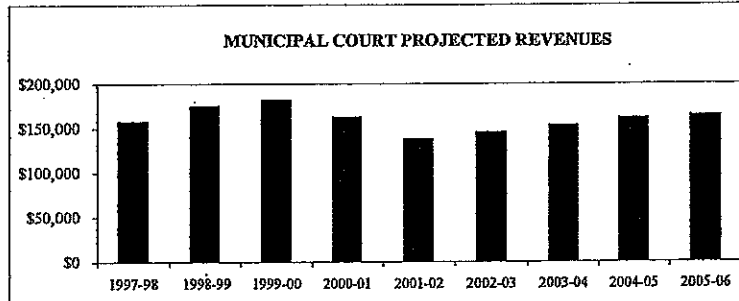
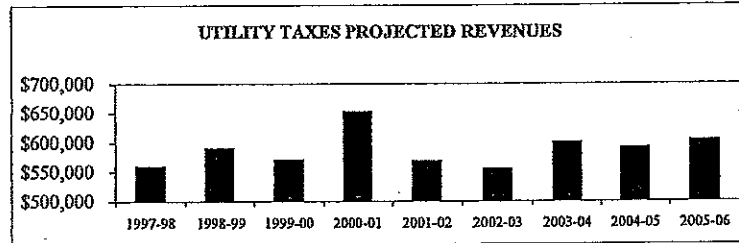
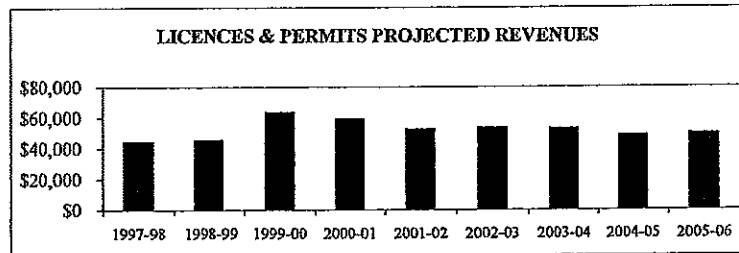
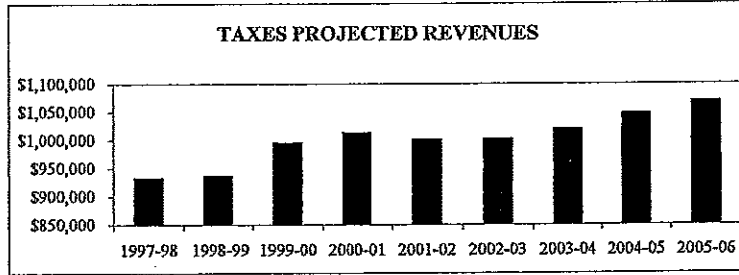
PROJECTED FUND BALANCE 10/1/06

General Fund	\$445,065				
Cap. Imp. Fund		\$712			
Sewer Lateral Fund			\$41,150		
Sanitation Collection Fund				\$49,774	

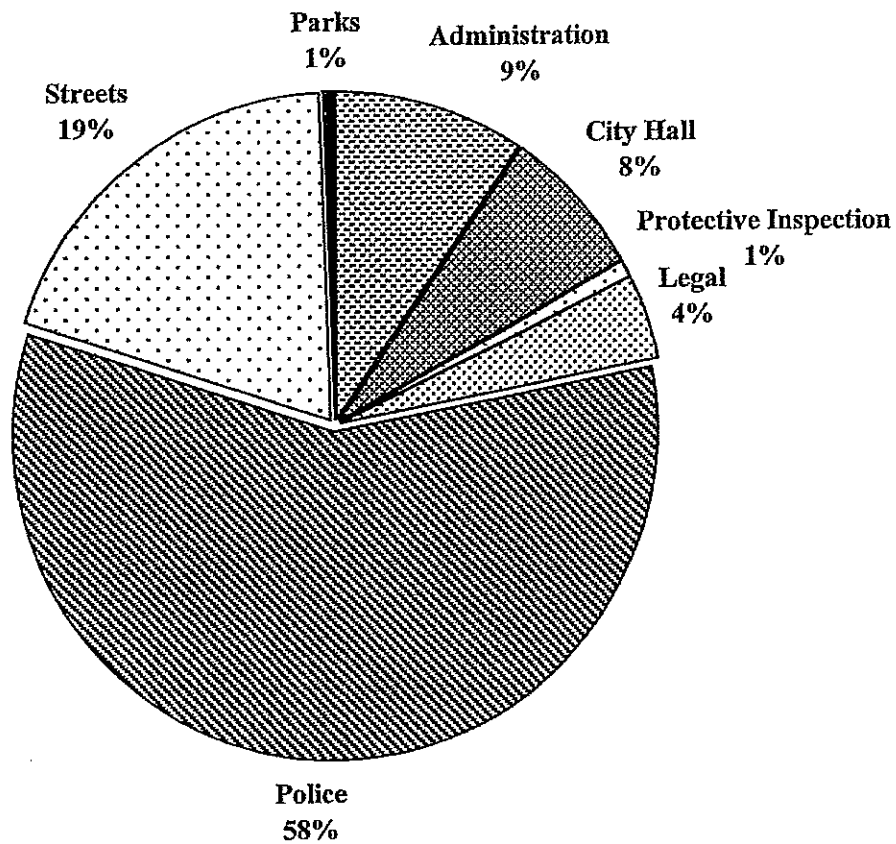
**GENERAL FUND
PROJECTED REVENUES
2005-06**



GENERAL FUND SUMMARY HISTORY & PROJECTED REVENUES



**GENERAL FUND
DEPARTEMENTAL EXPENDITURES
FY 2005-06**



GENERAL FUND

BUDGET SUMMARY FY 2005-06

REVENUES	TOTAL
Taxes	1,067,639
Licenses & Permits	49,400
Utilities	602,845
Municipal Court	157,436
Other Revenues	442,146
TOTAL REVENUES	\$2,319,467

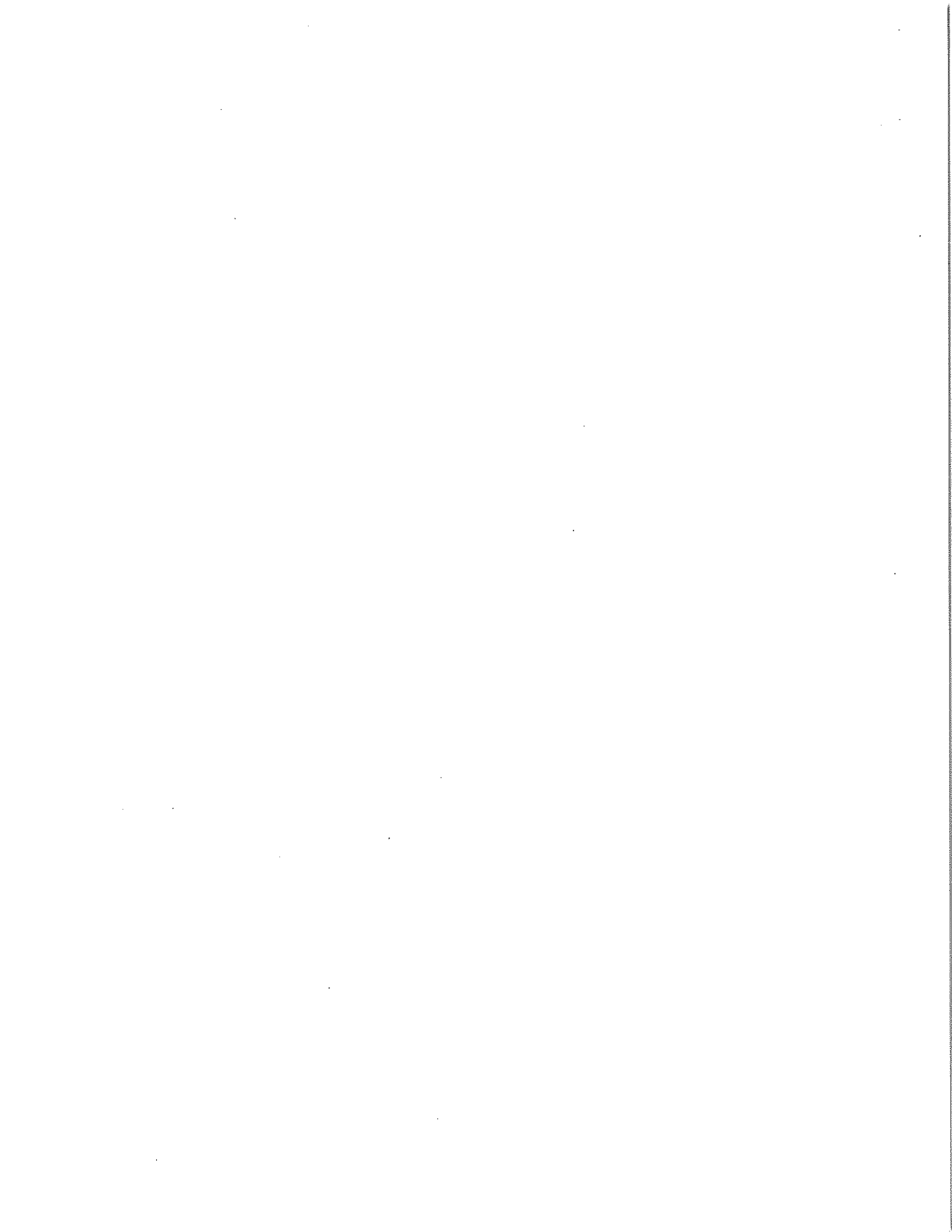
EXPENDITURES

	PERSONNEL	SUPPLIES, SERVICES, MISC.	CAPITAL	TOTAL
Administration	214,275	13,030	0	227,305
City Hall	0	143,470	0	143,470
Protective Inspection	11,165	2,940	0	14,105
Legal	20,368	47,605	0	67,973
Police	1,244,595	121,951	0	1,366,546
Streets	324,771	92,443	2,848	420,062
Parks	11,710	3,600	2,377	17,687
TOTAL EXPENDITURES	1,826,883	425,039	5,225	2,257,147

PROJECTED GENERAL FUND SURPLUS/(DEFICIT) **\$62,321**

GENERAL FUND SUMMARY-HISTORY & PROJECTED REVENUES

	ACTUAL 1997-98	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
TAXES:									
Real Estate Tax	69,248	73,966	78,439	69,286	76,147	87,044	82,573	84,085	85,767
Personal Property Tax	18,828	20,681	25,986	23,225	22,134	21,830	21,032	21,500	21,930
Road & Bridge Refund	26,254	27,079	34,324	30,623	26,424	35,276	23,765	25,587	26,099
Cigarette Tax	38,197	38,197	38,197	38,196	38,196	38,196	38,197	38,197	38,961
Motor Vehicle Tax	199,197	203,008	208,869	209,638	207,713	207,807	213,828	214,935	219,233
Local Option Sales Tax	580,952	573,352	608,984	641,851	630,131	611,687	639,325	662,402	675,650
SUBTOTAL	\$932,676	\$936,283	\$994,799	\$1,012,819	1,000,745	1,001,840	1,018,719	\$1,046,705	\$1,067,639
LICENCES & PERMITS:									
Business Licenses	29,051	27,044	28,396	34,949	27,299	27,647	24,392	25,715	26,230
Liquor Licenses	3,125	3,875	1,919	5,313	3,791	2,875	3,468	2,860	2,917
Other Licenses	243	197	299	816	839	938	901	105	107
Building Permits	1,399	3,572	20,920	1,365	1,493	5,293	1,531	1,410	1,438
Occupancy Permits	9,961	9,435	9,550	14,590	17,276	14,996	20,358	16,746	17,081
Park Permit Fees	0	660	650	700	635	640	765	793	808
Other Permits	535	625	1,776	1,260	1,012	990	1,376	803	819
SUBTOTAL	\$44,314	\$45,408	\$63,510	\$58,993	52,345	53,379	52,791	\$48,431	\$49,400
UTILITY TAXES:									
Utilities Gross Repts. Tax	535,611	572,474	0	0	0	0	0	0	0
Electric Utility	0	0	274,150	269,349	260,178	249,226	255,590	260,795	266,011
Phone Utility	0	0	123,650	111,300	102,647	100,585	92,880	92,794	94,650
Gas Utility	0	0	102,005	204,598	127,848	154,017	164,627	169,685	173,079
Water Utility	23,774	17,488	24,133	22,298	32,379	16,874	30,229	26,256	26,781
Sanitary Utility	0	0	46,002	44,369	44,637	34,175	56,382	41,495	42,325
SUBTOTAL	\$559,385	\$589,962	\$569,940	\$651,914	567,689	554,877	599,709	\$591,025	\$602,845
MUNICIPAL COURT:									
Grant Income	18,750	13,651	0	32,363	0	9,337	51,135	30,210	30,000
Court Fines	91,947	104,011	160,342	115,908	123,157	123,479	91,745	112,377	114,625
Crime Victims Comp.	459	1,443	457	414	736	604	473	403	411
Police Training	3,589	4,230	5,222	775	3,948	765	896	4,013	4,093
Bond Forfeiture	17,230	20,585	15,673	12,992	9,934	11,258	8,679	14,408	8,308
Court Costs	25,778	30,857	0	0	0	0	0	0	0
Court Battered Persons	0	2	0	0	0	0	0	0	0
SUBTOTAL	\$157,753	\$174,779	\$181,694	\$162,452	137,775	145,443	152,928	\$161,411	\$157,436
OTHER REVENUE:									
Sanitation Service Fees	86,192	91,336	91,427	126,227	0	0	0	0	0
Contractual Services Inc.	40,817	40,910	41,986	43,436	45,252	50,730	52,451	50,685	51,699
Miscellaneous Income	8,732	10,551	7,557	15,767	31,800	3,866	0	0	0
Misc. Income Police	0	0	0	0	0	0	1,833	5,542	10,000
Misc. Income Office	0	0	0	0	0	0	2,976	0	50,000
Misc. Income PW	0	0	0	0	0	0	2,130	100	100
Misc. Income Court	0	0	0	0	0	0	55	100	100
Interest Inc./Checking	34,941	66,493	79,946	65,492	6,024	11,056	5,302	1,075	1,097
Interest Inc./CD&CP	0	0	0	37,519	22,498	1,658	4,201	6,913	7,051
Rental Income	0	1,200	7,200	40,050	16,606	33,600	33,600	33,600	33,600
Sale of Assets	0	24,250	0	14,725	6,540	8,050	0	4,756	150,000
SewLatAdmin Reimbur	0	0	0	0	0	0	10,000	3,500	3,500
Park Storm Water Reimbur	0	0	0	0	0	0	0	0	85,000
Sanitation Fund Reimbur	0	0	0	0	0	0	0	0	50,000
TOTAL	\$170,682	\$234,740	\$228,116	\$343,216	128,720	\$108,960	\$112,548	\$106,270	\$442,146
GRAND TOTAL	\$1,864,810	\$1,981,172	\$2,038,059	\$2,229,394	\$1,887,273	\$1,864,499	\$1,936,695	\$1,953,842	\$2,319,467



DEPARTMENT:	ADMINISTRATION
FUND:	GENERAL
ACCOUNT:	100100

PROGRAM DESCRIPTION:

The head of the Administration department is the City Administrator, who is the Chief Administrative Officer of the City and is appointed by and serves at the pleasure of the Mayor and City Council. The City Administrator is the Chief Budget Officer, Personnel Coordinator, and Administrator of Council policy. The City Administrator is responsible for providing the Mayor and City Council with information; for directing City departments, programs, and projects; and for providing effective leadership and direction for coordinating the City's operations.

OBJECTIVES:

1. To coordinate and supervise all financial functions of the City.
2. To prepare and submit for Council approval the annual budget and annual audit.
3. To keep the Mayor and City Council informed of municipal matters.
4. To recruit personnel, process appointments, and propose updates and changes to the City's personnel code.
5. To oversee the City's unemployment, worker's compensation, retirement and insurance programs.
6. To coordinate and supervise all functions of the administrative staff of the City of Normandy.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL	180,275	200,860	202,765	213,155	214,275
SUPPLIES, SERVICES, MISC.	13,410	16,799	18,324	13,089	13,030
CAPITAL	0	0	0	0	0
GRAND TOTAL	\$193,685	\$217,659	\$221,089	\$226,244	\$227,305

STAFFING

MAYOR	1	1	1	1	1
CITY COUNCIL	8	8	8	8	8
CITY ADMINISTRATOR	1	1	1	1	1
CITY CLERK	1	1	1	1	1
FINANCE DIRECTOR	1	1	1	1	1
TREASURER	1	1	1	1	1
TOTAL DEPT. STAFF	13	13	13	13	13

DEPARTMENT:

ADMINISTRATION

GENERAL FUND ACCOUNT #:

100100-

ACCOUNT#	ACCOUNT-TITLE	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
501	Wages	149,237	169,102	165,578	168,000	172,940
502	FICA Expense	11,349	11,465	11,966	12,345	12,895
503	Health	15,520	17,066	21,838	28,000	23,381
504	Pension Contribution	3,544	2,659	2,473	3,910	4,126
505	Worker's Compensation	625	568	910	900	932
506	Unemployment Insurance Claims	0	0	0	0	0
PERSONNEL SUBTOTAL		\$180,275	\$200,860	\$202,765	\$213,155	\$214,275
510	Dues & Subscriptions	3,597	4,761	5,336	5,129	4,175
511	Training	799	569	1,914	310	80
515	Travel & Expense Allowances	8,932	11,234	10,827	7,350	8,475
560	Miscellaneous Expense	82	235	247	300	300
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$13,410	\$16,799	\$18,324	\$13,089	\$13,030
590	Capital Equipment	0	0	0	0	0
CAPITAL SUBTOTAL		\$0	\$0	\$0	\$0	\$0
DEPARTMENT TOTAL		\$193,685	\$217,659	\$221,089	\$226,244	\$227,305

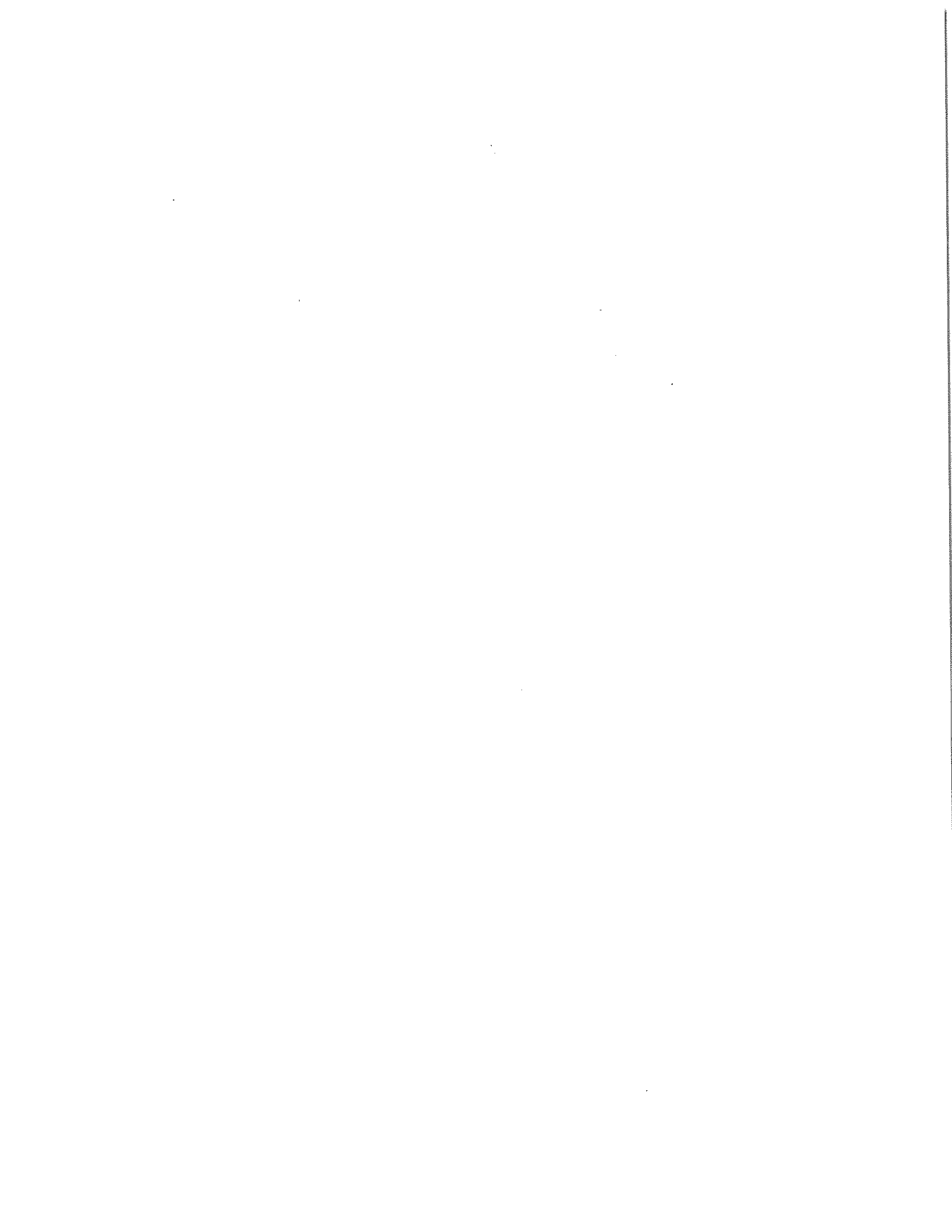
BUDGET WORK PAPER		
DEPARTMENT:	ADMINISTRATIVE	
FUND:	GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
510	Dues & Subscriptions-Funding for professional organizations & periodicals	
	ICMA-International City Manager's Association	435
	MCMA-Missouri City Manager's Association	50
	SLACMA-St. Louis Area City Manager's Association	50
	IIMC-International Institute for Municipal Clerk's	120
	IIMC -- MMC-2nd level	75
	MOCCFOA -- MRCC -Sustaining Level	40
	MOCCFOA-MO City Clerk's & Finance Officer's Association	40
	MOCCFOA-MO City Clerk's & Fin. Officer's Assoc. (Eastern Division)	25
	GFOA-Government Finance Officer's Association	40
	MSC-Mayor's of Small Cities	50
	MML-Missouri Municipal League	750
	SLCML-St. Louis County Municipal League	1,801
	MCCPP-Mid-County Partners for Progress	0
	NCI-North County Incorporated	350
	North County Chamber of Commerce	275
	St. Louis Business Journal-Weekly periodical used by City Adm.	74
	SUBTOTAL	\$4,175
511	Training-Funding for local seminars & training sessions	
	Pam -- CCFOA Lunches \$16 x 5	80
	SUBTOTAL	\$80
515	Travel & Expense Allowance-Expenses incurred for Professional Conferences and Monthly Travel Allowance for City Administrator (\$250 per month) and Finance Director (\$50 per month)	
		3600
	IIMC Annual Conference -- City Clerk (includes conf. registration & airfare-- NO HOTEL COSTS)	1000
	MO Muni. League Conf.-Elected Officials, City Adm. & Clerk	2,000
	Missouri City Manager's Winter Workshop-Columbia	150
	MO Muni. League Legislative Conf.-Elected Officials & City Adm.	400
	Missouri City Clerk's Association Spring Conference-Columbia	600
	Missouri City Manager's Spring Conference-Lake Ozark	600
	MO Muni. League Newly Elected Officials Conf.-Jeff. City	125
	SUBTOTAL	\$8,475
	TOTAL	\$12,730

BUDGET WORK PAPER

DEPARTMENT:	ADMINISTRATIVE	
FUND:	GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
	TOTAL	\$12,730
560	Miscellaneous Expense-Unforeseen expenses and employee relations X-Mas bonus (\$50 per employee, 3 employees). Unforeseen expenses that occur throughout the year.	\$300
	TOTAL	\$13,030

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2005-06
DEPARTMENT: ADMINISTRATION
FUND: GENERAL
ACCT. GROUP: 10010050-

Employee	Title	Total Salary		Section 125		Sec. 125 Elective	Social Security	Health Insurance	Life STD<D	LAGERS		Workers Comp.	Total
		Salary	Merit Increase	125						Pension			
Murphy, James	Mayor	9,600	10,800	0	0	0	734	0	0	0	0	0	\$11,534
Sachsheimmer, Steve	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Lee, Lee	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Evans, Tony	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Wright, George	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Hannon, Terry	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Winnick-Dailey, Bridget	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Wright, John	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Wright, Bob	Councilperson	3,000	3,000	0	0	0	230	0	0	0	0	0	\$3,230
Wright, George	City Administrator	63,171	64,434	-1,714	-1,500	9,692	4,683	557	1,933	90	447	0	\$81,747
Wright, Pam	City Clerk	38,000	38,760	0	-390	3,997	2,965	318	1,163	269	269	0	\$47,471
Wright, Kay	Finance Director	30,731	31,346	-1,714	-1,500	9,692	2,398	298	940	217	217	0	\$44,891
Wright, Marguerite	Treasurer	3,600	3,600	0	0	0	275	0	0	0	0	0	\$3,875
TOTALS BY COLUMN:		\$169,102	\$172,940	(\$3,427)	(\$3,390)	\$23,381	\$12,895	\$1,173	\$4,126	\$932	\$215,448		



DEPARTMENT: CITY HALL

FUND: GENERAL

ACCOUNT: 100200-

PROGRAM DESCRIPTION:

The Nonallocated-City Hall fund includes expenditures that are primarily for the day to day operation of City Hall. All of the costs associated with having professional services such as accounting, the annual audit, engineering, and computer information services are absorbed in this fund.

Other expenses associated with this fund include costs in maintaining the building, liability insurance, equipment rental and maintenance, postage, printing, duplicating, election expenses, public relations, and Cable T.V. regulation

OBJECTIVES:

1. Provide professional services to the city on a contractual basis to assure it is being run properly.
2. Operate City Hall in a safe and efficient manner to benefit citizens and employees alike.
3. To conduct the duties associated with keeping residents informed and granting them the right to vote.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL	14,328	10,223	5,836	26	0
SUPPLIES, SERVICES, MISC.	147,492	140,933	136,297	147,504	143,470
CAPITAL	0	0	0	850	0
GRAND TOTAL	\$161,820	\$151,156	\$142,133	\$148,380	\$143,470

STAFFING

PART-TIME CLERK	0	0.5	0.5	0.5	0
PART-TIME MAINTENANCE	0.5	0	0	0	0
TOTAL DEPT. STAFF	0.5	0.5	0.5	0.5	0

DEPARTMENT:

CITY HALL

GENERAL FUND ACCOUNT #:

100200-

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
1101	Wages	13,291	9,458	5,440	0	0
1102	FICA Expense	1,017	724	391	26	0
1105	Worker's Compensation	20	41	5	0	0
1106	Unemployment Comp	0	0	0	0	0
PERSONNEL SUBTOTAL		14,328	10,223	5,836	26	0
1113	Professional Services	31,125	20,371	19,180	22,000	21,250
1120	Uniforms	0	0	0	1,024	1,000
1135	Telephone & Utilities	21,795	23,281	20,744	22,000	22,100
1140	Legal Advertising Expenses	6,260	3,348	4,093	4,200	4,000
1141	Office Supplies	7,591	5,458	6,356	5,500	5,500
1142	Printing & Duplicating	3,559	3,662	297	3,500	1,000
1144	Postage	4,123	2,865	3,723	3,000	3,000
1145	Election Expense	1,052	1,434	958	3,530	2,000
1147	Housekeeping Supplies	1,038	618	893	900	900
1149	Liability Insurance	51,231	59,069	58,191	60,000	60,000
1159	Public Relations	1,412	2,090	1,924	3,000	2,250
1160	Miscellaneous Expense	1,679	675	963	850	1,000
1180	Equipment Maintenance	210	0	850	0	100
1182	Equipment & Land Rental	5,734	6,211	6,606	7,000	7,800
1183	Building & Grounds Maintenance	10,683	11,851	11,519	11,000	11,570
SUPPLIES, SERVICES, MISC., SUBTOTAL		147,492	140,933	136,297	147,504	143,470
1190	Capital Equipment	0	0	0	850	0
DEPARTMENT TOTAL		161,820	151,156	142,133	154,190	143,470

BUDGET FORM II - PERSONNEL SERVICES

FISCAL YEAR 2002-03

DEPARTMENT: CITY HALL

FUND: GENERAL

ACC'T. GROUP: 10020050-

Employee	Title	Salary		Social Security	Health Insurance	LAGERS Pension	Workers Comp	Total
		Salary	Salary with Merit					
None	Part-Time Clerk	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS BY COLUMN:		\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEPARTMENT:	PROTECTIVE INSPECTION
FUND:	GENERAL
ACCOUNT:	100300

PROGRAM DESCRIPTION:

The Protective Inspection Department is responsible for building code compliance for all new construction, renovation, property inspections and property maintenance code inspections for all properties in the City.

OBJECTIVES:

1. To ensure all building construction and renovation is done in compliance with City codes.
2. To ensure the retention of property values through effective and fair code enforcement.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL	9,408	9,350	10,201	10,050	11,165
SUPPLIES, SERVICES, MISC.	774	300	927	1,000	2,940
CAPITAL	0	0	0	0	0
GRAND TOTAL	\$10,182	\$9,650	\$11,128	\$11,050	\$14,105

STAFFING

PART TIME INSPECTOR	1	1	1	1	1
TOTAL DEPT. STAFF	1	1	1	1	1

DEPARTMENT:

PROTECTIVE INSPECTION

GENERAL FUND ACCOUNT #:

100300-

ACCOUNT	ACCOUNT-TITLE	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
001	Wages	8,712	8,618	9,193	9,000	10,000
002	FICA Expense	666	659	703	650	765
005	Worker's Compensation	30	73	305	400	400
PERSONNELSUBTOTAL		\$9,408	\$9,350	\$10,201	\$10,050	\$11,165
010	Dues & Subscriptions	270	250	250	100	290
011	Training	89	0	0	100	300
035	Telephone & Utilities	0	0	0	0	1000
041	Supplies & Equipment	0	0	0	0	500
059	Nuisance Abatement	390	0	627	700	750
060	Miscellaneous Expense	25	50	50	100	100
SUPPLIES, SERVICES, MISC.		\$774	\$300	\$927	\$1,000	\$2,940
090	Capital Equipment	0	0	0	0	0
DEPARTMENT TOTAL		\$10,182	\$9,650	\$11,128	\$11,050	\$14,105

BUDGET WORK PAPER

DEPARTMENT:	PROTECTIVE INSPECTION	
FUND:	GENERAL	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIM. COST
1001	Wages & Bens- 30 hours per month	\$11,165
1010	Dues- Membership dues for Building Official and Code Administration for Neil Cantwell (\$120). Subscriptions- AmerenUE List for occupancy permit list cross reference (\$150), maps from County Treasurer (\$20).	\$290
1011	Training- Local seminars & workshops offered to Building Official for continuing education.	\$300
1035	Telephone & Utilities- Blackberry with 500 minutes of time	\$1,000
1041	Supplies- digital camera, laser tape measure, ground test, misc. tools	\$500
1059	Nuisance Abatement- Costs associated with boarding up properties, having Public Nuisance Hearings, filing of liens, etc..	\$750
1060	Miscellaneous Expense- Any other unforeseen expense not accounted for at the present time.	\$100
	TOTAL	\$14,105

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2004-05
DEPARTMENT: PROTECTIVE INSPECTION
FUND: GENERAL
ACCT. GROUP: 10020050-

<i>Employee</i>	<i>Title</i>	<i>Salary</i>	<i>Social Security</i>	<i>Health Insurance</i>	<i>LAGERS Pension</i>	<i>Workers Comp</i>	<i>Total</i>
Cantwell, Neil	Part-Time Inspector	\$10,000	\$765	\$0	\$0	\$400	\$11,165
TOTALS BY COLUMN:							\$11,165

DEPARTMENT:	POLICE
FUND:	GENERAL
ACCOUNT:	100400-
PROGRAM DESCRIPTION:	

The Police Department is responsible for all law enforcement and crime prevention activities within the City of Normandy. In addition to daily patrol activities, the Police Department conducts crime investigations and assists with residential and business crime prevention programs.

OBJECTIVES:

1. To respond to all emergency and non-emergency calls for service.
2. To provide the orderly and safe flow of traffic throughout the City.
3. To reduce and suppress crime through public awareness and prevention.
4. To provide for the detention and care of prisoners.
5. To support projects involving drug and alcohol awareness and child abuse prevention.
6. To improve professional public safety skills.
7. To enforce city ordinances.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	1,095,253	1,112,756	1,223,845	1,228,860	1,244,595
SUPPLIES, SERVICES, MISC.	122,375	120,508	120,797	134,146	121,951
GRAND TOTAL	\$1,217,628	\$1,233,264	\$1,344,642	\$1,363,006	\$1,366,546
CHIEF OF POLICE	1	1	1	1	1
LIEUTENANT	1	1	1	1	1
SERGEANTS	4	4	4	4	4
POLICE OFFICERS	16	16	16	16	16
POLICE CLERK	0.5	0.5	0.5	0.5	0.5
CROSSING GUARDS	3	3	3	3	2
TOTAL DEPT. STAFF	25.5	25.5	25.5	25.5	24.5

DEPARTMENT:

POLICE

GENERAL FUND ACCOUNT #:

100400-

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
601	Wages	805,050	853,722	931,745	931,776	915,454
602	FICA Expense	64,414	65,545	71,067	71,464	68,277
603	Health Insurance	146,986	121,400	142,180	141,973	149,629
603A	Life, STD, & LTD	0	0	0		8,526
604	Pension Contribution	6,039	6,325	6,233	6,102	6,720
605	Worker's Compensation	35,174	34,866	43,541	45,636	64,082
606	Unemployment	0	0	747	5,000	0
607	Overtime	12,160	4,872	4,076	7,986	5,000
608	Holiday Pay	25,430	26,027	24,256	18,923	26,906
PERSONNEL SUBTOTAL		1,095,253	1,112,756	1,223,845	1,228,860	1,244,595
610	Dues & Subscriptions	735	696	535	891	741
611	Training	1,779	2,305	1,122	1,305	2,000
613	Professional Services	4,298	7,153	3,283	8,000	4,300
615	Travel & Expense	4,239	3,447	456	2,000	1,000
616	Contracted Services	47,374	44,202	54,550	49,965	55,510
620	Uniform Equipment	11,400	12,524	7,109	9,500	6,400
625	Vehicle Expense	32,726	30,188	31,849	42,325	40,300
635	Telephone & Utilities	4,234	3,713	5,428	4,710	4,000
641	Supplies & Equipment	9,159	7,324	7,667	9,300	3,250
659	Public Relations	4,923	6,521	6,690	4,150	3,150
660	Miscellaneous Expense	1,056	432	968	1,000	500
680	Equipment Maintenance	452	2,001	1,140	1,000	800
SUPPLIES, SERVICES, MISC., SUBTOTAL		122,375	120,508	120,797	134,146	121,951
GRAND TOTALS		1,217,628	1,233,264	1,344,642	1,363,006	1,366,546

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
607	Overtime-20 Non-Exempt Police Officers & 1 Clerk	\$5,000
610	Dues & Subscriptions	
	IACP Dues-Chief Connolly	\$150
	Missouri Police Chief Dues-Chief Connolly	\$200
	Backstopper Dues	\$150
	Major Case Squad Dues (2 officers)	\$100
	Identification Association (IAI) 1 officer	\$10
	St. Louis Area Police Chiefs Assoc. Dues	\$25
	FBINAA Dues-Chief Connolly	\$60
	Law Enforcement Officials Dues--(2 officers)	\$16
	Sam's Club	\$30
	SUBTOTAL	\$741
611	Training	
	Miscellaneous in-service training, to include Major Case Squad Training, D.A.R.E., CVSA, and community policing seminars	
	SUBTOTAL	\$2,000
613	Professional Services	
	Pre-hire & incumbent drug, psychological, and physical exams for new hires and periodic incumbents.	\$1,000
	IPMA tests for new hires	\$300
	Police Vehicle Equipment Installation	\$2,000
	Computer Support (Excluding REJIS)	\$1,000
	SUBTOTAL	\$4,300
615	Travel & Expense	
	Miscellaneous expenses to include professional functions, monies to pay informants, special evidence storage, meals and expenses for Major Case Squad	\$1,000
	SUBTOTAL	\$1,000
616	Contracted Services	
	REJIS-Monthly Support for Criminal Justice Network as well as Internet Support and In-Vehicle Laptop Computers	\$12,000
	C.A.R.E./Communications-Computer assisted report system and police support services, along with dispatching services. Amount is based on reports written.	\$40,000

	Pay Phone on city hall parking lot	\$1,500
	Haines Directory	\$810
	4 Pagers for sergeants	\$400
	Leads on Line Computer Subscription	\$800
	SUBTOTAL	\$55,510
620	Uniform Equipment	
	Uniforms/Equipment for two new hires @ \$1,000/officer	\$2,000
	Uniform/Equipment Maintenance for 22 officers @ \$200 per officer	\$4,400
	SUBTOTAL	\$6,400
625	Vehicle Expense	
	License plate renewals, state inspections for 3 unmarked vehicles	\$300
	Ongoing scheduled and unscheduled mechanical repairs to fleet of 9 vehicles	\$7,000
	Fuel for 9 vehicles	\$30,000
	Body Damage-figure represents \$500 deductible for two auto accidents	\$1,000
	Car Wash (2 facilities: S & S for interior/exterior, Ferguson Express for exterior only)	\$2,000
	SUBTOTAL	\$40,300
635	Telephone/Mobile Phones	
	7 Cell Phones	\$4,000
	SUBTOTAL	\$4,000
641	Supplies & Equipment	
	35 mm film, cassette tapes, roller, tape, Polaroid film, digital disks for digital cameras, batteries for flashes and meters	\$100
	MRT Supplies	\$100
	Fingerprint equipment: brushes, powder, tapes, backing cards, containers, markers, dust masks, superglue, etc.	\$100
	Vinyl gloves for evidence collection, officer safety	\$100
	Evidence collection bags and containers	\$100
	Ink remover and towels for cleaning fingerprints, hands at crime scenes	\$100

	Portable Radio battery replacements	\$100
	Batteries: flashlight, recorders, cameras, flash units, videos	\$100
	2 Sets graphics for patrol vehicles	\$200
	Firearms equipment: gun cleaning kits, targets, earmuffs, eyewear protection, ammunition, mace	\$2,000
	Flares	\$250
	SUBTOTAL	\$3,250
659	Public Relations	
	D.A.R.E. expenses	\$1,000
	Miscellaneous leaflets, Halloween supplies, etc.-\$500	\$500
	National Night Out Against Crime Expenses-\$500	\$500
	Christmas Bonus \$50 x 23 employees-\$1,150	\$1,150
	SUBTOTAL	\$3,150
660	Miscellaneous Expenses	
	This account covers miscellaneous expenses and incidentals incurred during the year, such as food, awards, greeting cards, flowers, etc.	
	SUBTOTAL	\$500
680	Equipment Maintenance	
	Miscellaneous repairs to equipment (vcr, radios, etc.)	
	SUBTOTAL	\$800
	TOTAL	\$126,951

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2005-06
DEPARTMENT: POLICE
FUND: GENERAL
ACCT. GROUP: 100400

Employee:	Title:	601		Section	Elective	602	603	603A	604	605	607	608	
		Salary	Salary with increase										
		Salary		125	Sec.125	FICA	Health Insurance	Life Ins.	Lagers	Workers	Overtime	Holiday	Total
J. Connolly	Chief of Police	69,348	70,735	-1,714	-2800	5,066	9,266	606	495	4,951		0	\$91,119
	Lieutenant		51,468	-1,714	-2400	3,623	9,256	534	360	3,603		0	\$68,843
	Sergeant		43,166	-1,714	0	3,171	9,266	442	302	3,022		1,660	\$61,029
J. House	Sergeant	48,580	49,552	-1,714	0	3,660	9,256	442	347	3,469		1,906	\$68,631
G. Chambers	Sergeant	43,580	49,552	-841	0	3,726	8,959	442	347	3,469		1,906	\$68,401
F. Miminni	Sergeant	43,350	46,257	0	0	3,539	3,639	417	324	3,238		1,779	\$59,192
E. Cochran	Patrol Officer	35,943	36,662	-841	0	2,740	6,382	343	257	2,566		1,410	\$50,361
C. McCann	Detective	38,877	39,655	0	0	3,034	6,499	366	278	2,776		0	\$52,606
S. Baumer	Patrol Officer	37,381	38,129	-1,471	0	2,804	9,256	354	267	2,669		1,466	\$54,945
L. Porzelt	Patrol Officer	37,381	38,129	-627	0	2,869	6,499	354	267	2,669		1,466	\$52,253
B. Bardle	Patrol Officer	37,381	38,129	0	0	2,917	4,130	354	267	2,669		1,466	\$49,931
V. Brinkman	Patrol Officer	37,381	38,129	0	0	2,917	3,639	354	267	2,669		1,466	\$49,441
S. Stuber	Patrol Officer	37,381	38,129	-1,471	0	2,804	9,256	354	267	2,669		1,466	\$54,945
M. McCarthy	Detective	35,943	36,662	0	0	2,805	3,665	342	257	2,566			\$46,297
K. George	Patrol Officer	35,943	36,662	0	0	2,805	6,650	342	257	2,566		1,410	\$50,692
T. Conner	Patrol Officer	34,212	34,896	-627	0	2,622	6,276	335	244	2,443		1,342	\$48,157
A. Cates	Patrol Officer	34,896	35,594	0	0	2,723	3,639	335	249	2,492		1,369	\$46,400
A. Madigan	Patrol Officer	34,896	35,594	-1471	-2800	2,396	9,266	335	249	2,492		1,369	\$51,700
S. Moeller	Patrol Officer	34,212	34,896	0	0	2,670	3,665	335	244	2,443		1,342	\$45,594
S. Whitworth	Patrol Officer	34,896	35,594	0	0	2,723	3,639	335	249	2,492		1,369	\$46,400
J. Tuhill	Patrol Officer	34,896	35,594	0	0	2,723	3,639	335	249	2,492		1,369	\$46,400
M. Smith	Patrol Officer	34,896	35,594	0	0	2,723	9,256	335	249	2,492		1,342	\$51,990
L. Hartman	Court Clerk		14,280	-736	0	1,036	4,633	138	428	1,000		0	\$21,515
Cross Guard	Part Time	1,200	1,200	0	0	92	0	0	0	84		0	\$1,376
Cross Guard	Part Time	1,200	1,200	0	0	92	0	0	0	84		0	\$1,376
TOTALS		790,773	915,454	-14,939	-8,000	68,277	149,629	8,526	6,720	64,082	5,000	26,906	\$1,239,596

DEPARTMENT: LEGAL
FUND: GENERAL
ACCOUNT: 1006A00

PROGRAM DESCRIPTION:

The Legal Department consists of the Municipal Judge, Prosecuting Attorney, Court Clerk and City Attorney. The Municipal Court processes all traffic violations, code violations, collects fines, and assigns penalties. The City Attorney provides legal counsel to Mayor & City Council, City Administrator and all appointed officials of the City on legal matters of municipal concern. The City Attorney's role is to ensure that all city activities are conducted in accordance with the law and to properly represent the City in litigation.

OBJECTIVES:

Municipal Court:

1. To efficiently handle and collect fines.
2. To hear and deliberate all cases docketed.
3. To increase the City's collection rate on fines issued.

City Attorney:

1. To represent the City and its officials on matters of legal concern.
2. To review municipal ordinances, resolutions, contracts, and other documents for compliance.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL	23,053	24,911	24,221	20,583	20,816
SUPPLIES, SERVICES, MISC.	56,363	47,097	44,371	46,030	47,605
CAPITAL	0	0	0	0	0
GRAND TOTAL	\$79,416	\$72,008	\$68,592	\$66,613	\$68,421

STAFFING

MUNICIPAL JUDGE	1	1	1	1	1
PROSECUTING ATTORNEY	1	1	1	1	1
CITY ATTORNEY	1	1	1	1	1
COURT CLERK	0.5	0.5	0.5	0.5	0.5
COURT CLERK	0.5	0.5	0.5	0	0
TOTAL DEPT. STAFF	4	4	4	3.5	3.5

DEPARTMENT:

LEGAL

GENERAL FUND ACCOUNT #:

1006A0050

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
1101	Wages	16,914	20,757	19,696	14,500	14,280
1102	FICA Expense	1,247	1,280	1,463	1,000	1,036
1103	Health Insurance	4,292	2,371	2,745	4,000	4,633
1104	Pension Contribution	538	377	91	800	428
1105	Worker's Compensation	62	126	226	283	300
PERSONNELSUBTOTAL		\$23,053	\$24,911	\$24,221	\$20,583	\$20,678
1110	Dues & Subscriptions	35	365	105	100	125
1111	Training	225	40	0	180	180
1113	Professional Services	55,000	46,692	43,866	44,000	46,500
1115	Travel and Expense	187	0	228	750	550
1141	Office Supplies	916	0	172	1,000	250
SUPPLIES, SERVICES, MISC., SUBTOT		\$56,363	\$47,097	\$44,371	\$46,030	\$47,605
1190	Capital Equipment	0	0	0	0	0
DEPARTMENT TOTAL		\$79,416	\$72,008	\$68,592	\$66,613	\$68,283

BUDGET WORK PAPER

DEPARTMENT: FUND:	LEGAL GENERAL	ESTIM. COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
610A	<p>Dues and Subscriptions-Missouri Association of Court Administrators Dues. <i>Missouri Association of Court Administrators Dues.</i> <i>Missouri State Statutes</i> (to include S&H) West Books</p>	<p>125</p> <p>50</p> <p>75</p>
611A	<p>Training-Computer training at New Horizons for Sheila, \$90 per session</p>	180
613A	<p>Professional Services-Covers fees for the <i>City Attorney</i> (monthly retainer \$600). <i>Lawsuit retainer</i> if the City happens to be forced into litigation (\$4,500). <i>Prosecuting Attorney</i> (\$700 monthly retainer). <i>Municipal Judge</i> (\$700 monthly retainer).</p> <p><i>Miscellaneous legal fees</i> when legal counsel must recuse themselves for fear of conflict of interest and legal research for various ordinances and legal counsel for other issues that require assistance (avg.5-6 hours per month at \$130 an hour).</p> <p>Prisoner Detention-fee associated with incarcerating those individual repeat offenders who will be transported to the St. Louis County Jail and held for a few days in order to decrease the recidivism rate (Holding Charge: \$31 per day with approximately 5 days to be used per month for 4-5 offenders).</p> <p>REJIS-Client Server Court system based and linked to the regional system, for municipalities that provides complete court functionality including interfaces to the regional arrest system, Dept. of Revenue, etc... Court system will eliminate redundant data entry, in turn reducing errors and manpower requirements. Monthly maintenance and usage fee (\$665)</p>	<p>7,200</p> <p>4,500</p> <p>8,400</p> <p>8,400</p> <p>8,000</p> <p>2,000</p> <p>8,000</p> <p>SUBTOTAL 46,500</p>
615A	<p>Travel and Expense-Missouri Association of Court Administrators Conference Fall Seminar for Court Clerks Registration fee for Municipal Judges Spring Conference</p>	<p>250</p> <p>150</p> <p>150</p> <p>SUBTOTAL 550</p>
641A	<p>Office Supplies-Court Case receipt books, Court Case envelopes, Missouri Uniform Court Summons Forms.</p>	250
	TOTAL	\$47,605

BUDGET FORM II - PERSONNEL SERVICES

FISCAL YEAR 2003-04

DEPARTMENT: LEGAL

FUND: GENERAL

ACCT. GROUP: 1006A0050-

Employee	Title	Salary	Salary with Merit	Section 125	Sec. 125 Elective	Social Security	Health Insurance	Life STD<D	LAGERS		Workers Comp	Total
									Pension	Comp		
Hartman, Lori	Court Clerk	14,000	14,280	(736)	0	1,036	4,633	138	428	300	\$20,816	
TOTALS		14,000	14,280	(736)	0	1,036	4,633	138	428	300	\$20,816	

DEPARTMENT: PUBLIC WORKS-STREET
FUND: GENERAL
ACCOUNT: 100²⁰⁰~~500~~

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division primarily maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain safe sidewalks and other municipal facilities for the public.
3. To ensure all refuse services are provided in a timely manner.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	293,829	294,991	293,871	293,852	340,996
SUPPLIES, SERVICES, MISC.	69,703	75,968	75,024	77,390	92,325
CAPITAL	468	930	875	2,040	2,848
GRAND TOTAL	\$364,000	\$371,890	\$369,770	\$373,282	\$436,169

STAFFING

PUBLIC WORKS DIRECTOR	1	1	1	1	1
MECHANIC/LABORER	1	1	1	1	1
STREET WORKER	4	5	5	5	5
TOTAL DEPT. STAFF	6	7	7	7	7

STREETS

DEPARTMENT:

GENERAL FUND ACCOUNT #:

100700

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-2002	ACTUAL 2002-2003	ACTUAL 2003-2004	PROJECTED 2004-2005	BUDGET 2005-2006
701	Wages	210,855	222,244	223,421	226,000	235,316
702	FICA Expense	16,019	16,372	16,771	16,852	17,601
703	Health Insurance	39,981	38,017	30,590	30,000	60,623
	Section 125					-5,241
704	Pension Contribution	6,579	4,315	3,807	6,000	6,102
705	Worker's Compensation	20,395	14,043	19,282	15,000	26,596
PERSONNEL SUBTOTAL		293,829	294,991	293,871	293,852	340,996
713	Professional Services	0	0	90	100	130
716	Contracted Services	2,258	914	2,613	3,000	4,530
720	Uniform & Safety Equipment	1,405	1,887	1,715	1,000	2,340
725	Vehicle Expense	8,108	8,941	9,938	12,500	15,190
726	Office Supplies	0	0	0	0	0
730	Traffic Control	1,414	1,324	1,309	1,000	1,200
733	Weed & Pest Control	252	228	63	300	450
734	Snow Removal	2,592	5,903	5,828	2,590	7,085
735	Telephone & Utilities	0	0	512	400	1,350
736	Street Lighting	41,106	45,490	41,991	45,000	46,000
740	Legal Advertising/Recruitment	0	0	0	0	0
	Supplies and Equipment	0	16	0	0	0
747	Housekeeping Supplies	528	809	797	1,000	1,000
759	Public Relations	150	516	400	300	375
760	Miscellaneous Expense	595	0	175	500	725
770	Hardware and Handtools	242	278	256	200	300
780	Equipment Maintenance	4,915	5,033	4,564	4,000	4,000
782	Equipment & Land Rental	350	0	0	0	150
783	Building & Grounds Maintenance	2,318	1,423	1,981	2,000	3,000
784	Street & Drainage Repair	3,470	3,206	2,792	3,500	4,500
SUPPLIES, SERVICES, MISC. SUBTOTAL		69,703	75,968	75,024	77,390	92,325
790	Capital Equipment	0	798	875	2,040	2,848
795	Capital Construction	468	132	0	0	0
CAPITAL SUBTOTAL		468	930	875	2,040	2,848
DEPARTMENT TOTAL		364,000	371,890	369,770	373,282	436,169

FUND:	SUPPLIES, SERVICES, MISC.	TOTAL
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	ESTIMATED COST
736	Street Lighting	\$46,000.00
1140 *	Legal advertising / recruitment \$1,000.00 <input type="checkbox"/> advertising for asphalt overlay project CDGB and used vehicle sale. \$0.00	
740	Dumping fees: Disposal from Public Works storage facility.	
747	Housekeeping Supplies <i>includes parks & recreation...</i> <input type="checkbox"/> toilet tissue, paper towels, cleaners, plastic liners, bowl cleaner, etc.	\$1,000.00
759	Public Relations	\$375.00
759-A	<input type="checkbox"/> Christmas gift certificates { \$25.00 X 7 }	\$175.00
759-B	<input type="checkbox"/> National Night Out Event	\$200.00
760	Miscellaneous	\$725.00
760-A	<input type="checkbox"/> shop towels service	\$250.00
760-B	<input type="checkbox"/> Gift certificates { \$25.00 X 7 }	\$175.00
770	Hardware & Hand tools <input type="checkbox"/> Street brooms, rakes, shovels, asphalt lutes, etc.	\$300.00
780	Equipment Maintenance <i>{ includes lawn equipment, snow plows & salt spreaders & front loader tractor }</i>	\$4,000.00
782	Equipment & Land Rental <input type="checkbox"/> Equipment rental on acetylene & oxygen tanks... <i>{ this includes insurance in case of explosions }</i>	\$150.00
783	Building & Grounds Maintenance <input type="checkbox"/> Maintenance to building, furnace, air conditioners, compressor, hoist, landscape, etc. <input type="checkbox"/> Septic tank clean out and material disposal. <i>{ the Public Works Facility is on a septic tank / drain field system. }</i>	\$3,000.00
784	Street & Drainage Repair	\$4,500.00
784-A	<input type="checkbox"/> Crackfilling material { ASTM-3405 } 72 blocks @ 27.00 each <i>{ 72 blocks @ \$27.00 each }</i>	\$2,000.00
784-B	<input type="checkbox"/> re-filling of 100 lb propane bottle for crack filling operation. <i>{ \$50.00 each occurrence by 10 times }</i>	\$500.00
784-C	<input type="checkbox"/> asphalt & curb mix, concrete saw blades, ss-1, concrete mix, expansion joints, street marking paint, etc.	\$2,000.00

DEPARTMENT: PUBLIC WORKS-SANITATION
FUND: SANITATION
ACCOUNT: 100~~500~~⁸⁰⁰

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and Public Works Garage. The Parks Division maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To ensure all refuse services are provided in a timely and financially prudent manner.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	82,168	77,618	77,113	72,339	91,874
SUPPLIES, SERVICES, MISC.	86,660	76,982	86,737	81,925	86,432
CAPITAL-MINOR	0	1,297	0	0	920
CAPITAL-MAJOR	188,576	0	8,592	0	2,000
GRAND TOTAL	\$357,404	\$155,897	\$172,442	\$154,264	\$181,226

STAFFING

Driver/Laborer	1	1	1	1	1
Laborer	1	1	1	1	1
TOTAL DEPT. STAFF	2	2	2	2	2

SANITATION FUND

Budget Summary FY 2005-06

ACCOUNT #	ACTUAL 2000-01	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
REVENUES						
Sanitation Collection Fees	126,601	170,417	187,485	196,602	200,000	205,000
Other Sanitation Income	0	50	4,212	2,573	2,600	2,000
Grant Reimbursement	0	0	0	0	0	0
Loan from General Fund	0	188,576	0	0	0	0
TOTAL REVENUES	\$126,601	\$359,043	\$191,697	\$199,175	\$202,600	\$207,000
EXPENDITURES						
Personnel	78,460	82,168	77,618	77,113	72,339	91,874
Supplies, Services, Miscellaneous	64,316	86,660	76,982	86,737	81,925	86,432
Capital-Minor Items	6,616	0	1,297	0	0	920
Capital-Major Items	0	188,576	4,863	8,592	0	2,000
TOTAL EXPENDITURES	\$149,392	\$357,404	\$160,760	\$172,442	\$154,264	\$181,226
NET INCOME/(LOSS)	(\$22,791)	\$1,639	\$30,937	\$26,733	\$48,336	\$25,774
REIMBURSEMENT TO GEN FUND						(\$42,713)
TOTAL						(\$16,939)
ACTUAL FUND BALANCE 7/31/05				\$68,762		
PROJECTED FUND BALANCE 10/1/05				\$24,000		
AMOUNT BUDGETED FOR F.Y. 2005-06				\$181,226		
PROJECTED FUND BALANCE 10/1/06				\$24,000		

DEPARTMENT:

SANITATION

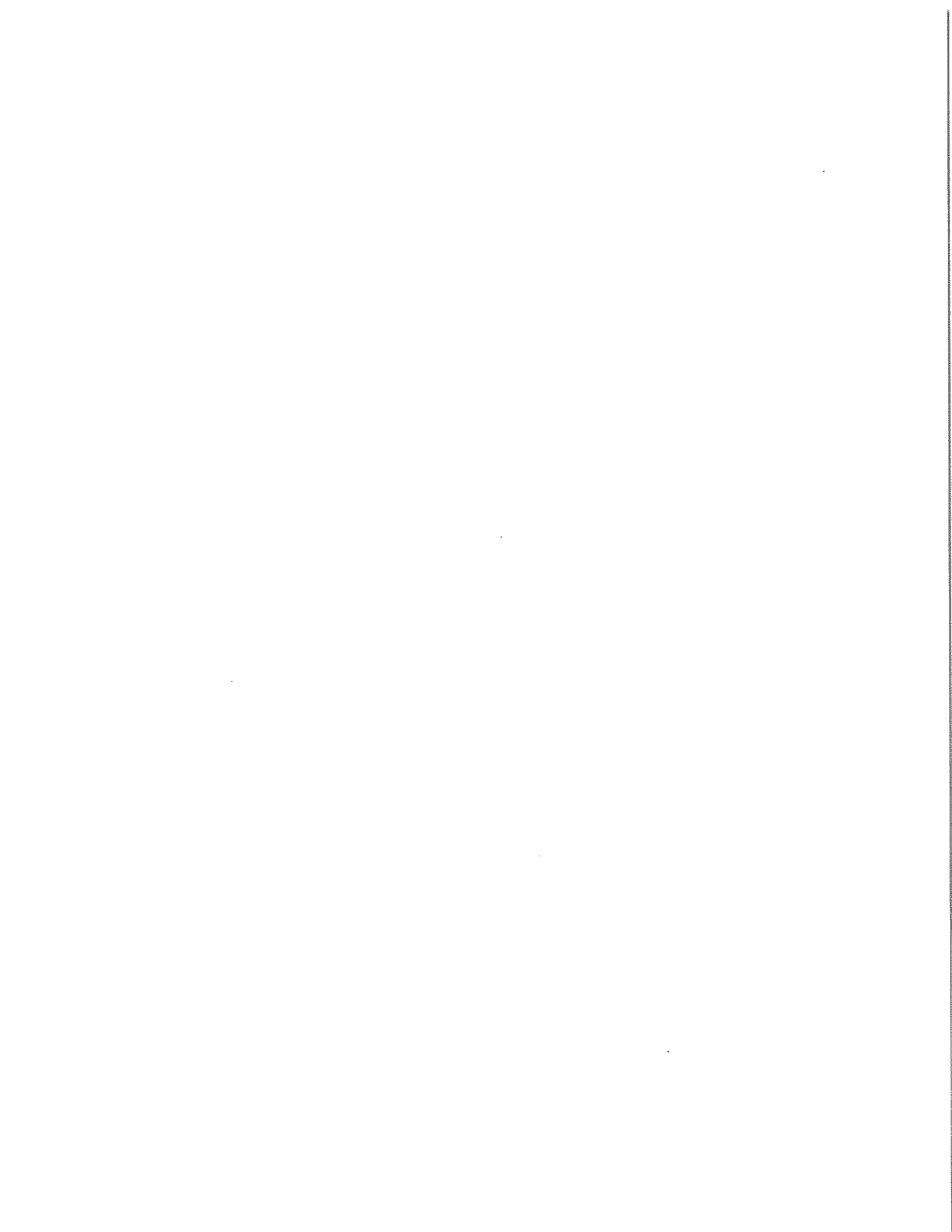
GENERAL FUND ACCOUNT #:

100-800

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-2002	ACTUAL 2002-2003	ACTUAL 2003-2004	PROJECTED 2004-2005	BUDGET 2005-2006
801	Wages	60,128	62,465	55,193	50,703	64,690
802	FICA Expense	4,575	4,702	4,399	3,879	4,885
803	Health Insurance	9,499	9,153	8,501	7,744	13,053
804	Pension Contribution	1,888	1,298	1,171	1,513	1,932
805	Worker's Compensation	6,078	0	7,849	8,500	7,314
806	Unemployment Insuran Claims	0	0	0	0	0
PERSONNEL SUBTOTAL		\$82,168	\$77,618	\$77,113	\$72,339	\$91,874
813	Professional Services	0	18,379	20,726	23,000	21,000
816	Contracted Services	25,160	4,863	4,970	6,000	5,000
820	Uniform & Safety Equipment	409	410	510	100	800
825	Vehicle Expense	13,356	10,397	15,577	20,000	19,700
835	Telephone & Utilities	0	0	0	0	300
840	Dumping Fees	46,116	42,039	43,884	32,000	37,447
859	Public Relations	50	100	100	100	1,660
860	Miscellaneous Expense	1,009	95	75	125	125
870	Hardware & Handtools	0	0	0	0	100
882	Equipment & Land Rental	560	559	697	500	0
899	Banking Fees	0	140	198	100	300
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$86,660	\$76,982	\$86,737	\$81,925	\$86,432
890	Capital-Minor Equipment	0	1,297	0	0	920
891	Capital-Major Equipment	188,576	0	8,592	0	2,000
DEPARTMENT TOTAL		\$357,404	\$155,897	\$172,442	\$154,264	\$181,226

BUDGET WORK PAPER

DEPARTMENT: FUND:	800 - SANITATION DEPARTMENT CAPITAL IMPROVEMENTS	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
891	Capital Contracted Services: <input type="checkbox"/> Consulting Services { Genesis Group, Inc. }	\$2,000.00
1231.1	Capital Improvements: <input type="checkbox"/> Purchase of replacement parts for 96 gallon roll-out trash carts. designed to facilitate replacement of defective carts not covered by warranty. { cart body is \$35.00 each, with serial number & both hot stamps }	\$2,000.00
Missouri State Grant		\$115,000.00
1232.1	<< This purchase will only be made if Normandy is awarded State grant funds >> << if awarded, grant would fund \$50,000.00 maximum >> <input type="checkbox"/> Purchase of new trash truck. \$165,000.00 split body (dual chambered) rear loading, 25 cu. yd with tipping carts * State grant application will be available in August, grant awarded in October, funds available after January 2005 }	
CAPITAL IMPROVEMENTS TOTAL >>		\$119,000.00



DEPARTMENT:	PUBLIC WORKS-PARKS
FUND:	GENERAL
ACCOUNT:	100900

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division maintains primarily the facilities at Hoelzel Park. A half cent sales tax was passed on the November 2004 ballot to further support the Parks Department.

OBJECTIVES:

1. To provide a variety of park and recreational facilities
2. To upgrade existing parks and recreational facilities.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PERSONNEL SERVICES	6,106	7,655	7,941	8,000	11,710
SUPPLIES, SERVICES, MISC.	2,081	2,352	2,590	3,700	3,600
CAPITAL	0	6,171	0	85,000	3,077
GRAND TOTAL	\$8,187	\$16,178	\$10,531	\$96,700	\$18,387

STAFFING

Summer Laborer	3	3	3	3	3
TOTAL DEPT. STAFF	3	3	3	3	3

PARKS

DEPARTMENT:

GENERAL FUND ACCOUNT #:

100-900

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2001-2002	ACTUAL 2002-2003	ACTUAL 2003-2004	PROJECTED 2004-2005	BUDGET 2005-2006
901	Wages	4,883	6,888	6,933	7,000	10,140
902	FICA Expense	374	527	703	600	777
905	Worker's Compensation	849	240	305	400	793
	SUBTOTAL	\$6,106	\$7,655	\$7,941	\$8,000	\$11,710
916	Contracted Services	0	0	0	0	50
960	Miscellaneous	0	0	0	0	150
980	Equipment Maintenance	493	585	218	1,200	600
982	Equipment & Land Rental	0	0	0	0	0
983	Building & Grounds Maintenance	1,588	1,767	2,372	2,500	2,800
	SUPPLIES, SERVICES, MISC., SUBTOTAL	\$2,081	\$2,352	\$2,590	\$3,700	\$3,600
990	Capital Equipment	0	6,171	0	0	2,297
995	Capital Construction	0	0	0	85,000	780
	CAPITAL SUBTOTAL	\$0	\$6,171	\$0	\$85,000	\$3,077
	DEPARTMENT TOTAL	\$8,187	\$16,178	\$10,531	\$96,700	\$18,387

BUDGET WORK PAPER

{51 lines per page }

DEPARTMENT: FUND:	900 - PARKS & RECREATION PERSONNEL SERVICES		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
901	Wages {520 work hours each employee @ \$ 6.50 per hour} <input type="checkbox"/> laborer # 1 \$3,380.00 \$3,380.00 <input type="checkbox"/> laborer # 2 \$3,380.00 \$3,380.00 <input type="checkbox"/> laborer # 3 \$3,380.00 \$3,380.00 \$10,140.00		\$10,140.00
902	F.I.C.A. Expense: { .0765 % of total wages }		\$777.00
904	Pension Contribution: { does not apply to summer help } { salary times 2.10 % }		\$0.00
905	Workers Compensation: { \$ 7.37 rate per 100 dollars of salary; minus 02 %; minus 25 % }		\$792.93
906	<input type="checkbox"/> overtime {estimated} \$0.00		\$0.00
Department of Labor - "wage an hour division" (314) 539-2706 <input type="checkbox"/> Minimum wage is \$ 5.15 per hour { as of 08/09/2001}			
TOTAL			PERSONNEL TOTAL >> \$11,709.93

DEPARTMENT: CAPITAL IMPROVEMENT
FUND: CAPITAL IMPROVEMENT
ACCOUNT: 101200

PROGRAM DESCRIPTION:

The 1/2 cent Capital Improvement Fund was created in April of 1996 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Capital Improvements. Capital Improvements are defined as any expenditure over \$1,000 that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, ie., architectural, engineering, financial, etc...

OBJECTIVES:

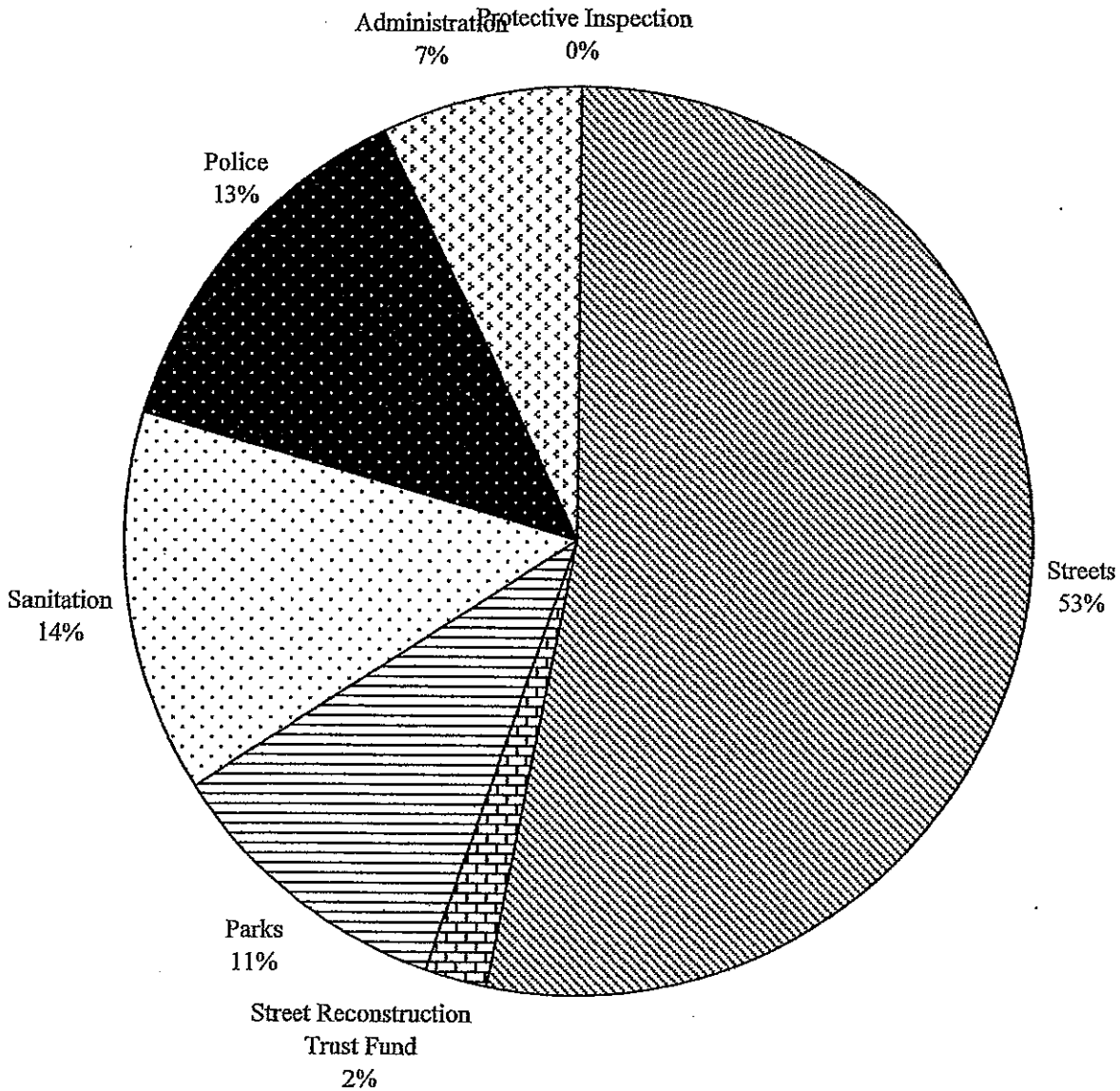
1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
Streets	312,584	243,128	147,750	33,000	51,788
Parks	39,323	4,913	25,175	80,578	0
Sanitation	195,670	0	0	0	0
Police	65,911	49,508	22,616	34,295	18,000
Administration	54,990	16,773	13,962	7,500	10,000
Legal	400	0	0	0	0
Protective Inspection	250	0	0	0	0
GRAND TOTAL	\$669,128	\$314,322	\$209,503	\$155,373	\$79,788

**STAFFING
(NONE)**

CAPITAL IMPROVEMENT FUND FY 2001-2006



CAPITAL IMPROVEMENT FUND

Budget Summary FY 2005-06

ACCOUNT #	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	TOTAL
REVENUES						
Capital Improvement Sales Tax	97,011	80,792	73,647	80,000	80,000	411,450
Interest Income	611	568	363	500	500	2,542
Transfer-General Fund (5 year plan)	570,000	221,860	68,826	75,000	0	935,686
TOTAL REVENUES	\$667,622	\$303,220	\$142,836	\$155,500	\$80,500	\$1,349,678
EXPENDITURES						
Streets	312,584	243,128	147,750	33,000	21,788	758,250
Street Reconstruction Trust Fund	0	0	0	0	30,000	30,000
Parks	39,323	4,913	25,175	80,578	0	149,989
Sanitation	195,670	0	0	0	0	195,670
Police	65,911	49,508	22,616	34,295	18,000	190,330
Administration	54,990	16,773	13,962	7,500	10,000	103,225
Legal	400	0	0	0	0	400
Protective Inspection	250	0	0	0	0	250
Banking Fees	0	0	0	150	150	300
TOTAL EXPENDITURES	\$669,128	\$314,322	\$209,503	\$155,523	\$79,938	\$1,428,414
NET INCOME/(LOSS)	(\$1,506)	(\$11,102)	(\$66,667)	(\$23)	\$562	

ACTUAL FUND BALANCE 7/31/05

\$41,684

PROJECTED FUND BALANCE 10/1/04

\$0

AMOUNT BUDGETED FOR F.Y. 2005-06

\$79,938

PROJECTED FUND BALANCE 10/1/06

\$0

CAPITAL IMPROVEMENT FUND DETAIL

BUDGET SUMMARY FY 2005-06

1210.1	CAPITAL—Police		
	New vehicles for Patrol Officers; 3 vehicles to be leased on State Contract.	18,000	
	Special Vehicle-Provide patrol to bike trail where patrol vehicles can not go. NOTE: Expenditure subject to cost sharing or other projects coming in under bid	10,000	
	CAPITAL EQUIPMENT—Police Subtotal		18,000
1221.1	CAPITAL—Streets		
	Professional Engineering Services-for development of a new 5 year Capital Improvement Plan (2005-2010).	10,000	
	Tire Changer-Coats Brand Modle 5030A	3,139	
	Septic Tank-replace present septic tank at Public Works	5,500	
	Wheel Balancer-Coats Brand Wheel Balancer Model 850	3,149	
	Street Reconstruction Trust Fund-Savings Plan suggested by Frontrenac Engineering to follow for 10 years for future major street reconstruction	30,000	
	Asphalt Overlay-Hoelzel Park Parking Lot re-asphalt, replace curbs, re-stripe Remove and repour 14x20 sections of Rosedale Drive NOTE: \$66,888 of this project will be paid for with CDBG Funds	66,888	
	CAPITAL—Streets Subtotal		51,788
1201.1	CAPITAL—Administration		
	Professional Redevelopment Consultant for Redevelopment Project	10,000	
	CAPITAL CONSTRUCTION---Administration Subtotal		10,000

TOTAL CAPITAL IMPROVEMENT	\$79,788
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DEPARTMENT: SEWER LATERAL
FUND: SEWER LATERAL
ACCOUNT: 101300

PROGRAM DESCRIPTION:

The Sewer Lateral Fund was created in April of 1999 by voter approval to levy a \$28 annual fee for the purpose of funding the repair of broken sewer lateral for residential structures that have less than six dwelling units per building.

OBJECTIVES:

1. To maintain a safe, clean, residential environment.
2. To repair broken Sewer Laterals for those residents who qualify for the program

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
Payment to Contractor	35,632	23,414	14,308	15,000	26,550
Reimbursement to Homeowner	4,261	1,597	998	1,500	2,000
Admin. Reimbursement to General Fund	0	0	10,000	3,500	3,500
GRAND TOTAL	\$39,893	\$25,011	\$25,306	\$20,000	\$32,050

**STAFFING
(NONE)**

SEWER LATERAL FUND

BUDGET SUMMARY FY 2005-06

ACCOUNT #		ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
PROJECTED SEWER LATERAL REVENUES						
405.2	Sewer Lateral Property Tax	33,236	32,765	36,868	33,000	33,000
450.2	Interest Income	79	71	41	200	200
	TOTAL REVENUES	\$33,315	\$32,836	\$36,909	\$33,200	\$33,200

PROJECTED SEWER LATERAL EXPENDITURES

1300	Payment to Contractor	35,632	23,414	14,308	15,000	26,550
1310	Reimbursement to Homeowner	4,261	1,597	998	1,500	2,000
1320	Admin. Reimbursement to General Fun	0	0	10,000	3,500	3,500
	TOTAL EXPENDITURES	\$39,893	\$25,011	\$39,893	\$25,011	\$32,050

ACTUAL FUND BALANCE 7/31/05 **\$48,611**

PROJECTED FUND BALANCE 10/1/05 **\$40,000**

AMOUNT AVAILABLE FOR F.Y. 2005-06 **\$73,200**

AMOUNT BUDGETED FOR F.Y. 2005-06 **\$32,050**
 (Budgeted amount needed for approximately 9 jobs)

PROJECTED FUND BALANCE 10/1/06 **\$41,150**
 (Projected amount needed for approximately 7 jobs before new funds are received in January)

DEPARTMENT: **PARKS & STORM WATER**
FUND: **PARKS & STORM WATER**
ACCOUNT: **101700**

PROGRAM DESCRIPTION:

The 1/2 cent Parks and Storm Water Fund was created in November of 2004 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Parks and Storm Water Operations. Parks and Storm Water Operations are defined as any expenditure that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, ie., architectural, engineering, financial, etc...

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06
Parks	0	0	0	80,578	80,578
Storm Water	0	0	0	0	0
GRAND TOTAL	\$0	\$0	\$0	\$80,578	\$80,578

STAFFING
(NONE)

CAPITAL IMPROVEMENT FUND

Budget Summary FY 2005-06

ACCOUNT #	ACTUAL 2001-02	ACTUAL 2002-03	ACTUAL 2003-04	PROJECTED 2004-05	BUDGET 2005-06	TOTAL
REVENUES						
Parks & Storm Water Sales Tax	0	0	0	5,500	80,000	85,500
Interest Income	611	0	0	50	500	1,161
Transfer-General Fund (Park Master Plan)	0	0	0	75,000	0	75,000
TOTAL REVENUES	\$611	\$0	\$0	\$80,550	\$80,500	\$161,661
EXPENDITURES						
Parks	0	0	0	80,578	5,350	85,928
Storm Water	250	0	0	0	0	250
Reimburse General Fund	0	0	0	0	75,000	
Banking Fees	0	0	0	15	150	165
TOTAL EXPENDITURES	\$250	\$0	\$0	\$80,593	\$80,500	\$86,343
NET INCOME/(LOSS)	\$361	\$0	\$0	(\$43)	\$0	
ACTUAL FUND BALANCE 7/31/05				\$1,684		
PROJECTED FUND BALANCE 10/1/04				\$0		
AMOUNT BUDGETED FOR F.Y. 2005-06				\$80,500		
PROJECTED FUND BALANCE 10/1/06				\$0		

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

BUDGET SUMMARY-FISCAL YEAR 2005-06

FISCAL YEAR	PROJECT	AMOUNT
1985-86	Street Improvements-Reconstruction of Waco	43,700
	TOTAL	43,700
1986-87	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	20,000
	Street Improvements-Removal & Replacement of Oxeye	12,800
	TOTAL	32,800
1987-88	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	20,000
	Street Improvements-Slab replacement of Nacomis	12,800
	TOTAL	32,800
1988-89	Street Improvements-Engineering & Design Cost for the reconstruction of Evarts Avenue	32,800
	TOTAL	32,800
1989-90	Street Improvements-Labor & materail cost for the reconstruction of Evarts Avenue	32,800
	TOTAL	32,800
1990-91	Street Improvements-Labor & materail cost for the reconstruction of Evarts Avenue	27,946
	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	4,854
	TOTAL	32,800
1991-92	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	27,880
	Income Eligibility Survey	4,920
	TOTAL	32,800
1992-93	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	31,028
	Income Eligibility Survey	1,772
	TOTAL	32,800
1993-94	ADA Compliance-for Hoelzel Park & Playground	21,863
	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	5,420
	TOTAL	27,283

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

BUDGET SUMMARY-FISCAL YEAR 2005-06

FISCAL YEAR	PROJECT	AMOUNT
1994-95	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	27,873
	TOTAL	27,873
1996-97	ADA Compliance-removal of Architectural Barriers	23,356
	TOTAL	23,356
1997-98	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	25,860
	TOTAL	25,860
1998-99	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	25,860
	TOTAL	25,860
1999-00	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	46,016
	TOTAL	46,016
2000-01	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	46,000
	TOTAL	46,000
2001-02	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	49,400
	TOTAL	49,400
2002-03	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	49,400
	TOTAL	49,400
2003-04	Home Improvement Grant-Rehabilitation of residential structures that meet Federal income requirements	54,320
	Clearance & Demolition-Demolish home on city owned property that is vacant and in disrepair.	9,500
	Master Plan-Development of a city wide Park Master Plan	10,500
	TOTAL	74,320
2004-05	Street Reconstruction-Asphalt overlay of Marietta, St. Ann's Lane, Circle Drive, Rosedale, Waco, Rotomilling of curb on Circle Drive	74,320
	TOTAL	74,320
2005-06	Parking Lot and Street Reconstruction-Hoelzel Park Parking Lot and slab replacement on Rosedale and Hoelzel Park.	66,888
	TOTAL	66,888