



**Normandy City Council Meeting
TENTATIVE AGENDA
7700 Natural Bridge Rd., St. Louis, MO 63121
and on Zoom Teleconference
Tuesday, August 8, 2023, at 6:30 p.m.**

A. PUBLIC HEARING

1. *Discussion of the estimated allocation of 2024 Community Development Block Grant Funds*

B. REGULAR MEETING

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes
 - a. *Approval of minutes of the July 11, 2023, Regular City Council Meeting*
 - b. *Approval of minutes of the July 27, 2023, City Council Workshop Meeting*

C. PRESENTATION OF PETITIONERS, REMONSTRATIONS, COMPLAINTS, AND REQUESTS

1. Citizen Comments

D. REPORT OF OFFICERS

1. Mayor
2. Councilmembers
3. City Administrator
4. Chief of Police
5. Public Works Director
6. City Treasurer

E. OLD BUSINESS

1. *Discussion of the City Pay Plan*

F. NEW BUSINESS

1. **Council Bill #23-18** – *An ordinance of the City of Normandy, Missouri adopting the Fiscal Year 2024 Budget.*
2. **Council Bill #23-19** – *An ordinance of the City of Normandy, Missouri, repealing and readopting Chapter 235 Article I of the Normandy City Code regarding solid waste collection.*
3. **Council Bill #23-20** – *An ordinance of the City of Normandy, Missouri, amending the City of Normandy Personnel Policy Manual regarding the payment of Holiday Pay.*
4. **Council Bill #23-21** – *An ordinance of the City of Normandy, Missouri, amending Section 500.110 regarding the City Council Attendance Policy.*
5. **Resolution #23-24** – *A resolution of the City of Normandy, Missouri, directing the City Administrator to submit an application for the 2024 Community Development Block Grant Program.*
6. **Resolution #23-25** – *A resolution of the City of Normandy, Missouri, approving and supporting the Park Advisory Board's application to the Municipal Park Grant Commission.*
7. **Resolution #23-26** – *A resolution of the City of Normandy, Missouri, authorizing the City Administrator to enter into a 3-year contract with iWorQ Systems for work order and street management software.*
8. **Approval of the 2023-2024 Liquor License renewal**
9. **Discussion of Chapter 415 regarding the regulation of signs**

G. CITIZEN COMMENTS

H. CLOSED SESSION (RSMO 610:021-1,3)

1. Personnel
2. Legal

I. ADJOURNMENT

Join Zoom Meeting

<https://us06web.zoom.us/j/82841582928?pwd=b1JxY2xyRnFMTTNyNnhGZnQ3WExFZz09>

Meeting ID: 828 4158 2928

Passcode: 1945

One tap mobile

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CITY OF NORMANDY
MINUTES OF THE CITY COUNCIL MEETING
Normandy City Hall
and Teleconference Via Zoom Video
Tuesday, July 11, 2023, at 6:30 p.m.

The Normandy City Council meeting was held in person and via Zoom Video at 7700 Natural Bridge Road, Normandy, MO 63121, on Tuesday, July 11, 2023, at 6:37 p.m.

A. PUBLIC HEARING

1. Discussion of St. Louis County Municipal Park Grant Application for Hoelzel Park.

Mayor Beckmann opened the public hearing regarding improvements to Hoelzel Park. He stated that the application for the Municipal Park Grant was due on August 28, 2023. Tony Washington, Park Advisory Board Chair, stated that he has attended Park Advisory Board meetings where discussions regarding the poor condition of the tennis court and the improvements necessary conducive to public use.

Terry Gannon, 7620 Augusta Avenue, stated that the playground equipment at Hoelzel Park was in poor condition and should be considered in the park grant application. Tony stated that the playground equipment was not discussed for inclusion in that round of the park grant application.

The public hearing was closed at 6:37 p.m.

B. REGULAR MEETING

1. ROLL CALL

Council members present: Karen Cleveland, Steven Sachsenheimer, Kevin Jackson, Tony Evans, Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell.

Council member(s) absent: none.

Also present: Mayor Mark Beckmann; Samuel D. Johnson, City Administrator; Khianna C. DeGarmo, City Clerk; Andrew R. Bramman, City Attorney; Dennis Yarbrough, Public Works Director; Major Matthew Larson, and Officer LaQuitta Moore.

On the motion made by Councilwoman Rosso, seconded by Councilwoman Campbell, the City Council approved the amendment to the agenda, by inserting a discussion of the consolidation of the City of Normandy and Village of Glen Echo Park marketing strategy to New Business, as item number seven. All in favor; none opposed.

2. APPROVAL OF MINUTES

1. Approval of the Minutes of the Regular City Council Meeting of June 13, 2023

On the motion made by Councilman Jackson, seconded by Councilwoman Cleveland, the City Council voted to approve the minutes of the June 13, 2023, City Council meeting. All in favor; none opposed.

2. Approval of the Minutes of the City Council Workshop Meeting of June 22, 2023

On the motion made by Councilwoman Cleveland, seconded by Councilman Evans, the City Council voted to approve the June 22, 2023, City Council Workshop meeting minutes. All in favor; Councilwoman Campbell opposed.

On the motion made by Councilwoman Campbell, seconded by Councilman Cleveland, the City Council voted to amend the June 22, 2023, City Council Workshop meeting minutes to correct the absence of Councilman David Hoang at the meeting. All in favor; none opposed.

On the motion made by Councilman Campbell, seconded by Councilman Hoang, the City Council voted to approve the June 22, 2023, City Council Workshop meeting minutes, as amended. All in favor; none opposed.

C. PRESENTATIONS OF PETITIONERS, REMONSTRATIONS, COMPLAINTS, AND REQUESTS

1. Citizen Comments

- a. *Stacey Parker, 7815 Faraway Drive*, invited council members to the next Neighborhood Watch meeting for the opportunity to meet with residents. She inquired about the prudence in contacting property owners directly regarding the prohibited ownership of pitbull dogs in the City of Normandy.
- b. *Mike Sappington, 7725 Circle Drive*, reported high grass at a property near his residence. He also reported that there was also a large fallen tree in a yard further down Circle Drive. He reported that the overgrowth of grass and tree limbs at the intersection of Circle Drive and Florissant Road has caused visibility hazards for pedestrians and vehicles.
- c. *Tony Washington, 7843 Skyview Drive*, expressed his concern regarding renters being unaware of the Normandy Code regarding obtaining an occupancy permit.

D. REPORT OF OFFICERS

1. MAYOR

Mayor Beckmann reported that the new Public Works dump/salt spreading truck will be delivered. He reminded everyone that the Special Election was on August 8, 2023, and Proposition I concerning the consolidation of Normandy and Glen Echo Park would be on the ballot. He encouraged residents to get out to the polls to vote.

2. COUNCILMEMBERS

Councilman Sachsenheimer reported that there were quite a few fallen trees from the storm that recently passed through. He stated that a fallen tree was blocking the sidewalk along Bermuda Drive and stressed the urgency to address the issue before schools are back in session. He expressed his concern that the blocking of the sidewalk may endanger students if they do not have a safe way to travel to and from school.

Councilman Jackson stated he received a report from residents touring Hoelzel Park that noticed there were broken benches and the bathrooms were not clean or stocked. He recommended not renting out park facilities if the maintenance of the park could be maintained.

Councilman Evans echoed the sentiments of Councilman Jackson and stated he personally goes to Hoelzel Park to collect trash on Sunday mornings. He stated that he was not the only elected official to do so, he stated that Mayor Beckmann also spends his personal time helping to maintain the park.

Councilman Evans reported that the baseball players enrolled in the RBI Program, lovingly coined as Normandy's Primers, have an upcoming game at Hoelzel Park on Wednesday, July 12, 2023, at 6 p.m. He stated that they recently played a team from St. Charles who was impressed with the City of Normandy during their visit.

Councilman Hoang reported that on Saturday, July 15, 2023, at 10 a.m., St. Louis County Parks Department was hosting a Nerf Battle at St. Vincent Community Center. He stated protective eyewear was required and that those interested may call 314-615-8782 to register.

Councilman Nelson report that residents are dealing with the aftermath of the recent storms and also as a result, trash has not been picked up by Waste Management. He stated absentee voters have begun to inquire about Proposition I as their ballots have begun to arrive. He also reported that the camera at Hoelzel Park required maintenance.

Councilwoman Rosso stated that Castle Park residents have noticed Rick Samson, Code Enforcement Inspector, out measuring the road and wanted to know more about it. She requested that the playground equipment maintenance at Hoelzel Park be included in the municipal park grant application.

Councilwoman Campbell stated the University of Missouri – St. Louis will be hosting a Neighborhood Leadership Academy in the Fall of 2023. She stated that the registration deadline was Saturday, July 15, 2023. She stated the Invest STL has grant opportunities for neighborhoods in promise zones for community engagement.

3. CITY ADMINISTRATOR

Samuel D. Johnson, City Administrator, requested that the Spencer sidewalk project has begun to lay new concrete and remove trees in areas identified in need. He stated there was a grant submission made to the Missouri Department of Conservation regarding public trees and trees located in the right-of-way.

Sam reported that at the August 2023 regular City Council meeting there will be a public hearing to discuss the estimated allocation of the disbursement of 2024 Community

Development Block Grant (CDBG) Funds. He stated that the Community Development Department of St. Louis County has changed the disbursement and allocation of CDBG funds from one-year to three-year allocations for larger projects. He stated that the City of Normandy was due to receive \$132,000. He recommended that the funds be utilized for street improvement projects.

Sam reported that the beginning discussion fiscal year 2024 budget will take place at the July 27, 2023, City Council Workshop meeting.

Councilwoman Campbell inquired about the uses of CDBG funds for more than one use. Sam stated that the CDBG funds are eligible for multiple uses. Councilwoman Campbell expressed interest in pursuing a housing grant through the use of CDBG funds.

Sam reported that an informational mailer regarding the consolidation of the City of Normandy and the Village of Glen Echo Park would be mailed out early the following week. He stated that the mailer will be sent to residents approximately three weeks before the Special Election. He stated that the Village of Glen Echo Park Board of Trustees meeting will be on Thursday, July 13, 2023, at 6:30 p.m. and encouraged Normandy elected officials to attend the meeting.

CHIEF OF POLICE

Major Matthew Larson recapped his written statistical report. He stated the Police Department has been focused on its hiring initiatives through the academy which allows the department to select the best and brightest of the academy. He stated that the department will also be entertaining direct hires to fill vacant positions like the School Resource Officer position. He stated that the police department was also working to fill the administrative police staff vacancies.

Major Larson reported that regarding code compliance the department has focused on issues like derelict vehicles with a triage approach while maintaining their statutory diligence and process to follow. He introduced one of the police department's newest addition, Police Officer LaQuitta Moore. He stated that the department was taking a proactive approach to enforcement while prioritizing hazards.

Councilman Nelson commented that he appreciated that Capt. John Beekman was handling police officer training.

4. PUBLIC WORKS DIRECTOR

Dennis Yarbrough, Public Works Director, reported that Public Works has been focused that week on mowing throughout the City and City Hall upkeep. He stated that the department had two full-time Laborers and two temporary staff members.

Dennis stated that the fountain was operational and Public Works has been cleaning the department yard and emptying large bins from the former Sanitation Department that had not been disposed of. He reported that equipment like the mowers and tree chippers have been taken to a repair shop for routine and safety maintenance.

Dennis reported that Hoelzel Park bathrooms are being cleaned and the memorial to Police Officer Amanda Cates has been cleaned. He stated that he was researching a way to automate the work order system for the Public Works Department.

He stated that he had visited Castle Park Drive to investigate sections to maintain and potholes that need to be filled. There was a discussion of tree limb pick-up through Waste Management and the Public Works Department. There was a discussion of trash accumulation along Bermuda Road near the golf course that was not located in the area maintained by St. Louis County but rather the golf course's responsibility. There was a report of a car bumper on the side of the road near Afro World, a leftover bag of trash by Oriental Chop Suey, weeds surrounding Tear Drop Park, and sidewalk cracks. There was a report of weeds growing through empty tree wells on sidewalks and a request for trash pickup at Tear Drop Park before trimming occurs.

5. CITY TREASURER

Mayor Beckmann recapped the written financial report for May 2023 from Charles Ellis, City Treasurer, due to his excused absence at the meeting.

On the motion made by Councilman Nelson, seconded by Councilman Evans, the City Council approved the financial statement report for May 2023. All in favor; none opposed.

E. OLD BUSINESS

1. Council Bill #23-12 (Second Reading) – *An ordinance of the City of Normandy, Missouri reenacting Sections 215.2730, 405.740, 405.745, 405.750, and 405.755, and amending Sections 405.020 and 405.710 regarding fence regulations.*

On the motion made by Councilman Hoang, seconded by Councilman Evans, Mayor Beckmann gave the second reading of Council Bill #23-12.

Bill #23-12 became Ordinance #784 by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, Tony Evans, Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell; none absent nor opposing.

2. Council Bill #23-13 (First Reading) – *An ordinance of the City of Normandy, Missouri, amending Section 405.020, definitions, and Section 405.790, Special Permits, and enacting a new Section 405.756 regarding regulation of marijuana-related uses.*

On the motion made by Councilman Hoang, seconded by Councilman Jackson, Mayor Beckmann gave the second reading of Council Bill #23-13.

Bill #23-13 became Ordinance #785 by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, Tony Evans, Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell; none absent nor opposing.

3. Council Bill #23-15 (First Reading) – *An ordinance of the City of Normandy, Missouri amending the 2023 Fiscal Year Budget*

On the motion made by Councilman Evans, seconded by Councilman Sachsenheimer, Mayor Beckmann gave the second reading of Council Bill #23-15.

There was a discussion of the allocation of funds for informational signs regarding the Special Election on August 8, 2023.

On the motion made by Councilwoman Campbell, seconded by Councilwoman Rosso, to amend the fiscal year 23 budget amendment by increasing the Administration Printing line item by \$1,000 for the purchase of Special Election signs. Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, Tony Evans Rick Nelson, and David Hoang opposed.

On the motion to made by Councilman Hoang, seconded by Councilman Rosso, the City Council amended Council Bill #23-15 by increasing the Administration Printing line item by \$250. All in favor; none opposed.

Bill #23-15 became Ordinance #786 by the following roll call vote of councilmembers voting in favor: Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell; Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, and Tony Evans opposed; Mayor Beckmann voted in favor; none absent.

4. Council Bill #23-16 (First Reading) – *An ordinance of the City of Normandy, Missouri, amending section 5 of the City of Normandy Personnel Policy Manual and establishing a Pay Plan for employees.*

On the motion made by Councilman Sachsenheimer, seconded by Councilwoman Cleveland, the City Council postponed the second reading of Council Bill #23-16 to the July 27, 2023, City Council Workshop meeting. All in favor; none opposed.

F. NEW BUSINESS

1. *Approval to move the September 12, 2023, Regular City Council Meeting from the second Tuesday to the third Tuesday, September 19, 2023.*

On the motion made by Councilman Hoang, seconded by Councilman Jackson, to amend the September 2023 Regular City Council meeting date from the second Tuesday, September 12, 2023, to the third Tuesday of the month, September 19, 2023. All in favor; none opposed.

2. *Resolution #23-20 – A resolution of the City of Normandy, Missouri authorizing the City Administrator to accept a proposal from Davey Tree Resource Group to conduct a public tree inventory to be funded in part by a grant from the Missouri Department of Conservation.*

On the motion made by Councilman Evans, seconded by Councilwoman Rosso, the City Council approved resolution #23-20 authorizing the City Administrator to accept a proposal from Davey Tree Resource Group to conduct a public tree inventory to be funded in part by a grant from the Missouri Department of Conservation. All in favor; none opposed.

- 3. Resolution #23-21 – A resolution of the City of Normandy, Missouri accepting a bid for the demolition of single-family residential structures at 5507 Holborn and 5522 Winchelsea.**

There was a discussion of the abatement and nuisance hearing process.

On the motion made by Councilman Sachsenheimer, seconded by Councilwoman Cleveland, the City Council accepted the bid for the demolition of single-family structures at 5507 Holborn and 5522 Winchelsea. All in favor; Campbell opposed.

- 4. Resolution #23-22 – A resolution of the City of Normandy, Missouri appointing a member of the Park Advisory Board.**

a. *Wayne Kearney, 7725 Augusta Avenue; 2-year term due to expire on April 18, 2024*

On the motion made by Councilman Jackson, seconded by Councilman Sachsenheimer, the City Council approved resolution #23-22 appointing Wayne Kearney to the Park Advisory Board. All in favor; none opposed.

Wayne Kearney commented that he looked forward to being involved.

- 5. Resolution #23-23 – A resolution of the City of Normandy, Missouri appointing a member of the Planning and Zoning Commission.**

a. *David Graham, 3816 Waco Avenue; 4-year term due to expire on July 11, 2027.*

On the motion made by Councilwoman Cleveland, seconded by Councilman Hoang, the City Council approved resolution #23-23 appointing David Graham to the Planning and Zoning Commission. All in favor; none opposed.

- 6. Discussion of councilmember attendance ordinance.**

Andre Bramman, City Attorney, provided clarification on the videoconference attendance and voting as stated in the Missouri Sunshine Law. He stated that it was not advisable to restrict the attendance of elected officials at the meeting by disallowing attendance by videoconference.

Councilwoman Rosso stated that she was not in support of allowing two excusable absences in the calendar year for council members and still receiving pay.

- 7. Discussion of the marketing strategy for the consolidation of the City of Normandy and the Village of Glen Echo Park.**

Councilwoman Rosso expressed concern that the City's approach to circulating information about Proposition I regarding the consolidation of the Normandy of Glen Echo Park would be insufficient for voter turnout. She requested a town hall meeting be held at City Hall. There was a discussion of the distribution of informational materials and resident engagement approaches.

G. CITIZEN COMMENTS

1. *Terry Gannon, 7620 Augusta Avenue*, suggested Normandy residents attend the Village of Glen Echo Park Board of Trustees meeting the following Thursday. She commented on the person that had been hit by a vehicle on Florissant Road and inquired if the Missouri Department of Transportation (MoDOT) had the intention to work on the road to prevent accidents from occurring. Councilman Hoang stated that he would relay her concerns to MODOT.

H. CLOSED SESSION (RSMO 610:021-1,2,3)

On July 11, 2023, on the motion made by Councilman Sachsenheimer, seconded by Councilman Evans, the City Council approved a closed session for Legal, Real Estate, and Personnel (RSMO 610:021-1,2,3) by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steven Sachsenheimer, Kevin Jackson, Tony Evans, David Hoang, Rick Nelson, Debbie Rosso, and Yolanda Campbell; none absent.

Also present were Mayor Beckmann; Samuel D. Johnson, City Administrator; Khianna C. DeGarmo, City Clerk; and Andrew R. Bramman, City Attorney.

REAL ESTATE – There a was discussion of the following real estate matters:

1. Approval of the sale of 7811 Blandford Drive for \$20,000 to Nuete Conley

On the motion made by Councilman Sachsenheimer, seconded by Councilman Evans, the City Council approved the sale of 7811 Blandford Drive to Nuete Conley for \$20,000, by the following roll call vote of councilmembers voting in favor: Steve Sachsenheimer, Tony Evans, Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell; Karen Cleveland and Kevin Jackson opposed; none absent.

LEGAL – There was a discussion of the following legal matter:

1. Approval to terminate the Municipal Court Services Agreement between the City of Normandy and the City of Velda City

On the motion made by Councilwoman Campbell, seconded by Councilwoman Cleveland, the City Council approved the termination of the Municipal Court Services Agreement between the City of Normandy and the City of Velda City, by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, Tony Evans, Rick Nelson, David Hoang, Debbie Rosso, and Yolanda Campbell; none opposed nor absent.

PERSONNEL – There was a discussion of personnel matters.

I. ADJOURNMENT

On the motion made by Councilwoman Campbell, seconded by Councilwoman Campbell, the City Council adjourned the meeting at 9:21 p.m. All in favor; none opposed.

Approved: _____
Mark Beckmann, Mayor

Attest: _____
Khianna C. DeGarmo, City Clerk

SEAL:

DRAFT



CITY OF NORMANDY
MINUTES OF THE CITY COUNCIL WORKSHOP MEETING
Normandy City Hall
and Teleconference Via Zoom Video
Thursday, July 27, 2023, at 5:30 p.m.

The Normandy City Council Workshop meeting was held in person and via Zoom Video at 7700 Natural Bridge Road, Normandy, MO 63121, on Thursday, June 22, 2023, at 5:41 p.m.

A. WORKSHOP MEETING

1. ROLL CALL

Council members present: Karen Cleveland, Steve Sachsenheimer, Kevin Jackson, Tony Evans, Debbie Rosso, and Yolanda Campbell.

Council member(s) absent: Rick Nelson, and David Hoang absent.

Also present: Mayor Mark Beckmann; Samuel D. Johnson, City Administrator; Khianna C. DeGarmo, City Clerk; Andrew R. Bramman, City Attorney; Dennis Yarbrough, Public Works Director; and Col. Tameika Sanders, Chief of Police.

On the motion made by Councilwoman Rosso, seconded by Councilman Sachsenheimer, the City Council voted to amend the agenda by inserting the discussion of the August 2023 Regular City Council meeting time. All in favor; none opposed.

A. NEW BUSINESS

1. Discussion of the August 2023 Regular City Council meeting time

On the motion made by Councilwoman Campbell, seconded by Councilwoman Rosso, the City Council voted to approve moving the August 8, 2023, Regular City Council meeting time from 6:30 p.m. to 7:30 p.m. All in favor; none opposed.

2. Discussion of Fiscal Year Budget 2024.

Samuel D. Johnson, City Administrator, informed the City Council that the first reading of the council bill regarding the approval of the fiscal year 2024 budget will take place at the August 8, 2023, Regular City Council meeting. He also stated that the second reading is intended to take place at the September 19, 2023, Regular City Council meeting for approval. He recapped the memo that was provided to the City Council in written form.

There was a discussion of budget line-item changes and a Street Improvement Fund transfer to assist with the installation of speed humps through Community Development Block Grant (CDBG) funds. There was discussion of capital improvement projects, which Mayor Beckmann

proposed including the resurfacing of the City Hall parking lot and the purchase of a new zero turn mower for the Public Works Department.

There was a discussion of restrictive funds and the limitations of use. There was a discussion of concerns at Hoelzel Park that the Park Advisory Board had not already discussed. There was also discussion of additional Public Works capital improvement items in the future like the replacement of the leaf vacuum and limb chipper.

Councilman Sachsenheimer requested additional speed humps from CDBG funds because he did not believe seven speed humps would be effective to address the speeding issue.

3. Approval of 2023-2024 Liquor License Renewals

On the motion made by Councilwoman Cleveland, seconded by Councilwoman Campbell, the City Council approved the 2023-2024 liquor license renewal for Crazy Deals, 7201 Natural Bridge Road. All in favor; none opposed.

On the motion made by Councilwoman Cleveland, seconded by Councilwoman Rosso, the City Council approved the 2023-2024 liquor license renewal for Whalen's Bar & Restaurant, 3837 St. Ann's Lane. All in favor; none opposed.

On the motion made by Councilwoman Campbell, seconded by Councilwoman Cleveland, the City Council approved the 2023-2024 liquor license renewal for Unitedmart BP, 7430 Natural Bridge Road. All in favor; Councilman Evans opposed.

On the motion made by Councilwoman Campbell, seconded by Councilwoman Rosso, the City Council approved the 2023-2024 liquor license renewal for St. Ann's Men's Club, 7530 Natural Bridge Road. All in favor; none opposed.

4. Approval of the sale of real estate asset

i. 5316 Colton Drive

On the motion made by Councilwoman Cleveland, seconded by Councilman Evans, the City Council authorized the City Administrator to list and sell 5316 Colton Drive. All in favor; none opposed.

There was a discussion to bring future offers to the City Council for discussion.

5. Discussion of 2024 CDBG Fund Allocation

Sam indicated on the CDBG paperwork provided to the City Council what the guidelines are for the use of the funds. There was a discussion about implementing a home improvement program through St. Louis County and the restrictions for participation in the program.

B. OLD BUSINESS

1. Discussion of marketing strategy for the City of Normandy and Village of Glen Echo Park consolidation.

There was a discussion of Council presence at polling sites. There was a discussion between Ward 4 council members and Village of Glen Echo Park Board members collaborating on poll presence. Councilman Jackson left the meeting at 7:12 p.m.

2. Discussion of the City Pay Plan

There was discussion to cap step increases in the Personnel Policy to no more than three step increases in one fiscal year. There was a discussion of the process of review for the City Administrator by the Mayor and the City Council.

There was clarification of any applicable certification review during the performance evaluation process. There was feedback to alter language in the employee self-evaluation from language like attitude and behavior to interpersonal relations, skills, and conduct.

C. CLOSED SESSION (RSMO 610:021-2)

On July 27, 2023, on the motion made by Councilwoman Campbell, seconded by Councilwoman Cleveland, the City Council approved a closed session for Personnel (RSMO 610:021-3) by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Tony Evans, Debbie Rosso, and Yolanda Campbell; Kevin Jackson, Rick Nelson, and David Hoang absent.

Also present were Mayor Beckmann; Samuel D. Johnson, City Administrator; Khianna C. DeGarmo, City Clerk; and Andrew R. Bramman, City Attorney.

PERSONNEL – There was a discussion of the following personnel matters:

1. Appointment of Scott Ford to Detective Sergeant

On the motion made by Councilwoman Campbell, seconded by Councilwoman Cleveland, the City Council approved the appointment of Scott Ford to the position of Detective Sergeant, and the increase in the first year of vacation time accrual from 80 hours to 120 hours, by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Tony Evans, Debbie Rosso, and Yolanda Campbell; Kevin Jackson, Rick Nelson, and David Hoang absent.

2. Appointment of Scott Seabaugh to Police Officer

On the motion made by Councilman Sachsenheimer, seconded by Councilwoman Cleveland, the City Council approved the appointment of Scott Seabaugh to the position of Police Officer, and the increase in the first year of vacation time accrual from 80 hours to 120 hours, by the following roll call vote of councilmembers voting in favor: Karen Cleveland, Steve Sachsenheimer, Tony Evans, Debbie Rosso, and Yolanda Campbell; Kevin Jackson, Rick Nelson, and David Hoang absent.

D. ADJOURNMENT

On the motion made by Councilwoman Campbell, seconded by Councilwoman Cleveland, the City Council adjourned the meeting at 7:51 p.m. All in favor; none opposed.

Approved: _____
Mark Beckmann, Mayor

Attest: _____
Khianna C. DeGarmo, City Clerk

SEAL:

DRAFT



CITY OF NORMANDY
MINUTES OF THE PLANNING AND ZONING COMMISSION MEETING
Normandy City Hall
7700 Natural Bridge Road, Normandy, MO 63121
and via Zoom Teleconference
Tuesday, July 25, 2023, at 5:30 p.m.

A. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

B. ROLL CALL

Members present: Tyrone Gibbs, David Graham, Floyd Jordan, Steve Williams, Councilman Sachsenheimer, and Mayor Beckmann.

Members absent: Chair Dulle, Floyd Jordan, and Tracy Collins.

Also present: Samuel D. Johnson, City Administrator; Khianna C. DeGarmo, City Clerk; and Andrew R. Bramman, City Attorney.

C. OLD BUSINESS

1. *Discussion of the question referred to the Commission by the Normandy City Council regarding adopting a Mixed-Use Zoning District*

Andrew R. Bramman, City Attorney, gave a brief description of the duties of the Planning and Zoning Commission. He recapped previous discussions regarding mixed-use zoning.

There was a discussion of a list of uses to be included in the formation of the ordinance. There were some discussions of restrictions on the upper level of mixed-use structures and the language of permitted uses.

There was a discussion of the distance between structures and no side setback requirement. The commission discussed setbacks in the rear of mixed-use structures from residential areas. There was a discussion of landscaping requirements for mixed-use structures to provide a buffer by requiring a green space or barrier if no setback.

2. *Discussion of the question referred to the Commission by the Normandy City Council regarding adopting regulating short-term rentals within the City of Normandy.*

There was discussion of neighborhood complaints and there are no current complaints regarding short-term rentals. Andy and Samuel D. Johnson, City Administrator, expressed the issues the City would face should the City pursue the prohibition of short-term rentals. They recommended no action at present.

3. *Discussion of the question referred to the Commission by the Normandy City Council regarding the adoption of a site plan review ordinance.*

Andy informed the commission that the site plan review ordinance will have to be passed before passing the mixed-use zoning ordinance. He explained that plan review may not need to come to Planning and Zoning Commission but Sam stated it would be best practice if site plan review did come to the commission.

D. ADJOURNMENT

On the motion made by Councilman Sachsenheimer, seconded by David Graham, the commission meeting was adjourned at 6:47 p.m. All in favor; none opposed.



CITY OF NORMANDY ADMINISTRATION MEMO

TO: NORMANDY CITY COUNCIL; MARK BECKMANN, MAYOR

FROM: SAMUEL D. JOHNSON, CITY ADMINISTRATOR

SUBJECT: AUGUST REPORT TO CITY COUNCIL

DATE: AUGUST 8TH, 2023

CC: KHIANNA C. DEGARMO, CITY CLERK

Dear City Council,

For my report to Council please see the following updates on various ongoing projects of importance:

Presented tonight for the Council's approval is a resolution approving the submission of a application for the 2024 CDBG funds to St. Louis County. For the application a specific proposed use for the funds is required and the plan presented would use the funds is for the resurfacing and repair of Bermuda Ct., a road which we have received several resident complaints about. This road is being chosen before we have had a street assessment done. I have contacted St. Louis County Community Development and they let me know that we could change the street at a later date if we wanted to. This means that while we have to pick a specific street for the application now, we can reconsider the selection late when we have more information.

Also presented tonight is an ordinance that amends Chapter 235 of our City Code. This ordinance cleans up a lot of inconsistencies that were left in the code when we switched to Waste Management. Also, it changes the tree limb pick-up ordinance. If adopted as presented, this would mean that our Public Works Department would no longer pick up limbs and residents would have to set them out for Waste Management. The reason for the proposed change is that it is a service that is already provided for by Waste Management and that it takes up a lot of Public Work's limited time and resources.

Additionally, we have a resolution authorizing the application to the municipal park grant commission. The scope of the grant was put together by the Park Advisory Board with assistance

from Weis Design Group. The scope recommended by the Park Advisory Board is for the resurfacing of the tennis courts, resealing of the existing parking lot, renovation of the bathrooms to be more ADA compliant, and the addition of a new small parking lot on the south side of the tennis courts. Presented alongside the resolution is a site plan and a cost breakdown. While the park board has recommended the addition of a new parking lot, I have also included a reduced scope which does not add a new parking lot for Council consideration.

The Park Advisory Board is also working on preparing a planning grant application for the preparation of the Parks Master Plan. This document would help guide future decisions around parks and foster community engagement in the planning process. We are still likely a few months away from any proposal from a consultant being presented to Council.

Finally, I want to call attention to the newest draft of the FY24 budget presented for first reading at Tuesday's meeting. There has been some slight adjustment in the expenditures of each department, but the main addition is the first draft of the budgets from each minor fund including the Capital Improvement Fund, Parks/Stormwater Fund, Economic Development Fund, and the Street Reconstruction Fund.

Please don't hesitate to contact me if you have any questions or concerns.

Respectfully,
Samuel D. Johnson
City Administrator

Normandy Police Department

Tameika Sanders
Chief



314-385-3300
Ext. 3167

Office of the Chief of Police

7700 Natural Bridge Road
Normandy, MO 63121

To: Mayor Beckmann and Members of the Board
CC: City Administrator – Samuel Johnson
Date: Tuesday, August 8, 2023
Subject: Normandy Police Department Monthly Report

Mayor Beckmann and Members of the Board,

Please accept the following as the monthly police department report between July 1, 2023 – August 1, 2023.

Monthly Highlights:

I have attached informational flyers regarding the CERT program classes coming up soon for St. Louis County residents. The classes are sponsored/endorsed by FEMA and the St. Louis County Office of Emergency Management. Feel free to post the flyers or information publicly and share it with other officials, colleagues, and community members.

Discussion Items:

- Department Hiring Status
- CERT Training
- Consideration of Emergency Management Equipment

Respectfully,

Col. Tameika Sanders
Chief of Police

Normandy Police Department



Courage, Integrity, Professionalism, Compassion

NPD Police Department Statistical Data Report

Data collection period: 07/01/2023 – 08/01/2023

Municipality	Monthly CFS March	Police Reports Total/Supp.	Accident Reports	Summonses	Business Checks
Normandy	573	62	10	116	
Bellerive Acres	30	0	0	0	
Bel-Ridge	684	44	17	153	
Cool Valley	346	16	5	34	
Glen Echo Park	34	0	0	0	
Pasadena Park	64	3	0	0	
Total:	1,731	125	32	303	344



July 2023

Dear Community Representative/Resident:

The **Community Emergency Response Team (CERT)** class is being offered at various campuses of St. Louis Community College starting mid-September. St. Louis County Office of Emergency Management encourages participation.

To sign-up, each participant will need to register and **pay the one-time \$9.00 college assessed administrative fee.**

DISASTERS HAPPEN!

What will you do?

Does your community have a plan?

When will 1st Responders and other helpers arrive?

Enroll Now: Learn How to Prepare and How to Respond!

For information and assistance call 314 984 7777 or email CEdropbox@stlcc.edu.
Course Number: EMSS-715- Community Assistance-Page 13 Sum/Fall 2023 booklet
How to Register: Online or by Mail www.stlcc.edu/CE
Accommodations information: Access Office www.stlcc.edu/disability

Become CERT CERTIFIED

!

LEARN more about CERT: www.fema/cert

REVIEW--St. Louis County Emergency Management Plan-Baseline Assumptions Page 11 of 42 Letter M.
<https://stlouiscountymo.gov/st-louis-county-government/emergency-management/2022-beop/>



Community Emergency Response Team Training (CERT) Have you ever thought “What would I do if a tornado struck my subdivision?” or “What types of natural disasters can happen in St. Louis?” We have the answers. Community Emergency Response Team Training (CERT) is a series of classes that prepares you to help your community in the event of a crisis. Through lecture and hands-on activities, professional emergency responders will teach you about emergency and disaster preparedness, while you receive training in basic response skills such as fire safety, team organization, light search and rescue, and medical operations.

Training will conclude with a full-scale disaster exercise in a tornado simulation (off-site), **Saturday, NOV 4**. Upon successful completion of the training, you will be able to join a local St. Louis Area CERT program to continue to support and help where volunteers are needed.

EMSS-715 | 9 sessions | \$9 AGE 60+ | \$9 REG (TOTAL REG FEE for entire class \$9.00)

F01	THURSDAY	6:30 p.m.-10 p.m.	Sep 14 – Nov 4	FV-E 156	Flo Valley
F02	WEDNESDAY	6:30 p.m.-10 p.m.	Sep 13 – Nov 4	FP- W 323	Forest Park
F03	TUESDAY	6:30 p.m.-10 p.m.	Sep 12 – Nov 4	WW- 225	Wildwood

For information and assistance call 314 984 7777 or email CEdropbox@stlcc.edu.

How to Register: Online or by Mail www.stlcc.edu/CE

Accommodations information: Access Office www.stlcc.edu/disability

More about CERT:

https://community.fema.gov/PreparednessCommunity/s/welcome-to-cert?language=en_US

REVIEW--St. Louis County Emergency Management Plan-Baseline Assumptions Page 11 of 42 Letter M.

<https://stlouiscountymo.gov/st-louis-county-government/emergency-management/2022-beop/>

Prepare-Respond-Stay Safe!

Note:

This flyer was designed by including the CERT graphic and adjusting the course description layout on Page 13 of the Summer/Fall St Louis Community College Continuing Education booklet.

CERT

COMMUNITY EMERGENCY
RESPONSE TEAM



**PREPARE TO HELP YOUR
COMMUNITY IN THE
EVENT OF A CRISIS!**



This eight week course, taught by area first responders, prepares volunteers to help the community in the event of a crisis. Topics covered include fire safety, search and rescue, team dynamics and disaster medical operations. Training is FREE with a \$9 registration fee.



Classes begin the week of September 13!

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Normandy Municipal	Reporting Period: Jul 1, 2023 - Jul 31, 2023	
Mailing Address: 7700 NATURAL BRIDGE ROAD, SAINT LOUIS, MO 63121				
Physical Address: 7700 NATURAL BRIDGE ROAD, SAINT LOUIS, MO 63121		County: St. Louis County	Circuit: 21	
Telephone Number:		Fax Number:		
Prepared by: YOLANDA ROBINSON		E-mail Address:		
Municipal Judge:				
<u>II. MONTHLY CASELOAD INFORMATION</u>				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		450	13,146	814
B. Cases (citations/informations) filed		0	70	7
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	62	1
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	1	0
6. dismissed by court		3	4	2
7. <i>nolle prosequi</i>		0	7	3
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		3	74	6
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		447	13,142	815
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>				
<u>IV. PARKING TICKETS</u>				
1. # Issued during reporting period	0	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	0	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	11			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Normandy Municipal	Reporting Period: Jul 1, 2023 - Jul 31, 2023
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$7,616.00	Court Automation	\$1,073.16
Clerk Fee - Excess Revenue	\$1,170.40	Overpayment	\$500.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$39.37	Total Other Disbursements	\$1,573.16
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$21,724.00
Total Excess Revenue	\$8,825.77	Bond Refunds	\$0.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements	\$21,724.00
Fines - Other	\$8,406.50		
Clerk Fee - Other	\$549.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$156.32		
Peace Officer Standards and Training (POST) Commission surcharge	\$156.30		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$1,114.48		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$18.47		
Law Enforcement Training (LET) Fund surcharge	\$308.00		
Domestic Violence Shelter surcharge	\$308.00		
Inmate Prisoner Detainee Security Fund surcharge	\$308.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$11,325.07		

July 2023 Public Works
Monthly Report

As reported last month, during the month of July 2023 Public Works began tracking our work. Besides the 32-known property mowing/maintenance and routine mowing/maintenance of Natural Bridge Rd. we recorded another ninety-one (91) work orders of assorted nature for service in the city.

We mowed the back of City Hall and the Public Works "grassy areas" for the last time at the end of the month. The work is to begin on the "natural" native grassy areas in early August.

We are looking at the possibility of purchasing a work order system in the new fiscal year, iWorkQ System. This is the same system currently being used by Code Enforcement to track their work.

Type of Work Orders		
Regular scheduled Mowing		
• Parks		
• City-owned Property		
• Administrative Warrant Mowing		
Empty trash cans on Natural Bridge		
• Trimming of limbs on trees on Natural Bridge		
Limb Pickups City Wide		
• Limb Pick up w/ Chain saw work needed		
Pick & Stick of Bermuda		
Pick & Stick of Natural Bridge		
Pick & Stick of Neighborhoods		
Park Bathrooms		
Potholes		
Fountain Maintenance		
City Hall Clean up (inside)		
• Clean up of vinyl fencing at PD, garbage area, and parking lot		
Clean up of Castle Park entrance, sidewalks, and filling of potholes		
Sign repair after being knocked down		
Clean up of Public Works (bldg. & grounds)		
Drain cleanout in parks and streets		
Ballpark maintenance		
Distribution of Glen Echo Park Informational signage		

- The chipper remains out of service, we wait for ordered electronic switch parts.
 - Limbs from the pickups are currently being stacked in the Public Works area. The limbs will be chipped when the chipper returns. We will have a lot of mulch for the giveaway.
 - Limbs are accumulating at Public Works as we wait.

July 2023 Public Works
Monthly Report

- When the chipper returns, we plan to take the leaf vacuum in for maintenance to make sure the vac is ready for the upcoming season.
- The mowers were returned but we are again down to one working zero-turn mower and push mower.
 - Walk Behind & Bad Boy Zero Turn was in the shop for repairs much of the month, returned 07/28/23.
 - The 2nd zero turn went into the shop on the 23rd, throwing belts and the 4th will go in as the remote deck switch is not operating properly.
 - We are currently at ½ mower capacity.
- 12 “rollout” bins were emptied and sold as Public Works clean up continues
- We have purchased a small amount of road patches, delivered, we will be patching some of our roads in August.
- The broken taillight on the F350 was replaced and maintenance of the vehicle was completed.
- Daily use of the new dump truck.
- We are in the process of having our trucks” lettered” City of Normandy Public Works, graphics have been chosen.
- PD parking lot drainage issue has been repaired and the lot cleaned up.
- PD privacy fence has been cleaned.
- Fountain is operating as it should. We purchased filters during the month.
- We are operating with 2 full-time Normandy Public Works Laborers and a Public Works Director.
 - 1 or 2 temp laborers, sometimes none, depending on the day and if they show up. One was recently dismissed for being late on numerous occasions and not showing up at all. The 2nd has been missing one or two days of the week regularly.
- Began working on the FY 24’ Fiscal Budget with City Administrator.

During last month’s council meeting, Public Works was asked to address the overall Bermuda Road cleanliness, the empty tree wells, clean up around Afro World, Castle Park, and the area around St. Louis Chop Suey. These areas were addressed. While we have not come up with a solution for the empty tree wells, the weeds were cleaned from the wells but grow back quickly.

Dennis M. Yarbrough

Dennis M. Yarbrough
Director of Public Works



CITY OF NORMANDY

CODE ENFORCEMENT REPORT FOR 7-1-2023 THROUGH 7-31-2023

Code Enforcement New Cases Opened	47
<i>Pro-Actives</i>	38
<i>Complaint Based</i>	9
Letters Issued	48
Cases Closed	46
Occupancy Permit Inspections	33

MEMO

DATE: 8/3/2023
 FROM: Angela Dorn, CPA
 TO: Charles Ellis, CPA
 RE: Monthly Financial Report

Summary of financial information for the General Fund Budget for the fiscal year 2022-2023 for the City of Normandy, MO as of June 30, 2023:

A - Summary of Income Statement

	Before June	June 23	Year-to-Date
Total Income	\$ 3,162,662.07	\$ 485,700.79	\$ 3,648,362.86
Total Expenditures	<u>(2,958,831.77)</u>	<u>(486,414.77)</u>	<u>(3,445,246.54)</u>
Net Income (Loss)	<u>\$ 203,830.30</u>	<u>\$ (713.98)</u>	<u>\$ 203,116.32</u>

B - Summary of General Fund Balance

General Fund Unrestricted Cash Balance as of June 30, 2023	\$ 1,244,340.58
General Fund Board Designated as of June 30, 2023	(695,087.81)
Unearned Revenue (ARPA Funds)	(75,689.83)
Amounts Due to General Fund from Other Funds	228,639.39
Amounts Due from General Fund to Other Funds	<u>(44,079.40)</u>
Total	<u>658,122.93</u>

C- Income, General Fund

<u>Department</u>	<u>Year to Date Actual as of June 30, 2023</u>	<u>Annual Budget for the FYE 9/30/2023</u>	<u>% of Budget Remaining</u>
Revenues	3,495,042.68	4,593,338.00	
Other Financing Sources (Uses)	<u>153,320.18</u>	<u>282,194.00</u>	
Total General Fund Income	<u>3,648,362.86</u>	<u>4,875,532.00</u>	25.2%

D - Expenditure by Department, General Fund

<u>Department</u>	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% of Budget Remaining</u>
Administration	685,444.08	778,341.00	11.9%
Police	2,079,555.10	2,712,149.00	23.3%
Court	176,182.50	245,029.00	28.1%
Street	490,357.42	569,685.00	13.9%
Park	<u>13,707.44</u>	<u>62,194.00</u>	78.0%
Total Expenditures	<u>3,445,246.54</u>	<u>4,367,398.00</u>	21.1%

**CITY OF NORMANDY, MISSOURI
AN ORDINANCE**

1st READING _____
2nd READING _____

BILL NO. 23-24
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI, ADOPTING THE FISCAL YEAR 2024 BUDGET.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

Section 1

The City of Normandy hereby adopts Exhibit A attached hereto and incorporated by reference herein as the budget for the City of Normandy for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

Section 2 – Effective Date

This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED by the Council of the City of Normandy and **APPROVED** by the Mayor this _____ day of _____ 2023.

Honorable Mark Beckmann, Mayor

(SEAL)

Attest:

Khianna C. DeGramo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - City Attorney
City of Normandy, Missouri

CITY OF NORMANDY, MISSOURI
GENERAL FUND BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Account Number	Projected September 30 2022	Amended Budget 2023	8/8/2023 Proposal 2024
REVENUES			
Property Taxes			
10-400 Real estate	\$ 78,504	\$ 76,000	\$ 80,500
10-401 Personal property	\$ 17,721	\$ 17,000	\$ 19,725
10-402 Road & Bridge Tax		\$ 5,600	
Total Property Taxes	<u>\$ 96,225</u>	<u>\$ 98,600</u>	<u>\$ 100,225</u>
Utility Taxes			
10-415 Electric	\$ 343,810	\$ 355,321	\$ 355,321
10-416 Telephone	\$ 52,853	\$ 57,530	\$ 62,348
10-417 Gas	\$ 141,282	\$ 195,000	\$ 222,523
10-418 Cable	\$ 26,431	\$ 34,000	\$ 42,081
10-419 Water	\$ 98,275	\$ 112,834	\$ 141,586
Total Utility Taxes	<u>\$ 662,652</u>	<u>\$ 754,685</u>	<u>\$ 823,859</u>
10-405 Sales Taxes	<u>\$ 711,314</u>	<u>\$ 750,000</u>	<u>\$ 805,000</u>
10-405.1 Prop P Sales Tax	<u>\$ 283,598</u>	<u>\$ 295,455</u>	<u>\$ 314,967</u>
10-425 Local Use Tax	<u>\$ 56,387</u>	<u>\$ 63,000</u>	<u>\$ 64,260</u>
Licenses			
10-406 Merchants and manufacturers	\$ 18,852	\$ 25,000	\$ 23,000
10-407 Liquor	\$ 8,850	\$ 4,000	\$ 4,000
10-408 Other	\$ (92)	\$ 20	\$ 20
Total Licenses	<u>\$ 27,610</u>	<u>\$ 29,020</u>	<u>\$ 27,020</u>
Permits			
10-409 Building	\$ 15,436	\$ 72,553	\$ 72,553
10-410 Occupancy	\$ 11,512	\$ 10,000	\$ 10,000
10-410A Inspections	\$ 26,317	\$ 27,000	\$ 27,000
10-411 Park	\$ 1,900	\$ 2,400	\$ 1,500
10-412 Other	\$ 1,011	\$ 750	\$ 750
Total Permits	<u>\$ 56,176</u>	<u>\$ 112,703</u>	<u>\$ 111,803</u>
Fines and Court Costs			
10-421 Fines, forfeitures, and penalties	\$ 172,406	\$ 94,987	\$ 350,000
10-423 Police training	\$ -	\$ 1,712	\$ 4,900
Total Fines And Court C	<u>\$ 172,406</u>	<u>\$ 96,699</u>	<u>\$ 354,900</u>

Account Number		Projected September 30 2022	Amended Budget 2023	8/8/2023 Proposal 2024
Intergovernmental				
10-403	Cigarette tax	\$ 38,197	\$ 38,500	\$ 38,500
10-404	Motor vehicle sales tax	\$ 225,034	\$ 235,000	\$ 245,279
	Transfer in - ARPA	\$ 494,898	\$ 463,471	\$ 23,780
	Total Intergovernmental	\$ 758,130	\$ 736,971	\$ 307,559
Contract Revenue				
40-435	Police Services Contract Revenue			\$ 1,235,093
40-435a	Court Services Contract Revenue			\$ 63,695
	Total Contract Revenue	\$ 1,336,728	\$ 1,284,559	\$ 1,298,788
Other				
10-413	Nuisance abatement	\$ 9,381	\$ 5,000	\$ 5,000
10-450	Investment Income	\$ 579	\$ 500	\$ 500
10-443	Miscellaneous income - police (tow 1	\$ 16,812	\$ 8,000	\$ 8,000
10-444	Miscellaneous income - office	\$ 3,748	\$ 354,658	\$ 2,500
10-445	Miscellaneous income - public work	\$ -	\$ -	\$ -
10-446	Miscellaneous income - court	\$ 308	\$ -	\$ -
10-460	Cell Tower Rental Income	\$ -	\$ -	\$ -
10-469	Transfer in - parks	\$ 50,929	\$ 62,194	\$ 48,688
	Transfer in - Economic Development	\$ -	\$ 20,000	\$ 21,750
	Insurance proceeds	\$ 77,135	\$ 3,487	\$ -
10-471	Transfer in - capital improvement	\$ 67,000	\$ -	\$ -
	Transfer out - Street Improvement	\$ -	\$ (20,000)	\$ (61,320)
	Transfer in - Sewer Lateral	\$ -	\$ -	\$ 4,000
	Principle and interest payments	\$ (62,326)	\$ -	\$ -
	Sale of Assets	\$ 63,441	\$ 220,000	
	Total Other	\$ 227,006	\$ 653,840	\$ 29,118
	Total Revenues	\$ 4,388,230	\$ 4,875,532	\$ 4,237,500

REVENUE SOURCE SUMMARY

Grant Revenue	\$ 494,898	\$ 463,471	23,780
Transfer In	\$ 117,929	\$ 82,194	70,438
Transfer Out		\$ 220,000	(61,320)
One-Time Revenues		\$ 352,158	
Operational Revenue	\$ 3,775,403	\$ 3,757,709	4,204,601
Total	\$ 4,388,230	\$ 4,875,532	\$ 4,237,500

Account Number		Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Administration				
10-501	Salaries	\$ 151,967	\$ 142,000	\$ 143,383
10-502	Payroll taxes	\$ 17,741	\$ 10,863	\$ 10,978
10-501a *	Elected Official Salaries	\$ 37,857	\$ 35,800	\$ 37,800
10-502a *	Elected Official Payroll Taxes	\$ 15,211	\$ 2,739	\$ 2,892
10-503	Health insurance	\$ 16,741	\$ 16,396	\$ 18,116
10-504	Pension	\$ 5,285	\$ 6,390	\$ 5,449
10-505	Worker's compensation	\$ 1,863	\$ 1,876	\$ 3,000
10-509	Suppl insurance	\$ 2,854	\$ 1,793	\$ 2,596
10-506	Unemployment insurance	\$ -	\$ 11,000	\$ -
10-510 *	Dues and subscriptions	\$ 7,370	\$ 5,332	\$ 5,919
10-511	Training	\$ 1,189	\$ 5,500	\$ 7,500
10-513 *	Professional fees	\$ 13,976	\$ 68,000	\$ 30,000
10-514 *	Legal Fees	\$ 110,949	\$ 78,000	\$ 99,000
10-514a *	Accounting Fees	\$ 83,275	\$ 67,000	\$ 63,000
10-515 *	Travel	\$ 2,667	\$ 2,200	\$ 2,700
10-521 *	Uniforms	\$ 365	\$ 200	\$ 200
10-516	Contractual Services	\$ 69,457	\$ 13,000	\$ -
10-535 *	Utilities	\$ 17,212	\$ 39,000	\$ 25,000
10-540 *	Recruitment	\$ 1,905	\$ 2,500	\$ 1,000
10-541 *	Supplies & Equipment	\$ 19,736	\$ 15,000	\$ 11,050
10-542 *	Printing	\$ 1,605	\$ 14,000	\$ 12,850
10-544 *	Postage	\$ 588	\$ 100	\$ 500
10-545 *	Election Fees	\$ 1,501	\$ 3,700	\$ 1,850
10-549 *	Insurance	\$ 117,811	\$ 172,202	\$ 175,000
10-559 *	Public relations	\$ 1,441	\$ -	\$ -
10-560 *	Miscellaneous	\$ 4,188	\$ 5,000	\$ 5,000
10-561	Credit card and banking fees	\$ 21,944	\$ 5,000	\$ 5,000
10-565	Over & short	\$ -	\$ -	\$ -
10-580 *	Equipment maintenance	\$ 4,136	\$ 700	\$ 5,000
10-581 *	Computer Software/Support	\$ 31,659	\$ 40,000	\$ 42,676
10-582 *	Rental Equipment	\$ 3,721	\$ -	\$ 4,500
10-583 *	Building maintenance	\$ 3,898	\$ 10,500	\$ 7,500
10-590	Equipment	\$ 22,165	\$ -	\$ -
	Total Administration	\$ 792,453	\$ 775,791	\$ 729,458
				\$ -
	ADMINISTRATION EXPENDITURE SUMMARY			\$ -
	Personnel Expense	\$ 249,519	\$ 228,858	224,213
	Operating Expense	\$ 513,150	\$ 536,434	493,245
	Capital Expense	\$ 29,784	\$ 10,500	12,000
	Total	\$ 792,453	\$ 775,791	729,458

Account Number	Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Public Safety			
10-601 * Wages	\$ 1,471,476	\$ 1,511,052	\$ 1,675,427
10-607 * Overtime	\$ 80,902	\$ 72,140	\$ 25,432
10-608 * Holiday pay	\$ 27,431	\$ 39,034	\$ 39,233
10-602 * Payroll taxes	\$ 109,742	\$ 120,124	\$ 120,172
10-603 * Health insurance	\$ 290,693	\$ 289,670	\$ 326,643
10-604 * Pension	\$ 107,096	\$ 71,248	\$ 83,524
10-605 * Worker's compensation	\$ 92,607	\$ 92,345	\$ 109,699
10-609 * Suppl insurance	\$ 16,533	\$ 21,042	\$ 27,246
10-610 Dues and subscriptions	\$ 13,876	\$ 9,000	\$ 9,000
10-611 Training	\$ 9,822	\$ 7,500	\$ 7,500
10-613 Professional services	\$ 10,643	\$ 8,700	\$ 8,700
10-615 Travel	\$ 160	\$ 1,500	\$ 1,500
10-616 * Contractual services	\$ 115,291	\$ 125,000	\$ 125,000
10-620 Uniforms	\$ 28,478	\$ 34,200	\$ 28,000
10-625 Vehicle	\$ 60,040	\$ 54,527	\$ 54,527
10-627 Fuel	\$ 82,503	\$ 62,752	\$ 62,752
10-635 Utilities	\$ 15,981	\$ 13,750	\$ 13,750
10-640 Recruitment	\$ -	\$ 2,500	\$ 2,500
10-641 * Supplies	\$ 4,995	\$ 16,000	\$ 16,000
10-659 Public relations	\$ -	\$ 7,500	\$ 7,500
10-660 Miscellaneous	\$ 5,729	\$ 1,150	\$ 1,150
10-680 Equip Maintenance	\$ 3,524	\$ 3,000	\$ 3,000
10-682 Rental Equipment	\$ -	\$ -	\$ -
10-690 Equipment	\$ 21,776	\$ 5,000	\$ 5,000
10-695 Capital outlay - police capital equipn	\$ 357,943	\$ 130,000	\$ -
Total Public Safety	<u>\$ 2,927,240</u>	<u>\$ 2,698,734</u>	<u>\$ 2,753,257</u>
POLICE EXPENDITURE SUMMARY			\$ -
Personnel Expense	\$ 2,196,479	\$ 2,216,655	2,407,377
Operating Expense	\$ 351,042	\$ 347,080	340,880
Capital Expense	\$ 379,719	\$ 135,000	5,000
Total	<u>\$ 2,927,240</u>	<u>\$ 2,698,734</u>	<u>2,753,257</u>

Account Number		Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Courts				
10-601A	*Salaries	\$ 89,313	\$ 142,893	\$ 119,600
10-602A	*Payroll taxes	\$ 11,705	\$ 10,931	\$ 9,149
10-603A	*Health insurance	\$ 33,189	\$ 29,550	\$ 31,009
10-604A	*Pension	\$ 2,421	\$ 5,691	\$ 4,545
10-605A	*Worker's compensation	\$ 6,038	\$ 1,295	\$ 3,000
10-609A	*Suppl insurance	\$ 3,563	\$ 3,269	\$ 2,596
10-610A	Dues and subscriptions	\$ 300	\$ 800	\$ 800
10-611A	Training	\$ 525	\$ 500	\$ 500
10-613A	Legal fees	\$ 44,292	\$ 40,000	\$ 20,000
10-615A	Travel & expense	\$ 417	\$ 500	\$ 500
10-616A	Contractual services	\$ 17,921	\$ 4,000	\$ 1,750
10-620A	Uniforms	\$ -	\$ 200	\$ 200
10-641A	Supplies	\$ -	\$ 4,000	\$ 4,000
10-644A	Postage	\$ -	\$ 1,000	\$ 250
10-699A	Miscellaneous	\$ -	\$ 400	\$ 400
10-695A	Capital Outlay	\$ 12,949	\$ -	\$ -
	Total Judicial (Legal)	\$ 222,633	\$ 245,029	\$ 198,299

COURT EXPENDITURE SUMMARY

Personnel Expense	\$ 146,230	\$ 193,629	169,899
Operating Expense	\$ 63,454	\$ 51,400	28,400
Capital Expense	\$ 12,949	\$ -	0
Total	\$ 222,633	\$ 245,029	198,299

Account Number		Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Prosecuting Attorney				
10-601B	*Salaries	\$ -	\$ -	\$ 13,728
10-602B	*Payroll taxes	\$ -	\$ -	\$ 1,050
10-611B	Training	\$ -	\$ -	\$ 250
10-613B	Legal Fees	\$ -	\$ -	\$ 21,600
10-616A	Software and Subscriptions	\$ -	\$ -	\$ 4,750
10-641B	Supplies	\$ -	\$ -	\$ 200
	Total Judicial (Legal)	\$ -	\$ -	\$ 41,578

PROSECUTING ATTORNEY SUMMARY

Personnel Expense	\$ -	\$ -	\$ 14,778.19
Operating Expense	\$ -	\$ -	\$ 26,800.00
Capital Expense	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 41,578.19

Account	Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Number Public Works			
10-701 * Salaries	\$ 136,328	\$ 172,532	\$ 212,628
10-702 * Payroll taxes	\$ 9,971	\$ 12,685	\$ 17,702
10-703 * Health insurance	\$ 30,963	\$ 50,991	\$ 77,526
10-704 * Pension	\$ 10,523	\$ 5,595	\$ 8,936
10-705 * Worker's compensation	\$ 15,226	\$ 20,970	\$ 21,822
10-706 * Overtime	\$ 1,190	\$ 575	\$ 3,750
10-707 * Unemployment	\$ -	\$ -	\$ -
10-709 * Suppl insurance	\$ 1,087	\$ 2,847	\$ 4,928
10-710 Dues and subscriptions	\$ 250	\$ 500	\$ 500
10-711 Training	\$ -	\$ 1,500	\$ 1,500
10-713 * Professional fees	\$ 23,640	\$ 10,000	\$ 10,000
10-715 Travel	\$ -	\$ -	\$ -
10-716 * Contractual services	\$ 16,172	\$ 8,000	\$ 11,300
10-720 Uniforms	\$ 767	\$ 2,500	\$ 2,500
10-725 Vehicle	\$ 28,465	\$ 15,677	\$ 12,000
10-727 Fuel	\$ 11,277	\$ 18,584	\$ 16,000
10-733 Weed and pest control	\$ -	\$ 300	\$ -
10-734 Snow removal	\$ 4,817	\$ 10,270	\$ 8,500
10-735 Utilities	\$ 12,728	\$ 8,750	\$ 9,000
10-736 Street lighting	\$ -	\$ -	\$ -
10-741 * Supplies	\$ 6,566	\$ 4,200	\$ 3,000
10-747 Cleaning supplies	\$ -	\$ 130	\$ -
10-758 * Nuisance Abatement	\$ -	\$ -	\$ 5,000
10-759 Public relations	\$ -	\$ -	\$ -
10-760 Miscellaneous	\$ -	\$ 5,500	\$ 500
10-770 Small tools	\$ 1,410	\$ 1,000	\$ -
10-780 Equipment maintenance	\$ 12,919	\$ 2,000	\$ 7,000
10-782 Rental equipment	\$ -	\$ 5,000	\$ -
10-783 Building maintenance	\$ 6,106	\$ 1,400	\$ 5,500
10-784 Street repairs - street	\$ 1,800	\$ 2,000	\$ 4,000
10-790 Tools and Equipment	\$ -	\$ 3,500	\$ 3,000
10-795 Capital outlay	\$ 54,239	\$ 187,679	\$ -
10-795 Hazardous Tree	\$ 16,500	\$ 15,000	\$ 15,000
Total Public Works - Stru	\$ 402,943	569,685	461,593
PUBLIC WORKS EXPENDITURE SUMMARY			\$ -
Personnel Expense	\$ 205,287	\$ 266,195	347,293
Operating Expense	\$ 123,679	\$ 104,759	94,800
Capital Expense	\$ 91,564	\$ 216,579	19,500
Total	\$ 420,530	\$ 587,532	461,593

Account	Projected September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Number Public Works - Parks			
10-901 Salaries	\$ 21,832	\$ 31,200	\$ 32,660
10-902 Payroll taxes	\$ 1,629	\$ 2,387	\$ 728
10-903 Health Insurance	\$ 5,590	\$ 4,000	\$ -
10-905 Worker's compensation	\$ 2,695	\$ 1,807	\$ -
10-906 Parks overtime	\$ -	\$ -	\$ -
10-909 Supplemental Insurance - Parks	\$ 351	\$ -	\$ -
10-916 Contracted services	\$ 8,298	\$ 7,500	\$ -
10-935 Utilities	\$ 2,901	\$ 6,000	\$ 6,000
10-960 Miscellaneous	\$ -	\$ 200	\$ 200
10-980 Equipment Maintenance	\$ 3,903	\$ 6,100	\$ 6,100
10-983 Facility Maintenance	\$ 3,730	\$ 3,000	\$ 3,000
Total Public Works - Par	<u>\$ 50,929</u>	<u>\$ 62,194</u>	<u>\$ 48,688</u>
			\$ -
			\$ -
PARKS EXPENDITURE SUMMARY			
Personnel Expense	\$ 32,097		33,388
Operating Expense	\$ 18,832		15,300
Capital Expense	\$ -		0
Total	<u>\$ 50,929</u>	<u>\$ -</u>	<u>48,688</u>

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Account	Actual September 30 2022	Proposed Amendment 2023	8/8/2023 Proposal 2024
Number REVENUES SUMMARY			\$ -
Property Taxes	\$ 96,225	98,600	100,225
Utility Taxes	\$ 662,652	754,685	823,859
Sales Tax (1% Pool)	\$ 711,314	750,000	805,000
Prop P Sales Tax	\$ 283,598	295,455	314,967
Local Use Tax	\$ 56,387	63,000	64,260
Licenses	\$ 27,610	29,020	27,020
Permits	\$ 56,176	112,703	111,803
Fines and Court Cost	\$ 172,406	96,699	354,900
Intergovernmental	\$ 758,130	736,971	307,559
Contract Revenue	\$ 1,336,728	1,284,559	1,298,788
Other	\$ 227,006	653,840	29,118
Total Revenues	\$ 4,388,230	4,875,532	4,237,500
EXPENDITURES SUMMARY			
Administration	\$ 792,453	775,791	729,458
Police	\$ 2,927,240	2,698,734	2,753,257
Courts	\$ 222,633	245,029	198,299
Prosecuting Attorney	\$ -	\$ -	41,578
Public Works	\$ 402,943	569,685	461,593
Parks	\$ 50,929	62,194	48,688
Total Expenditures	\$ 4,396,199	4,351,434	4,232,873
	\$ (7,969)	524,099	4,627
REVENUES (OVER) UNDER EXPENDITUR	\$ (7,969)	524,099	4,627
NET CHANGE IN FUND BALANCE			
FUND BALANCE, OCTOBER 1	\$ 1,208,193	1,216,162	1,740,261
FUND BALANCE, SEPTEMBER 30	\$ 1,216,162	1,740,261	1,744,888
TOTAL SUMMARY			
Personnel Expense	\$ 2,829,613	2,905,337	3,196,948
Operating Expense	\$ 1,070,157	1,039,672	999,425
Capital Expense	\$ 514,016	362,079	36,500
Total	\$ 4,413,786	\$ 4,307,087	4,232,873

CITY OF NORMANDY, MISSOURI
CAPITAL IMPROVEMENT BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
20-405 Sales tax	67,527	68,000	87000
20-450 Investment income	-	-	-
Total Revenues	67,527	68,000	87,000
EXPENDITURES			
Capital outlay			
20-1200 Admin		-	30,000
20-1201 Admin-Capital Construction		-	-
20-1210 Police		-	57,000.00
20-1220 Street		-	-
20-1225 Parks & Recreation	-	-	-
20-1231 Sanitation	-	-	-
20-1299 Banking Fees		-	-
Total Expenditures	-	-	87,000
OTHER FINANCING SOURCES (USES)			
Transfer in		-	-
Transfer to General Fund	(67,000)		
Principal payments		(33,870)	
Interest expense		(34,121)	-
Debt issue costs		-	-
Sale of Captial Assets			20,000
Total Other Financing Sources (Uses)	(67,000)	(67,992)	20,000
NET CHANGE IN FUND BALANCE	527	8	-
FUND BALANCE, OCTOBER 1	29,811	30,338	30,346
FUND BALANCE, SEPTEMBER 30	30,338	30,346	30,346

**CITY OF NORMANDY, MISSOURI
PARKS/STORMWATER BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
40-405 Sales Tax	45,465	55,000	87,000
40-420 Grant income	-	-	-
40-450 Investment income	-	-	-
Total Revenues	45,465	55,000	87,000
EXPENDITURES			
40-1501 Parks expenses	11,574	8,500	10,000
40-1595 Parks capital construction	-	-	19,255
Parks capital equipment	-	-	20,000
40-1599 Bank fees	-	-	-
Total Expenditures	11,574	8,500	49,255
NET CHANGE IN FUND BALANCE	33,891	46,500	37,745
OTHER FINANCING USES			
10-471 Transfer out - general fund	(50,929)	(62,194)	(48,688)
NET CHANGE IN FUND BALANCE	(17,038)	(15,694)	(10,943)
FUND BALANCE, OCTOBER 1	91,722	64,664	48,970
FUND BALANCE, SEPTEMBER 30	74,684	48,970	38,027

CITY OF NORMANDY, MISSOURI
ECONOMIC DEVELOPMENT BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
50-405 Economic development tax	45,465	52,263	87,000
50-450 Investment income		-	20
50-460 Econoic Develop-Misc Income Grant Income		16,352	
Total Revenues	45,465	68,615	87,020
EXPENDITURES			
Great Streets			
50-716A Contracted services	9,600	22,688	15,000
50-733A Weed & pest control		-	
50-735A Utilities	2,159	24,693	25,000
50-736A Street lighting	324	2,550	5,000
50-760A Miscellaneous		-	-
50-791A Special events		-	-
50-790A Capital outlay	4,135	4,888	5,000
Total Great Streets	16,217	54,819	50,000
50-1601 Economic Development Expense		1,010	1,500
Transfer to General Fund for Admin Sala	-	20,000	21,750
Legal and Accounting Expensse		7,000	7,000
Total Expenditures	16,217	82,829	73,250
NET CHANGE IN FUND BALANCE	29,248	(14,214)	13,770
FUND BALANCE, OCTOBER 1	80,615	58,246	44,032
FUND BALANCE, SEPTEMBER 30	109,863	44,032	57,802

**CITY OF NORMANDY, MISSOURI
STREET IMPROVEMENT BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
80-405 Road and bridge tax	28,172	29,571	30,000
CDBG income	-	-	132,000
80-450 Investment income	17	22	50
Transfer in from General	-	20,000	61,320
Total Revenues	<u>28,189</u>	<u>49,593</u>	<u>223,370</u>
EXPENDITURES			
80-1501 Street expenditures	-	-	-
80-1502 Construction-street	-	-	450,000
80-1599 Bank fees	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>450,000</u>
NET CHANGE IN FUND BALANCE	28,189	49,593	(226,630)
FUND BALANCE, OCTOBER 1	<u>173,776</u>	<u>201,965</u>	<u>251,558</u>
FUND BALANCE, SEPTEMBER 30	<u><u>201,965</u></u>	<u><u>251,558</u></u>	<u><u>24,928</u></u>

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CITY OF NORMANDY, MISSOURI
SEWER LATERAL BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
30-405 Sewer lateral fees	31,174	29,196	57,500
30-450 Investment income	-	-	-
Total Revenues	31,174	29,196	57,500
EXPENDITURES			
30-1300 Payment to contractor	33,147	30,000	40,000
30-1310 Reimbursement to homeowner	-	-	-
30-1330 Bank fees	-	-	-
Transfer to Gen - Administrative Cost			4,000.00
Total Expenditures	33,147	30,000	44,000
NET CHANGE IN FUND BALANCE	(1,973)	(804)	13,500
FUND BALANCE, OCTOBER 1	60,804	58,831	58,027
FUND BALANCE, SEPTEMBER 30	58,831	58,027	71,527

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CITY OF NORMANDY, MISSOURI
JUDICIAL EDUCATION BUDGET WORKSHEET
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Account Number	September 30 2022 Actual	September 30 2023 Estimated	Proposed 2024 Budget
REVENUES			
90-401 Judicial training income	1,272	1,000	3,000
90-450 Investment Income	-	-	-
Total Revenues	1,272	1,000	3,000
EXPENDITURES			
90-913 Bank charges	-	-	-
90-923 Training expenditures	-	7,283	5,000
90-941 Supplies	-	-	-
Total Expenditures	-	7,283	5,000
NET CHANGE IN FUND BALANCE	1,272	(6,283)	(2,000)
FUND BALANCE, OCTOBER 1	7,846	9,118	2,835
FUND BALANCE, SEPTEMBER 30	9,118	2,835	835

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**CITY OF NORMANDY, MISSOURI
AN ORDINANCE**

1st READING _____
2nd READING _____

BILL NO. 23-25
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI, REPEALING AND READOPTING CHAPTER 235 ARTICLE I OF THE NORMANDY CITY CODE REGARDING SOLID WASTE COLLECTION

WHEREAS, Section 77.260 RSMo empowers the Mayor and City Council to enact and ordain any and all ordinances which they deem expedient for the health of the inhabitants of the City; and

WHEREAS, the City Council has previously enacted changes to Chapter 235, Solid Waste, of the Code of Ordinances of the City of Normandy; and

WHEREAS, the City Council finds it to be in the best interest of the City to repeal Chapter 235 in its entirety and to reenact Chapter 235 with minor changes which will better facilitate the codification, implementation, administration, and enforcement of Chapter 235.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

Section 1 – Chapter 235 Article I Repealed

The City Council of the City of Normandy hereby repeals Chapter 235 Article I (Section 235.010-235.320) of the Code of Ordinances and Ordinance #2021-004 of the City of Normandy as currently constructed in its entirety.

Section 2 Chapter 235 Article I Adopted –

The City Code of the City of Normandy is hereby amended by the adoption of the following Article, to be designated as Chapter 235 Article I of the Code of Ordinances of the City of Normandy, which will read as follows:

Section 235.010 Definitions.

For the purposes of this Article, the following words and phrases shall have the meanings respectively ascribed to them by this Section:

APPROVED INCINERATOR

An incinerator which complies with all current regulations of the State Air Conservation Commission.

BULKY RUBBISH

Non-putrescible solid wastes consisting of combustible or non-combustible waste materials from dwelling units, or commercial, industrial, institutional or agricultural establishments, which are either too large or too heavy to be safely and conveniently loaded in solid waste collection vehicles by solid waste collectors, with equipment available thereof.

COLLECTION

Removal and transportation of solid waste from its place of storage to its place of processing or disposal.

CONSTRUCTION AND DEMOLITION WASTE

Waste materials from the construction and demolition of residential, industrial, or commercial structures, but shall not include materials defined as clean fill under Section 260.200, RSMo.

DIRECTOR

The Director of Public Works or his/her authorized representative.

DISPOSABLE SOLID WASTE CONTAINER

Plastic bags, paper bags, cardboard or wooden containers, specifically designed for the disposal of solid wastes.

DWELLING UNIT

Any room or group of rooms located within a structure and forming a single habitable unit with facilities which are used, or are intended to be used, for living, sleeping, cooking and eating.

HAZARDOUS WASTES

Any waste or combination of wastes, as determined by the Commission by rules and regulations, which, because of its quantity, concentration, or physical, chemical or infectious characteristics, may cause or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness, or pose a present or potential threat to the health of humans or the environment.

MULTIPLE HOUSING FACILITY

In any building in the City of Normandy in which two (2) or more persons or families reside in separate buildings or household units under one (1) common roof, the owner thereof shall subscribe and pay for the collection of garbage and rubbish for each unit contained in the building.

OCCUPANT

Any person, who, alone or jointly or severally with others, shall be in actual possession of any dwelling unit or of any other improved real property, either as owner or as a tenant.

PROCESSING

Incinerating, composting, bailing, shredding, salvaging, compacting and other processes whereby solid waste characteristics are modified or solid waste quantity is reduced.

SOLID WASTE

Garbage, refuse and other discarded materials including, but not limited to, solid and semi-solid waste materials resulting from industrial, commercial, agricultural, governmental and domestic activities, but does not include hazardous waste as defined in Sections 260.360 to 260.432, RSMo., recovered materials, overburden, rock, tailings, matte, slag or other waste material resulting from mining, milling or smelting.

SOLID WASTE CONTAINER

Receptacle used by any person to store solid waste during the interval between solid waste collections.

SOLID WASTE DISPOSAL

The process of discarding or getting rid of unwanted material. In particular, the final disposition of solid waste by man.

SOLID WASTE MANAGEMENT SYSTEM

The entire process of managing solid waste in a manner which minimizes the generation and subsequent disposal of solid waste, including waste reduction, source separation, collection, storage, transportation, recycling, resource recovery, volume minimization, processing, market development, and disposal of solid wastes.

STORAGE

Keeping, maintaining or storing waste from the time of its production until the time of its collection.

YARD WASTES

Leaves, grass clippings, yard and garden vegetation and Christmas trees. The term does not include stumps, roots or shrubs with intact root balls.

Section 235.030 Prohibited Acts.

A. It shall be unlawful for any person to:

1. Deposit solid waste in any solid waste container, other than his/ her own, without the written consent of the owner of such container and/ or with the intent of avoiding payment of the service charge hereinafter provided for solid waste collection and disposal;

2. Fail to have solid waste collected as provided in this Ordinance;
3. Interfere in any manner with solid waste collection and transportation equipment or with solid waste collectors in the lawful performance of their duties as such, whether such equipment or collectors are those of the City or those of a solid waste collection agency operating under contract with the City;
4. Burn solid waste except in an incinerator approved by all local, state, and/or federal authority with jurisdiction over such incinerator or unless a variance has been obtained from the appropriate air pollution control agency;
5. Dispose of solid waste at any facility or location which is not approved by the City and the appropriate county, state, and/or federal authorities;
6. Engage in the business of collecting, transporting, processing or disposing of solid waste within the corporate limits of the City without a permit from the City or operate under an expired permit or operate after a permit has been suspended or revoked;
7. Users of this service shall not place or allow any waste or storage container in front of the premises prior to 4:00 P. M. on the day preceding collection and shall remove such storage by 10:00 A.M. on the day following collection.
8. No user of this service shall place for collection more than three (3) such containers on the street for any one (1) collection. With regard to yard waste and bulky rubbish, no user of this service shall place for collection more than six (6) such storage containers or bundles on the street for any one (1) collection.
9. It shall be unlawful for any person or persons, other than a duly authorized collection agency, to tamper with, overturn, remove or destroy any waste container mentioned herein.
10. Failure to have and maintain containers as required herein shall be prima facie evidence of a violation of this Ordinance.
11. Violate any Section of this Ordinance or any other rule or regulation promulgated under the authority of same.

Section 235.040 Service Charges.

The service provider is responsible for direct billing to any resident, property owner, or person(s) utilizing these services. Payment and collection of payments shall be handled by the service provider. The City will not assist, participate, or interfere with any payment or billing practices of the provider unless any such practice violates a term of the exclusive service agreement.

Section 235.050 Storage Containers — Duty to Provide and Maintain in Good Repair.

The occupant and owner of every dwelling unit and of every institutional, commercial or business, industrial or agricultural establishment producing solid waste within the corporate limits shall provide sufficient and adequate containers for the storage of all solid waste, except bulky rubbish and demolition and construction waste, to serve each such dwelling unit or establishment, and shall maintain such solid waste containers at all times in good repair.

Section 235.060 Storage Containers — Duty to Place Solid Waste in Containers and Maintain in Clean and Sanitary Condition.

The occupant and owner of every dwelling unit and of every institutional, commercial, industrial, agricultural or business establishment shall place all solid waste to be collected in proper solid waste containers, except as otherwise provided herein, and shall maintain such solid waste containers and the area surrounding them in a clean, neat and sanitary condition at all times.

Section 235.065 Trash Containers — Screening.

- A. All commercial buildings and buildings containing four (4) or more residential units within the City of Normandy having one (1) or more trash containers shall adequately screen the trash containers with appropriate materials, so as to conceal the visibility of the trash containers from the right-of-way and from neighboring residential properties. For the purposes of this Section a "*trash container*" is any container that is over one hundred (100) gallons in size and which is not for public use.
- B. All such trash container enclosures shall conform to all yard and setback requirements for principal and accessory structures. This Section shall not apply to any trash containers which are not reasonably visible, as determined by the Code Enforcement Officer, from residential properties or a public right-of-way.
- C. Screening for trash containers shall be of a suitable material, such as a vinyl polymer, that matches or is compatible with the building. If the screening is constructed from wood, it must be painted or stained so as to protect from rotting and in a manner matches the building to which it relates. Chain link fences shall not be permitted as a means for screening trash containers.

Section 235.070 Schedule and Services for Residential Waste.

Solid waste will be collected at the curbside once a week barring any exceptions or unforeseen circumstances. Dates and times may vary in accordance with a predetermined schedule. Waste should be limited to the contents of a designated trash bin or container. Recyclable waste will be collected at the curbside once a week barring any exceptions or unforeseen circumstances. Dates and times may vary in accordance with a predetermined schedule. Recyclables should be limited to the contents of a designated recycling bin or container. Bulk items will be collected at the curbside once a week barring any exceptions or unforeseen circumstances. Dates and times may vary in accordance with a predetermined schedule. Bulk items are limited to 1 items per residence with a maximum

weight of 100 lbs per item. Bulk pick up shall not include electronics and appliances.. Yard waste will be collected at the curbside once a week barring any exceptions or unforeseen circumstances. Dates and times may vary in accordance with a predetermined scheduled. Yard waste shall be limited to six (6) thirty (30) gallon brown paper (yard waste) bags per residence. Yard waste collection services will be provided each month throughout the year. The service provider will be responsible for providing the designated trash and recycle containers and replacing same should any damaged occur in the course of performing collection services. Trash and recycling containers owned and previously used by the City may remain in use, at the service provider's discretion, as long as the usefulness of the container remains viable.

Section 235.080 Storage Containers — Commercial Solid Waste.

Commercial solid waste shall be stored in solid waste containers as approved by the Director. The containers shall be waterproof, leakproof and shall be covered at all times except when depositing waste therein or removing the contents thereof

Section 235.110 Tree Limbs.

- A. Tree limb pick-up service shall be provided by the exclusive solid waste provider of the City.

Section 235.120 Storage of Containers.

Residential solid waste containers shall be stored upon the residential premises. Commercial solid waste containers shall be stored upon private property, unless the owner shall have been granted written permission from the City to use public property for such purposes. The storage site shall be well drained and fully accessible to collection equipment, public health personnel and fire inspection personnel.

Section 235.130 Collection — Exclusive License Agreement – Obligation to Pay

- A. The City will grant an exclusive license agreement to a solid waste provider with the intent to achieve economies of scale, uniformity, and health and safety objectives for the City's residents. No person or entity shall engage in the business of collecting, transporting, processing or disposing of solid waste within the corporate limits of the City except the collection agency, service provider, or contractor who has been selected by the City. The City Council may, for the benefit of the public's health and/ or safety, switch or alternate suitable persons or entities for the exclusive right to collect and dispose of the solid waste throughout in the City or any part thereof. Any exclusive agreement shall be set forth in writing and approve by the City through a separate action of the Council.
- B. The resident, property owner, or the person(s) generating waste, recyclables, or bulk items shall be obligated to accept and pay for the services provided in accordance with the exclusive license agreement and may not accept these services of any other provider. In the event that the resident, property owner, or the person(s) generating waste, recyclables, or bulk items fails to pay for the collection herewith and the City receives notice of such

failure, along with the notice that the service provider is discontinuing service, the City will not issue any licenses or permits to said individuals or their associated properties until the services have been restored.

Section 235.160 Solid Waste Collectors.

Solid waste collectors, employed by the City, or a solid waste collection agency operating under contract with the City, are hereby authorized to enter upon private property for the purpose of collecting solid waste therefrom as required by this Article. Solid waste collectors shall not enter dwelling units or other residential buildings for the purpose of collecting residential solid waste. Commercial solid waste may be removed from within commercial establishments upon written request of the owner and approval by the Director.

Section 235.180 Collection Vehicles.

All vehicles used for collection of solid waste shall be maintained in a safe, clean and sanitary condition and shall be so constructed, maintained and operated as to prevent spillage of solid waste therefrom. All vehicles to be used for collection of solid waste shall be constructed with water-tight bodies and with covers which shall be an integral part of the vehicle or separate covers of suitable material with fasteners designed to secure all sides of the cover to the vehicle, which shall be secured whenever the vehicle is transporting solid waste, or the entire bodies thereof shall be enclosed, with only loading hoppers exposed. No solid waste shall be transported in the loading hoppers.

Section 235.190 Effect of Article Upon Removal, Hauling, Etc., of Materials From Grading or Excavation Activities.

Permits shall not be required under this Article for the removal, hauling or disposal of earth and rock material from grading or excavation activities. However, all such material shall be conveyed in tight vehicles. Trucks or receptacles shall be so constructed and maintained that none of the material being transported shall spill upon the public rights-of-way.

Section 235.200 Transportation and Disposal of Demolition and Construction Wastes.

Transportation and disposal of demolition and construction wastes shall be in accordance with Sections 235.210 through 235.290 of this Article.

Section 235.210 Disposal Processing Facility.

Solid wastes shall be disposed of at a processing facility or disposal area approved by the City and complying with all requirements of the State Division of Health.

Section 235.220 Hazardous Wastes.

The Director may classify certain wastes as hazardous wastes, which will require special handling and which shall be disposed of only in a manner acceptable to the Director, and which will meet all local, State and Federal regulations.

Section 235.230 Permit Required.

- A. No person, company, or corporation shall engage in the business of collecting, transporting, processing or disposing of solid waste within the corporate limits, without first obtaining an annual permit therefor from the City; provided, that this provision shall not be deemed to apply to employees of the holder of any such permit.
- B. Any persons, company, or corporation engaged in the business of collecting, transporting, processing or disposing of solid waste or trash shall collect, transport, process or dispose of said solid waste or trash between the hours of 6:00 A.M. and 6:00 P.M. Monday through Saturday only.

Section 235.240 Applicant to File and Maintain Insurance.

No permit shall be issued under this Article until and unless the applicant therefor, in addition to all other requirements set forth, shall file and maintain with the Director evidence of a satisfactory public liability insurance policy covering all operations of such applicant pertaining to such business and all vehicles to be operated in the conduct thereof, in amounts not less than one hundred thousand dollars (\$100,000.00) for each person injured or killed, and in the amount of not less than three hundred thousand dollars (\$300,000.00) in the event of injury or death of two (2) or more persons in any single accident, and in the amount of not less than twenty-five thousand dollars (\$25,000.00) for damage to property. The Director shall have the authority to waive these requirements if he finds it to be in the best interest of the City. Should any such policy be canceled, the Director shall be notified of such cancellation by the insurance carrier in writing not less than ten (10) days prior to the effective date of such cancellation, and provisions to that effect shall be incorporated in such policy, which shall also place upon the company writing such policy the duty to give notice.

Section 235.250 Permit Application.

- A. Each applicant for a permit under this Article shall state in his/her application therefor:
 - 1. The nature of the permit desired, whether to collect, transport, process or dispose of solid waste, or any combination thereof.
 - 2. The characteristics of solid waste to be collected, transported, processed or disposed.
 - 3. The number of solid waste vehicles to be operated thereunder.
 - 4. The precise location of solid waste processing or disposal facilities to be used.
 - 5. Boundaries of the collection area.
 - 6. Such other information as required by the Director.

Section 235.260 Permit Issuance — Terms — Fees — Authority to Require Modifications in Application.

- A. If the applicant for a permit under this Article shows that the applicant will collect, transport, process or dispose of solid wastes without hazard to the public health or damage to the environment and in conformity with State law and this Article, the Director shall issue the permit authorized by this Article. The permit shall be issued for a period of one (1) year, and each applicant shall pay therefor a fee of fifty dollars (\$50.00).
- B. If, in the opinion of the Director, modifications can be made to the application regarding service, equipment or mode of operation, so as to bring the application within the intent of this Article, the Director shall notify the applicant in writing, setting forth the modification to be made and the time in which it shall be done.

Section 235.270 Denial — Reapplication.

If the applicant does not make the modifications pursuant to the notice provided for in Section 235.260 within the time limit specified therein, or if the application does not clearly show that the collection, transportation, processing or disposal of solid wastes will create no public health hazard or be without harmful effects on the environment, the application shall be denied and the applicant notified by the Director, in writing, stating the reason for such denial. Nothing in this Section shall prejudice the right of the applicant to reapply after the rejection of his/her application; provided, that all aspects of the reapplication comply with the provisions of this Article.

Section 235.280 Renewal — Transfer.

The annual permit may be renewed simply upon payment of the fee as designated herein if the business has not been modified. If modifications have been made, the applicant shall reapply for a permit as set forth in Sections 235.240 and 235.250. No permits authorized by this Article shall be transferrable from person to person.

Section 235.290 Appeals.

Any person who feels aggrieved by any notice of violation by the Director, or order issued pursuant thereto, may within ten (10) days of the act for which redress is sought, appeal directly to the City Council, in writing, setting forth in concise statement the act being appealed and the grounds for its reversal.

Section 235.300 Inspections — Notice of Violations.

In order to insure compliance with the laws of this State, this Code and the rules and regulations authorized herein, the Code Enforcement Officer, or his/her authorized representative, is authorized to inspect all phases of solid waste management within the City. No inspection shall be made in any residential unit, unless authorized by the occupant or by due process of law. In all instances where such inspections reveal violations of this Code or the rules and regulations authorized herein for the storage, collection, transportation, processing or disposal of solid waste or the laws of the State, the Code Enforcement Officer, or his/her authorized representative, shall issue notice for each such violation stating therein the violation found, the time and date and the corrective measure

to be taken together with the time in which such corrections shall be made. For the purpose of this Article, such notice shall be served by posting on the property, in a conspicuous place, or served in person, or mailed to the owner, caretaker, tenant, or agent of the property setting forth the violation and shall give the owner, caretaker, tenant or agent five (5) days from the date of the notice to abate the nuisance or violation. Only one (1) such notice within a twelve (12) month period or within twelve (12) months of any court action for a violation of a similar nature shall be required. Each day a nuisance or violation occurs or is allowed to occur, shall constitute a separate violation of this Article.

Section 235.310 Suspension or Revocation for Failure to Correct Violations — Extension of Time.

In all cases when the corrective measures have not been taken within the time specified, the Code Enforcement Officer or his/her authorized representative, shall proceed with prosecution in Municipal Court. However, in those cases where an extension of time will permit correction and there is no public health hazard created by the delay, one (1) extension of time, not to exceed the original time period, may be given.

Section 235.320 Violations and Penalties.

Whenever any nuisance or violation of this Code is permitted on any lot or part of lot in the City, the owner, caretaker, tenant or agent having the care of the lot or part of lot shall be liable not only to the penalties provided in Section **100.210** for violation of this Code but shall also be required to abate such nuisance or violation from the lot or part of lot so owned by him/her as provided in this Code.

Section 3 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases, and words of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

Section 4 – Effective Date

This Ordinance shall be in full force and effect upon the passage of this Ordinance and its approval by the Mayor and attested by the City Clerk.

PASSED by the Council of the City of Normandy and **APPROVED** by the Mayor this __th day of _____, 2023.

Honorable Mark Beckmann, Mayor

(SEAL)

Attest:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - City Attorney

DRAFT

**CITY OF NORMANDY, MISSOURI
AN ORDINANCE**

1st READING _____
2nd READING _____

BILL NO. 23-26
ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI, AMENDING
THE CITY OF NORMANDY PERSONNEL POLICY MANUAL REGARDING THE
PAYMENT OF HOLIDAY PAY.**

WHEREAS, the payment of holiday pay is a benefit that the City of Normandy offers to its employees; and

WHEREAS, the City Council of the City of Normandy wishes to amend Section 14 of the Personnel Policy Manual in order to change how the benefit is administered to non-exempt police officers outside of the patrol division.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1 – Adoption of City of Normandy Personnel Policy Manual

The City Council of the City of Normandy hereby amends Section 14 of the City of Normandy Personnel Policy Manual as attached hereto in Exhibit A.

Section 2 – Repealed

All acts and parts of Ordinances or Resolutions heretofore adopted by the City in conflict with the provisions of this Ordinance are hereby repealed insofar as they conflict with the provisions of this Ordinance.

Section 3 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases, and words of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

Section 4 – Codification

This Ordinance shall not be codified in the Code of Ordinances of the City of Normandy.

Section 5 – Effective Date

This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED by the Council of the City of Normandy and **APPROVED** by the Mayor this _____ day of _____, 2023.

Honorable Mark Beckmann, Mayor

(SEAL)

Attest:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - City Attorney

SECTION 14 - HOLIDAYS

14.1 LEGAL HOLIDAYS - The following are hereby declared to be holidays observed by the City of Normandy:

- 1 New Year's Day
- 2 Martin Luther King Birthday
- 3 Presidents' Day
- 4 Memorial Day
- 5 Juneteenth
- 6 Independence Day
- 7 Labor Day
- 8 Veteran's Day
- 9 Thanksgiving Day
- 10 Day After Thanksgiving Day
- 11 Christmas Day

14.2 HOW OBSERVED - Except for non-exempt police officers assigned to the patrol division, all regular employees, ~~and~~ exempt police officers, and non-exempt police officers not in the patrol division shall observe the holidays in section 14.1 hereof as days off work with regular pay. Permanent part-time employees shall observe the holidays as days off work with pay equal to the hours that would have been worked on that day if the day was not a holiday. To be eligible for Holiday pay, an employee must work the day before AND the day after the holiday, unless an employee is off due to previously approved time off by the Department Head. Any non-exempt regular employees required to work any of the designated holidays shall be entitled to overtime pay for hours worked in accordance with Section 6 hereof. All non-exempt police officers in the patrol division shall work their normal schedule, regardless of any designated holiday. All such officers shall be compensated on the second pay period~~the last pay period~~ of November of each year for all holidays that occurred within the prior twelve (12) months, beginning with Thanksgiving Day, that the non-exempt police officer assigned to the patrol division was employed by the City of Normandy, based on a rate of eight (8) hours per holiday, for a total of eighty (88) hours to be compensated for. Any police officer terminating employment with the City for any reason shall receive their accrued holiday pay, based upon the number of holidays to date of termination.

14.3 FLOATING HOLIDAYS - All non-exempt police officers shall ~~be~~ entitled to two ~~work days~~workdays of floating holiday leave each calendar year. This leave is to be utilized as days off with pay, and the scheduling of these days shall be at the discretion of the Chief of Police. The floating holiday leave shall not be used in the calculation of police officer holiday payment and shall not be paid upon termination. The floating holiday leave may not be used within the first 90 days of employment. This leave will be on a "use it or lose" it basis, each calendar year.

**CITY OF NORMANDY, MISSOURI
AN ORDINANCE**

1st READING _____
2nd READING _____

BILL NO. 23-27
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI AMENDING SECTION 500.110 REGARDING THE CITY COUNCIL ATTENDANCE POLICY

WHEREAS, regular attendance at meetings of the City Council by all members of the City Council is essential to the timely and efficient operation of the City, but also recognizes that each Council member has other obligations and responsibilities which may occasionally interfere with their ability to attend meetings of the City Council; and

WHEREAS, the City Council finds that allowing Council members a certain number of unexcused absences before forfeiting pay for absence represents the best balance between the interests of the City and the personal interests of individual Council members and that such balance optimizes the ability of the City Council to perform its duties in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

Section 1

Chapter 110: City Council, Section 110.040 of the Code of Ordinances of the City of Normandy is hereby amended to read as follows:

CHAPTER 110 CITY COUNCIL

Section 110.040 Regular and Special Meetings.

- A.** *Regular Meetings.* Regular meetings of the Council of the City of Normandy shall be held on the second (2nd) Tuesday of each month at the hour of 6:30 P.M. at the Normandy City Hall.
- B.** *Special Meetings.* Special meetings may be convened by the Mayor or three (3) members of the City Council at any time on notice to the City Council at least twenty-four (24) in advance of the meeting date unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible shall be given.
- C.** *Members Required To Attend - Enforcement.* Each member of the Council shall be required to attend all regular and special meetings of the Council. Any member of the Council declared absent from a regular meeting held on the second (2nd) Tuesday of the month shall forfeit his or her pay for the month(s) in which he or she was declared absent, except that each member of the Council shall be entitled to two (2) absences per calendar year. This penalty shall not apply to special meetings, workshops, or if the monthly meeting has been canceled or rescheduled.

Section 2 – Repealed

All acts and parts of Ordinances or Resolutions heretofore adopted by the City in conflict with the provisions of this Ordinance are hereby repealed insofar as they conflict with the provisions of this Ordinance.

Section 3 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases, and words of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

Section 4 – Codification

The Chapter, Article, Division, and/or Section assignments designated in this Ordinance may be revised and altered by the codification company servicing the City’s Code of Ordinances upon supplementation of such code if, at the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes

Section 5 – Effective Date

This Ordinance shall be in full force and effect upon the passage of this Ordinance and its approval by the Mayor and attested by the City Clerk.

PASSED by the Council of the City of Normandy and **APPROVED** by the Mayor this ____ day of _____, 2023.

Honorable Mark Beckmann, Mayor

(SEAL)

Attest:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - City Attorney

**RESOLUTION
CITY OF NORMANDY, MISSOURI**

RESOLUTION NO. 23-24

A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI DIRECTING THE CITY ADMINISTRATOR TO SUBMIT AN APPLICATION FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, a public hearing was held on August 8th regarding the use of 2024 Community Development Block Grant (CDBG) funds, a notice of which was posted pursuant to federal Housing and Urban Development (HUD) and St. Louis County Community Development guidelines; and,

WHEREAS, the City of Normandy wishes to use said funds in a manner consistent with HUD guidelines; and,

WHEREAS, the Council of the City of Normandy affirmatively furthers fair housing and takes meaningful actions that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics; and,

WHEREAS, the City of Normandy currently is in compliance with Article III of Chapter 230 of the Normandy City Code and takes action to enforce said ordinance affirming fair housing practices..

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

The City Administrator is hereby directed to submit an application to the St. Louis County Office of Community Development for the use of the 2024 Community Development Block Grant fund. The proposed use of said funds shall be the resurfacing and repair of streets in low to moderate-income areas including repair or resurfacing of Bermuda Ct. The street chosen for the resurfacing project may be reconsidered at a later date upon the completion of a street assessment provided that the street is in a low to moderate-income census block.

PASSED by the City Council of the City of Normandy, Missouri on this ___ day of _____, 2023.

(SEAL)

Mark Beckmann, Mayor

ATTEST:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - Legal Counsel

**RESOLUTION
CITY OF NORMANDY, MISSOURI**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI APPROVING AND SUPPORTING THE PARK ADVISORY BOARD'S APPLICATION TO THE MUNICIPAL PARK GRANT COMMISSION

WHEREAS, the Park Advisory Board has met at several open public meetings to discuss submitting a grant application to the St. Louis Municipal Park Grant Commission; and,

WHEREAS, members of the Park Advisory Board are wishing to submit a grant application for the resurfacing of tennis courts and several other improvements at Hoelzel Park; and,

WHEREAS, the Council of the City of Normandy deems it necessary to improve a public park or facility, more specifically known as the tennis courts located at Hoelzel Park, to serve its citizens as well as those in the metropolitan area.

WHEREAS, a requirement of the Municipal Park Grant Commission application is for the City Council of the municipality that is submitting the application pass a resolution of support for the application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

1. An application be made to the Municipal Park Grant Program in the County of St. Louis for a grant-in-aid for some or all the costs of the project, reimbursable by the Commission upon completion by the city. The scope of said project shall include a resurfacing of tennis courts at Hoelzel Park, restriping of the same to accommodate basketball and pickleball courts, resealing and restriping the existing parking lot at Hoelzel Park, the addition of 12 new parking spaces and sidewalks, and renovation of the restrooms at Hoelzel Park to meet additional American with Disability Act regulations. The estimated cost of the entire project is currently 369,048.67 with a six percent (6%) match from the City of Normandy of \$19,254.71.
2. That a project proposal pursuant to the scope set out in section 1 be prepared and submitted to the Municipal Park Grant Commission.
3. The governing body hereby authorizes the City Administrator to sign and execute the necessary documents for forwarding the project proposal application and later execute an agreement for a grant-in-aid from the Municipal Park Grant Commission.
4. If a grant is awarded, the City of Normandy will enter into an agreement or contract with the Commission regarding said grant.

PASSED by the City Council of the City of Normandy, Missouri on this ___ day of _____, 2023.

(SEAL)

Mark Beckmann, Mayor

ATTEST:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman - Legal Counsel

Hoelzel Park Conceptual Cost Estimate - 8.1.23 (Resurface Option)			
Qty	Description	Unit	Total
SITE UPGRADES			
1.00	Mobilization	EA	\$20,000.00
1.00	Site Survey	LS	\$8,000.00
1.00	Construction Staking and Layout Survey	LS	\$2,000.00
81.00	Concrete sidewalk (Parking to Tennis Courts), 4" thick, 4" gravel base, 5' wide	SY	\$10,935.00
4.00	New ADA Ramps w/ Truncated domes (1@Restroom 2@ Parking areas 1@ Bermuda)	EA	\$12,000.00
4221.00	Asphalt Seal Coat (Existing Parking Lot)	SY	\$12,663.00
1.00	Earthwork - Cut	LS	\$15,000.00
1.00	Earthwork - Compacted Fill (Shrinkage Factor 15% - includes haul-on)	LS	\$18,000.00
160.00	Aggregate Base, 2" Minus, 4" Thick (subgrade preparation is incidental)	TN	\$8,800.00
80.00	Aggregate Base, 1" minus, 2" thick	TN	\$2,800.00
175.00	Asphalt Base Course (Bit. Base) 4" Thick	TN	\$25,375.00
85.00	Asphalt Surface Course (BP-1) 2" Thick	TN	\$10,625.00
1964.00	White Paint Striping - Existing Parking and Additional Parking Area	LF	\$8,838.00
1.00	Finish Grading	LS	\$10,000.00
1.00	Site Restoration	LS	\$6,500.00
SITE UPGRADES SUBTOTAL			\$171,536.00
COURT UPGRADES - COURT RESURFACING			
LS	Equipment - pickleball & basketball	LS	
LS	Equipment - existing fence posts that are bent	LS	
LS	Paint - repaint existing fence posts	LS	
LS	Powerwashing - thoroughly powerwash areas of heavy dirt & debris from the court surface	LS	
LS	Crackfilling Maintenance - fill cracks with CBM	LS	
LS	Court Resurfacing - Clean & prepare surface for patching or re-coloring, apply two coats of acrylic resurfacer to	LS	
LS	Court Resurfacing - Asphalt Overlay	LS	
LS	Striping for pickleball and basketball courts	LS	
COURT UPGRADES SUBTOTAL			\$80,702.08
RESTROOM BUILDING UPGRADES			
2.00	Water closet, bowl only, wall hung, includes flush valve and seat	LS	
2.00	Toilet accessories, diaper changing station, plastic, wall mounted, horizontal	LS	
2.00	Toilet accessories, soap dispenser, chrome, surface mounted, liquid	LS	
2.00	Toilet accessories, toilet tissue dispenser, stainless steel, surface mounted, double roll	LS	
2.00	Toilet accessories, dispenser units, towel dispenser & waste receptacle	LS	
2.00	Toilet accessories, grab bars, straight, stainless steel, 36" long	LS	
2.00	Toilet accessories, grab bars, straight, stainless steel, 42" long	LS	
2.00	Toilet accessories, mirror, 18" x 24", with stainless steel 3/4" square frame	LS	
4.00	Toilet accessories, robe hook, regular, single	LS	
2.00	Remove and Replace 2 steel doors with ADA compliant door and frame	LS	
1.00	Painting, ceilings, masonry or concrete, latex, brushwork, primer & 1 coat	LS	
1.00	Tuckpointing of Brick Wall Outside of Restroom	LS	
RESTROOM BUILDING UPGRADES SUBTOTAL			\$39,500.00
TOTALS			\$291,738.08
10% CONTINGENCY			\$29,173.81
Engineering Design 9%			\$28,882.07
Construction Engineering 6%			\$19,254.71
GRAND TOTAL			\$369,048.67



16286 Westwoods Business Park Drive Ellisville, MO 63021
 636.207.0832 (O) | wdg@weisdesigngroup.com
 www.weisdesigngroup.com

Hoelzel Park Conceptual Cost Estimate - 8.3.23 (Resurface Option - No New Parking Lot)			
Qty	Description	Unit	Total
SITE UPGRADES			
1.00	Mobilization	EA	\$20,000.00
1.00	Site Survey	LS	\$2,000.00
1.00	Construction Staking and Layout Survey	LS	\$2,000.00
1.00	New ADA Ramps w/ Truncated domes (1@Restroom)	EA	\$4,000.00
4221.00	Asphalt Seal Coat (Existing Parking Lot)	SY	\$14,773.50
1764.00	White Paint Striping - Existing Parking and Additional Parking Area	LF	\$7,938.00
1.00	Site Restoration	LS	\$9,500.00
SITE UPGRADES SUBTOTAL			\$60,211.50
COURT UPGRADES - COURT RESURFACING			
LS	Equipment - pickleball & basketball	LS	
LS	Equipment - existing fence posts that are bent	LS	
LS	Paint - repaint existing fence posts	LS	
LS	Powerwashing - thoroughly powerwash areas of heavy dirt & debris from the court surface	LS	
LS	Crackfilling Maintenance - fill cracks with CBM	LS	
LS	Court Resurfacing - Clean & prepare surface for patching or re-coloring, apply two coats of acrylic resurfacer	LS	
LS	Court Resurfacing - Asphalt Overlay	LS	
LS	Striping for pickleball and basketball courts	LS	
COURT UPGRADES SUBTOTAL			\$80,702.08
RESTROOM BUILDING UPGRADES			
2.00	Water closet, bowl only, wall hung, includes flush valve and seat	LS	
2.00	Toilet accessories, diaper changing station, plastic, wall mounted, horizontal	LS	
2.00	Toilet accessories, soap dispenser, chrome, surface mounted, liquid	LS	
2.00	Toilet accessories, toilet tissue dispenser, stainless steel, surface mounted, double roll	LS	
2.00	Toilet accessories, dispenser units, towel dispenser & waste receptacle	LS	
2.00	Toilet accessories, grab bars, straight, stainless steel, 36" long	LS	
2.00	Toilet accessories, grab bars, straight, stainless steel, 42" long	LS	
2.00	Toilet accessories, mirror, 18" x 24", with stainless steel 3/4" square frame	LS	
4.00	Toilet accessories, robe hook, regular, single	LS	
2.00	Remove and Replace 2 steel doors with ADA compliant door and frame	LS	
1.00	Painting, ceilings, masonry or concrete, latex, brushwork, primer & 1 coat	LS	
1.00	Tuckpointing of Brick Wall Outside of Restroom	LS	
RESTROOM BUILDING UPGRADES SUBTOTAL			\$39,500.00
TOTALS			\$180,413.58
10% CONTINGENCY			\$18,041.36
Engineering Design 9%			\$17,860.94
Construction Engineering 6%			\$11,907.30
GRAND TOTAL			\$228,223.18

**RESOLUTION
CITY OF NORMANDY, MISSOURI**

RESOLUTION NO. 23-26

A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A 3-YEAR CONTRACT WITH IWORQ SYSTEMS FOR WORK ORDER AND STREET MANAGEMENT SOFTWARE

WHEREAS, iWorQ Systems offers an affordable and user-friendly work order and street management database software that would improve the efficiency of administrative operations; and,

WHEREAS, the City of Normandy currently has no such software, and the implementation of such as system would be of great benefit to staff and the efficiency of operations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:

The City Administrator is hereby authorized to enter into a three (3) year contract, attached hereto in Exhibit A, with iWorQ Systems for work order and street management software in the amount of \$8,300 for the first year and \$5,000 for each year after.

PASSED by the City Council of the City of Normandy, Missouri on this ____ day of _____, 2023.

(SEAL)

Mark Beckmann, Mayor

ATTEST:

Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

Andrew R. Bramman – City Attorney

EXHIBIT A

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Normandy here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ cannot be used to record personal or confidential information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

4. CUSTOMER DATA:

Customer data will be stored on AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage Customer data. iWorQ does backups twice per week and offsite backups twice per week. The subscription will renew each year on the anniversary date of this Agreement unless terminated (see 7. TERMINATION).

Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management service(s), onsite backups, application(s) and other service(s).

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years, but will increase no more than 5% per year.

7. TERMINATION:

Either party may terminate this agreement, after the initial 3-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should Customer

terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination (7. TERMINATION), iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than \$2,500; and all provisions of this Agreement will continue.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Missouri.

10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell (required) _____

Email _____

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ (if required) Tax Exempt ID # _____

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

iWorQ Service(s) Agreement

APPENDIX A

iWorQ Price Proposal

Normandy	Population- 4,287
7700 Natural Bridge Road, Normandy, MO 63121, USA	Prepared by: Dallin Stott

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
<p>Public Works Package (Basic)</p> <p>Package includes:</p> <ul style="list-style-type: none"> *Work Management *Sign Management *Pavement Management <ul style="list-style-type: none"> - Track and manage work by location using OpenStreetMap - Work order scheduling and templates - Track labor, inventory, parts, and material - Track work completed and maintenance history - Track sign location, MUTCD, condition, reflectivity, work orders etc. - Remaining service life (RSL), next treatment, 5-year budget etc. - Road layer on OpenStreetMap with color by lookup - Sign layer displayed on OpenStreetMap <p>* Available on any computer, tablet, or mobile device using Chrome browser</p> <p>* OpenStreetMap - Ability to track point and line layers</p> <p>* Quarterly GIS Updates</p> <p>* Configurable dashboard, fields, and reports</p> <p>* Premium Data Package - 25MB File Upload Size & 100GB Total Storage</p>	\$5,000	Annual
<p>Mobile Work Order Form</p> <ul style="list-style-type: none"> - Web forms/links for employees to enter work orders - Includes 3 custom forms <p>*Also integrates with the BuildFire mobile app. This app needs to be purchased separately.</p>	Included	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$5,000	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price Cost	Package Price	Billing
Implementation and Setup cost year 1	\$3,300	\$3,300	Year One
Up to 5 hours of GIS integration and data conversion	\$1,000	Included	Year One
Data Conversion	\$4,900	Included	Year One
One-Time Setup Total (This amount will be added year 1)	\$9,200	\$3,300	Year One

Grand Total Due Year 1	\$14,200	\$8,300	Year One Total
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NOTES AND SERVICE DESCRIPTION

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be delayed until October 2nd, 2023.
- II. Invoice for the Annual Subscription Fee Total will renew each year in October.
- III. This subscription Fee and Agreement have been provided at the Customer's request and is valid until August 11th, 2023.
- IV. This cost proposal cannot be disclosed or used to compete with other companies.



CITY OF NORMANDY ADMINISTRATION MEMO

TO: MAYOR BECKMANN & CITY COUNCIL

FROM: KHIANNA C. DEGARMO, CITY CLERK

SUBJECT: 2023-2024 LIQUOR LICENSE RENEWAL

DATE: AUGUST 8, 2023

CC: SAMUEL D. JOHNSON, CITY ADMINISTRATOR

The City of Normandy received three applications for Liquor License renewal for the 2023-2024 year:

- Glen Echo Country Club, 7530 Natural Bridge Road. Renewal application:
 - o Liquor of all kinds; by the drink.
 - o Sunday sale of liquor of all kinds; by the drink.

Best Regards,


Khianna C. DeGarmo