



**Normandy City Council Meeting  
TENTATIVE AGENDA  
7700 Natural Bridge Road, St. Louis, MO 63121  
and via Zoom Teleconference  
Tuesday, June 10, 2025, at 6:30 p.m.**

**A. REGULAR MEETING**

1. Roll Call
2. Pledge of Allegiance
3. Approval of the Agenda

**B. CONSENT AGENDA**

1. Approval of the Consent Agenda
  - a. *Approval of the minutes of May 13, 2025, Regular City Council Meeting*
  - b. *Approval of the minutes of the May 20, 2025, Special City Council Meeting*
  - c. *Report of Chief of Police*

**C. PRESENTATION OF PETITIONERS, REMONSTRATIONS, COMPLAINTS, AND REQUESTS**

1. Citizen Comments

**D. REPORT OF OFFICERS**

1. Mayor
2. Councilmembers
3. City Administrator
4. Public Works Director
5. City Treasurer

**E. OLD BUSINESS**

1. **Council Bill #25-11 (Second Reading) – *An ordinance of the City of Normandy, Missouri, amending Section 405.705: Accessory Buildings, of the City of Normandy Code of Ordinances regarding setbacks for accessory buildings.***

2. **Council Bill #25-12 (Second Reading)** – *An ordinance of the City of Normandy, Missouri, amending Section 405.840 of the City of Normandy Code of Ordinances regarding the manner of notice for meetings of the Board of Adjustment.*
3. **Council Bill #25-14 (Second Reading)** – *An ordinance of the City of Normandy, Missouri, amending Section 8.6 of the City of Normandy Personnel Policy Manual.*

#### **F. NEW BUSINESS**

1. *Discussion regarding the recruitment search for City Administrator*
2. **Resolution #25-27** – *A resolution of the City of Normandy, Missouri, creating and appointing a temporary advisory committee to analyze the City's existing Building and Property Maintenance Codes and Code Enforcement Procedures and propose recommendations for the improvement of same.*
3. **Resolution #25-28** – *A resolution of the City of Normandy, Missouri, appointing a member of the Economic Development Sales Tax Board.*
4. **Resolution #25-29** – *A resolution of the City of Normandy, Missouri, appointing a member of the Park Advisory Board.*
5. **Resolution #25-30** – *A resolution of the City of Normandy, Missouri, appointing a member of the Board of Adjustment.*

#### **G. CITIZEN COMMENTS**

#### **H. CLOSED SESSION (RSMO 610:021-1,3)**

1. Legal
2. Personnel

#### **I. ADJOURNMENT**

Join Zoom Meeting

<https://us06web.zoom.us/j/82091769431?pwd=NE9wMHJYVjRITIRlzhveWlQOUdNUT09>

Meeting ID: 820 9176 9431

Passcode: 1945

One tap mobile

+13126266799,,82091769431#,,, \*1945# US (Chicago)

+13092053325,,82091769431#,,, \*1945# US



**CITY OF NORMANDY**  
**MINUTES OF THE CITY COUNCIL MEETING**  
**Normandy City Hall**  
**and Teleconference Via Zoom Video**  
**Tuesday, May 13, 2025, at 6:30 p.m.**

The Normandy City Council meeting was held at Normandy City Hall, 7700 Natural Bridge Road, Normandy, MO 63121, on Tuesday, May 13, 2025, at 6:52 p.m.

**A. PUBLIC HEARING**

- 1. Council Bill #25-11 – *An ordinance of the City of Normandy, Missouri, amending Section 405.705: Accessory Buildings, of the City of Normandy Code of Ordinances regarding setbacks for accessory buildings.***

Mayor Campbell provided a brief background of the bill. Andrew R. Bramman, City Attorney, gave a brief explanation of amendments proposed in the bill.

Councilwoman Valle expressed her concern regarding the bill's impact on homes on Henderson Avenue that point in the opposite direction from other properties in the area. Andy stated that the City will have to discuss the issue more in the future.

Councilwoman Bourè asked Chief Sanders how the bill would affect the building code. Chief Sanders referred the question to the City Administrator. Mayor Campbell asked Andy to explain the process of obtaining approval for property setbacks. Andy provided information on the application process for accessory structure setbacks.

- 2. Council Bill #25-12 – *An ordinance of the City of Normandy, Missouri, amending Section 405.840 of the City of Normandy Code of Ordinances regarding the manner of notice for meetings of the Board of Adjustment.***

Mayor Campbell gave a brief explanation of the bill. Andy stated that the former notice requirements in Section 405.840 did not provide realistic access to neighboring residents who would be affected.

- 3. Council Bill #25-13 – *An ordinance of the City of Normandy, Missouri, amending Chapter 405: Zoning Regulations, by the enactment of a new Section 405.758 regulating outdoor dining as an accessory use.***

Mayor Campbell gave a brief explanation of the recommendation from the Planning and Zoning Commission.

Ken Moore stated that Hunny's Café and Wine Bar has an interest in the bill becoming an ordinance so outdoor seating may be offered to customers and smoking patrons.

Councilman Evans inquired about setbacks for outdoor dining. Andy stated that outdoor dining would be regulated by a permit application, permitting process, and site plan review.

LaShonda Grimes stated that she was in favor of outdoor dining and the change would signal economic development in the City of Normandy.

Rick Nelson stated that the Great Street Initiative was begun to provide beautification of the Natural Bridge Corridor and was in support of outdoor dining, adding to the aesthetic of the City.

On the motion made by Councilman Sachsenheimer, seconded by Councilman Evans, the City Council closed the public hearing at 6:51 p.m.

## **B. REGULAR MEETING**

### **1. ROLL CALL**

**Council members present:** Steven Sachsenheimer, Karen Cleveland, Tony Evans, Anthony Washington, Julia Bourè, Ernestine Shivers, Julian Roberts, and Victoria Valle.

**Council member(s) absent:** none.

**Also present:** Mayor Yolanda Campbell, Martin Corcoran, Interim City Administrator; Khianna C. DeGarmo, City Clerk; Andrew R. Bramman, City Attorney; and Col. Tameika Sanders, Chief of Police.

### **2. APPROVAL OF THE AGENDA**

On the motion made by Councilman Sachsenheimer, seconded by Councilwoman Cleveland, the City Council voted to approve the agenda. All in favor; none opposed.

## **C. APPROVAL OF CONSENT AGENDA**

- 1. Approval of the minutes of the Regular City Council Meeting of March 11, 2025.*
- 2. Approval of the minutes of the April 24, 2025, City Council Workshop Meeting.*
- 3. Resolution #25-23 – A resolution of the City of Normandy, Missouri, accepting the results of the April 8, 2025, General Municipal Election conducted by the St. Louis County Board of Elections.*

On the motion made by Councilman Washington, seconded by Councilman Sachsenheimer, the City Council voted to approve the consent agenda of the May 13, 2025, City Council meeting. All in favor; none opposed.

## **D. OATH OF OFFICE**

### **1. Administer Oath of Office for Elected Officials**

Khianna C. DeGarmo, City Clerk, administered the oath of office for Mayor Campbell, Karen Cleveland, Anthony Washington, Julia Bourè, and Julian Roberts.

## **E. PRESENTATIONS OF PETITIONERS, REMONSTRATIONS, COMPLAINTS, AND REQUESTS**



## 1. *Citizen Comments*

- a. *K. Moore* congratulated newly elected and re-elected officials. She gave a reminder to council members regarding ethics and conflicts of interest. She addressed Andy directly, urging him to do the right thing. Ms. Moore requested that the message board colors be changed for easier viewing. She stated that she would like to see missing street signs replaced, street cleaning to be performed, and for the City to do better planning.
- b. *Carlotta Harris* reported an issue with Waste Management bulk pickup program and her displeasure with the frequency of bulk pickup.

## F. REPORT OF OFFICERS

### 1. MAYOR

Mayor Campbell thanked residents for exercising their right to vote. She shared her vision for the City of Normandy with those present. She announced open positions within City Staff, Public Works Director, and City Administrator.

Mayor Campbell reported that the creation of homeownership classes to offer to the public is coming soon, and Hoelzel Park reopening is approaching. She stated that changes to the Missouri state budget will affect municipalities. She encouraged public engagement in the budgeting process. She reported a coming collaboration with Waste Management and Missouri Botanical Garden for a grant providing foliage within the Natural Bridge medians. Mayor Campbell stated that Waste Management will be hosting another community service day at City Hall on May 16, 2025, from 9 a.m. to 5 p.m., and on May 23, 2025, from 9 a.m. to 5 p.m.

Mayor Campbell stated that the fountain at the Natural Bridge roundabout requires major maintenance, and she would like to create a plan to repair the fountain. She urged the public to be active within the community and encouraged residents to engage with the City through its website and social media.

### 2. COUNCILMEMBERS

*Councilman Sachsenheimer* reported that with the Missouri American Water Project Clear pipe replacement in the area, he has heard many complaints regarding the poor installation of temporary street patching. He reminded residents that the work being done is only phase one of the project, and they intend to repave areas affected once the project has been completed.

*Councilwoman Cleveland* requested more police visibility in Ward 1. She stated that concerned residents seem to fear retaliation from their neighbors should they call the police about issues they have seen. She reminded residents that with the Independence Day holiday approaching, fireworks in the City of Normandy are illegal.

*Councilman Washington* reported that there is a missing street sign at the intersection of Horizon Drive and Skyview Drive. He inquired about the availability of vector control. He announced the Hoelzel Park reopening on May 24, 2025, from 10 a.m. to 12 p.m. He stated that the Park Advisory Board will also be hosting Shakespeare in the Park on September 5, 2025. Councilman Washington announced the Jazz Fest will be at Core Collective at St. Vincent on October 10, 2025. He also reported many cases of high grass properties in Ward 2.

*Councilman Evans* reported a missing street sign at the intersection of Colton Drive and Belwood Drive. He reminded City staff that the water must be turned on at the concession stand in Hoelzel Park. He announced that Redbird Rookies will be kicking off their season at Hoelzel Park reopening with a T-ball game.

*Councilwoman Bourè* introduced herself to the public. She encouraged residents to reach out to her with their concerns. She read aloud a speech she wrote ahead of the meeting to those present.

*Councilwoman Shivers* apologized for being unable to physically attend the meeting. She congratulated newly elected and re-elected officials. She reported noise disturbance from Waste Management trash trucks.

*Councilman Roberts* introduced himself to the public. He announced housing vacancies in Ward 4.

*Councilwoman Valle* introduced herself to the public. She expressed her concern regarding street restoration at the close of Project Clear. She encouraged residents to document the street work being done near their properties. Councilwoman Valle inquired about the demolition of the nuisance properties in the former Glen Eco Park area. She reported that fence line maintenance has begun with Glen Echo Country Club and hoped that the maintenance would be a collaborative effort. She reported that the park in that area also required maintenance.

### **3. CITY ADMINISTRATOR**

Martin Corcoran, Interim City Administrator, provided a brochure intended to be used in the recruitment process to fill the vacant City Administrator position. He reported that the interview process to fill the Public Works Director position has come to two finalists and hopes to present a recommendation to the City Council at the June 10, 2025, City Council meeting. Marty also stated that the Public Works Laborer position was soon to be filled, once pre-employment screening had been completed.

### **4. CITY TREASURER**

Charles Ellis, City Treasurer, gave a verbal recap of his financial narrative of the March 2025 financials.

On the motion made by Councilman Evans, seconded by Councilman Sachsenheimer, the City Council voted to approve the financial report for March 2025. All in favor; none opposed.

## **G. OLD BUSINESS**

## **H. NEW BUSINESS**

### **1. Election of the President Pro Tem of the City Council**

Three nominations from the floor were made in favor of Councilman Sachsenheimer, Councilwoman Bourè, and Councilwoman Valle.

On the motion made by Councilwoman Cleveland, seconded by Councilman Evans, the City Council voted to elect Councilman Sachsenheimer as President Pro Tem of the City Council. All in favor; Anthony Washington, Julia Bourè, Ernestine Shiver, and Victoria Valle opposed; Mayor Campbell voted in favor.

On the motion made by Councilwoman Bourè, seconded by Councilwoman Shivers, the City Council voted to elect Councilwoman Bourè as President Pro Tem of the City Council. All in favor; Steve Sachsenheimer, Karen Cleveland, Anthony Washington, Tony Evans, Julian Roberts, and Victoria Valle opposed.

Councilwoman Valle moved to elect herself as President Pro Tem of the City Council, but lacking a second the motion died.

2. ***Council Bill #25-11 – An ordinance of the City of Normandy, Missouri, amending Section 405.705: Accessory Buildings, of the City of Normandy Code of Ordinances regarding setbacks for accessory buildings.***

On the motion made by Councilman Sachsenheimer, seconded by Councilman Roberts, Mayor Campbell gave the first reading of Council Bill #25-11. All in favor; none opposed.

3. ***Council Bill #25-12 – An ordinance of the City of Normandy, Missouri, amending Section 405.840 of the City of Normandy Code of Ordinances regarding the manner of notice for meetings of the Board of Adjustment.***

On the motion made by Councilwoman Bourè, seconded by Councilman Evans, Mayor Campbell gave the first reading of Council Bill #25-12. All in favor; none opposed.

4. ***Council Bill #25-13 – An ordinance of the City of Normandy, Missouri, amending Chapter 405: Zoning Regulations, by the enactment of a new Section 405.758 regulating outdoor dining as an accessory use.***

On the motion made by Councilman Evans, seconded by Councilwoman Cleveland, Mayor Campbell gave the first reading of Council Bill #25-13. All in favor; none opposed. On the motion made by Councilman Evans, seconded by Councilman Sachsenheimer, Mayor Campbell gave the second reading. All in favor; none opposed.

Bill #25-13 became Ordinance #837, on the motion made by Councilwoman Cleveland, seconded by Councilman Sachsenheimer, and by the following roll call vote of councilmembers voting in favor: Steven Sachsenheimer, Karen Cleveland, Anthony Washington, Tony Evans, Ernestine Shivers, Julia Bourè, Julian Roberts, and Victoria Valle; none opposed nor absent.

5. ***Council Bill #25-14 – An ordinance of the City of Normandy, Missouri, amending Section 8.6 of the City of Normandy Personnel Policy Manual.***

On the motion made by Councilman Washington, seconded by Councilman Roberts, Mayor Campbell gave the first reading of Council Bill #25-14. All in favor; none opposed.

6. **Resolution #25-24 – *A resolution of the City of Normandy, Missouri, authorizing the Mayor to grant an easement to Ameren Missouri across 7302 Pasadena Boulevard in the City of Normandy.***

On the motion made by Councilman Washington, seconded by Councilman Evans, the City Council voted to approve resolution #25-24, authorizing the Mayor to grant an easement to Ameren Missouri across 7302 Pasadena Boulevard in the City of Normandy. All in favor; none opposed.

7. **Resolution #25-25 – *A resolution of the City of Normandy, Missouri, appointing a member of the Planning and Zoning Commission.***

On the motion made by Councilwoman Cleveland, seconded by Councilman Sachsenheimer, the City Council voted to approve resolution #25-25, appointing a member of the Planning and Zoning Commission. All in favor; none opposed.

8. ***Discussion of Juneteenth Day parade participation.***

Mayor Campbell informed the City Council that she was approached by Neighbors Impacting Communities for participation in the Juneteenth Day Parade in Soulard. She stated that if the City would like to be a part of the parade, a City vehicle and banner would be needed. She stated that the parade would also feature a battle of the bands and hoped that Normandy High School would participate. The participation fee is \$25.

9. ***Discussion of the cancellation of May 22, 2025, City Council Workshop Meeting.***

On the motion made by Councilman Evans, seconded by Councilman Washington, the City Council voted to cancel the May 22, 2025, City Council Workshop meeting. All in favor; none opposed.

## **I. CITIZEN COMMENTS**

1. ***K. Moore, 7826 Skyview Drive***, provided feedback regarding the use of Robert's Rules of Order and the City Attorney in City Council meetings. She made a complaint regarding the lack of communication from the City to residents and the state of streets in the City of Normandy and inquired when the street reconstruction project would begin.

## **J. CLOSED SESSION (RSMO 610:021-1,3)**

There was no closed session at that time.

## **K. ADJOURNMENT**

On the motion made by Councilman Evans, seconded by Councilman Washington, the City Council adjourned the meeting at 8:13 p.m. All in favor; none opposed.



Approved: \_\_\_\_\_  
Yolanda Campbell, Mayor

Attest: \_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

SEAL:

# Normandy Police Department

Tameika Sanders  
Chief



314-385-3300  
Ext. 3167

## Office of the Chief of Police

7700 Natural Bridge Road  
Normandy, MO 63121

**To:** Mayor Campbell and Members of the Board

**CC:** City Administrator – Samuel Johnson

**Date:** Tuesday, June 10, 2025

**Subject:** Normandy Police Department Monthly Report

Members of the Board,

Please accept the following as the monthly police department report between Thursday, May 1, 2025 – Sunday June 1, 2025.

**Calls for Service:1376**

**Police Reports: 119**

**Accident Reports: 28**

**Citations: 274**

**Business Checks: 35**

Respectfully,

Col. Tameika Sanders



*Col. Tameika Sanders*

*Chief of Police*

Normandy Police Department

Phone: 314-385-3300 ext. 3167

Mobile: 314-240-0431

Email: [tsanders@cityofnormandy.gov](mailto:tsanders@cityofnormandy.gov)

7700 Natural Bridge Road  
Normandy, MO 63121

[www.cityofnormandy.gov](http://www.cityofnormandy.gov)



## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Normandy Municipal		Reporting Period: May 1, 2025 - May 30, 2025	
Mailing Address: 7700 NATURAL BRIDGE ROAD, SAINT LOUIS, MO 63121					
Physical Address: 7700 NATURAL BRIDGE ROAD, SAINT LOUIS, MO 63121				County: St. Louis County	
Telephone Number:		Fax Number:			
Prepared by: Yolanda Robinson		E-mail Address:			
Municipal Judge:					
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		428	14,354	871	
B. Cases (citations/informations) filed		1	8	6	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	107	11	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	1	0	
6. dismissed by court		1	1	0	
7. <i>nolle prosequi</i>		1	8	0	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
<b>9. TOTAL CASE DISPOSITIONS</b>		2	117	11	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		427	14,245	866	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>			
1. # Issued during reporting period	3	1. # Issued during reporting period		0	
2. # Served/withdrawn during reporting period	0	<input type="checkbox"/> Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	36				

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Normandy Municipal	Reporting Period: May 1, 2025 - May 30, 2025
--------------------------	----------------------------------	--

### V. DISBURSEMENTS

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$7,974.50	Court Automation	\$867.24
Clerk Fee - Excess Revenue	\$944.80	<b>Total Other Disbursements</b>	\$867.24
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$31.78	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$18,101.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$0.00
<b>Total Excess Revenue</b>	\$8,951.08	<b>Total Disbursements</b>	\$18,101.00
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$5,949.00		
Clerk Fee - Other	\$429.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$124.88		
Peace Officer Standards and Training (POST) Commission surcharge	\$124.89		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$890.48		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$14.43		
Law Enforcement Training (LET) Fund surcharge	\$250.00		
Domestic Violence Shelter surcharge	\$250.00		
Inmate Prisoner Detainee Security Fund surcharge	\$250.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	\$8,282.68		



# Case Activity Report

04/01/2025 - 05/31/2025

Case Date	Description	Main Status	Parcel Address
5/30/2025	tall grass	Active	3814 WACO DR
5/30/2025	TALL GRASS	Active	7701 WOODSTOCK
5/29/2025	CONTAINERS IN STREET	Active	5617 PARCHESTER DR
5/29/2025	OPEN STORAGE IN FRONT	Active	7831 ATHERSTONE DR
5/27/2025	HIGH GRASS AND RODENTS TRAVELING TO NEIGHBORING YARDS	Active	5677 PARCHESTER DR
5/27/2025	TALL GRASS	Active	5301 OLENE DR
5/23/2025	tall grass	Active	5662 PARCHESTER DR
5/22/2025	EXT. WORK	Active	7267 ST ANDREWS RD
5/22/2025	TRASH AT CURB	Closed	7816 ROSEDALE DR
5/22/2025	GARAGE AND TRASH	Active	3818 ST ANNS LN
5/22/2025	TALL GRASS	Closed	3818 ST ANNS LN
5/22/2025	NO PAY FOR TRASH	Active	6000 BERMUDA DR
5/21/2025	tall grass	Active	7504 STANWOOD DR
5/21/2025	tall grass	Closed	7641 BELWOOD DR

Case Date	Description	Main Status	Parcel Address
5/20/2025	tall grass	Active	5530 HORIZON DR
5/20/2025	tall grass	Active	7833 FARAWAY DR
5/20/2025	CLEAN GUTTERS	Active	7740 DARTMOOR DR
5/20/2025	BRANCHES AND TRASH	Closed	7822 ELLINGTON DR
5/20/2025	BROKEN GLASS	Active	7832 DARTMOOR DR
5/20/2025	trash	Closed	7754 NACOMIS DR
5/14/2025	TALL GRASS	Closed	7836 TUXEDO CT
5/14/2025	TALL GRASS	Closed	7740 DARTMOOR DR
5/14/2025	TALL GRASS	Active	5614 SANBORN DR
5/14/2025	TRASH AT SIDE OF HOUSE.	Closed	7801 CONTOUR DR
5/14/2025	TRASH DUMPING.	Active	7257 ST ANDREWS RD
5/13/2025	TALL GRASS	Closed	3604 ST MARYS LN
5/13/2025	TALL GRASS	Closed	3608 ST MARYS LN
5/13/2025	TALL GRASS	Closed	7260 NORMANDY PL
5/12/2025	TALL GRASS	Closed	5518 WINCHELSEA DR
5/12/2025	tall grass	Active	5919 BRAND AVE
5/12/2025	tall grass	Active	7726 BRAND AVE
5/12/2025	TALL GRASS	Closed	7733 BRAND AVE

Case Date	Description	Main Status	Parcel Address
5/12/2025	TALL GRASS	Active	6020 BERMUDA DR
5/12/2025	TALL GRASS	Active	7832 DARTMOOR DR
5/12/2025	TALL GRASS	Closed	7828 DARTMOOR DR
5/8/2025	FALLEN BRANCH	Closed	5320 BELWOOD DR
5/7/2025	TALL GRASS	Closed	5515 DONBAR DR
5/7/2025	TALL GRASS	Closed	5328 OLENE DR
5/7/2025	TALL GRASS	Closed	7605 SAN DIEGO AVE
5/6/2025	TALL GRASS	Closed	7210 NORMANDY PL
5/6/2025	TALL GRASS	Closed	7745 CIRCLE DR
5/6/2025	tall grass	Closed	7600 BERMUDA CT
5/6/2025	TRASH	Closed	5422 BERMUDA DR
5/5/2025	Broken Lateral	Active	7528 STANWOOD DR
5/1/2025	TALL GRASS/VACANT PROPERTY	Pending	7701 WOODSTOCK
5/1/2025	SINKHOLE IN FRONT YARD; MAY BE HAZARD TO CHILDREN	Pending	7528 STANWOOD DR
5/1/2025	TALL GRASS	Active	5301 STANWOOD DR
5/1/2025	TALL GRASS	Active	5307 STANWOOD DR

Case Date	Description	Main Status	Parcel Address
5/1/2025	TALL GRASS	Closed	5662 PARCHESTER DR
4/30/2025	TALL GRASS	Closed	5500 WINCHELSEA DR
4/30/2025	TALL GRASS	Closed	5536 HORIZON DR
4/29/2025	TALL GRASS	Active	5575 WINCHELSEA DR
4/29/2025	TALL GRASS	Closed	6002 BERMUDA DR
4/29/2025	TALL GRASS	Closed	7533 BELWOOD DR
4/28/2025	TALL GRASS	Closed	7821 ATHERSTONE DR
4/25/2025	TALL GRASS	Active	7225 ST ANDREWS RD
4/25/2025	TALL GRASS	Active	7203 ST ANDREWS RD
4/25/2025	TALL GRASS	Active	7716 CIRCLE DR
4/25/2025	TALL GRASS	Active	3817 WACO DR
4/25/2025	TALL GRASS	Active	7239 NORMANDY PL
4/25/2025	TALL GRASS	Active	6105 BERMUDA DR
4/24/2025	TALL GRASS	Closed	3834 WACO DR
4/24/2025	INTERIOR VIOLATIONS	Active	5998 BERMUDA DR
4/24/2025	TALL GRASS	Closed	5998 BERMUDA DR
4/23/2025	TALL GRASS	Active	5530 HORIZON DR
4/23/2025	TALL GRASS	Active	5542 HORIZON DR



Case Date	Description	Main Status	Parcel Address
4/23/2025	TALL GRASS	Closed	5531 WINCHELSEA DR
4/23/2025	TALL GRASS	Active	5511 HOLBORN DR
4/23/2025	TALL GRASS	Closed	5617 PARCHESTER DR
4/23/2025	TALL GRASS	Closed	5613 PARCHESTER DR
4/23/2025	TALL GRASS	Closed	5633 PARCHESTER DR
4/23/2025	TALL GRASS	Active	6001 BERMUDA DR
4/23/2025	TALL GRASS	Closed	5900 SHERITON DR
4/22/2025	TALL GRASS	Active	5911 BRAND AVE
4/22/2025	MISSING SIDING	Active	7817 PADDINGTON DR
4/21/2025	TALL GRASS	Active	7813 BRAND AVE
4/21/2025	TALL GRASS	Closed	7828 BRAND AVE
4/21/2025	TALL GRASS	Active	7621 SANTA MONICA AVE
4/18/2025	DUMPSTER BAG	Closed	3814 ST ANNS LN
4/16/2025	MULTIPLE VIOLATIONS	Closed	5910 BERMUDA DR
4/17/2025	MISSING SIDING	Active	7830 BLANDFORD DR
4/15/2025	TRASH	Active	6001 BERMUDA DR

Case Date	Description	Main Status	Parcel Address
4/15/2025	PROPERTY MAINTENANCE ISSUES - A/C WIRES TO HOME AND EXPOSED; CHIMNEY CAP NOT FIXED PROPERLY AND POORLY REPAIRED, RODENTS TRYING TO ACCESS THE HOUSE; MAGGOTS IN HOUSE DUE TO DEAD ANIMALS; TUB UNFINISHED AND EXPOSED EDGES OF THE FAUCET HANDLES; FURNACE EXTREMELY LOUD AND WILL NOT OPERATE WITH RAIN; TARPING ROOF NOT REPAIRING; EXHAUST FAN CONSTANTLY RUNNING	Active	5910 BERMUDA DR
4/14/2025	ROTTING GARAGE	Active	7207 NORMANDY PL
4/10/2025	TRASH AT CURB	Closed	5555 WINCHELSEA DR
4/9/2025	ALOT OF PAINTING	Active	3632 ST MARYS LN

Case Date	Description	Main Status	Parcel Address
4/7/2025	MATTRESS	Closed	5300 STANWOOD DR
4/7/2025	CHUNKS OF CONCRETE.	Closed	7827 SKYVIEW DR
4/4/2025	GRAVEL DRIVEWAY	Closed	7246 ST ANDREWS RD

**Total Records: 89**

**6/6/2025**

# MEMO

DATE: 6/10/2025  
FROM: Khianna DeGarmo, City Clerk  
TO: Charles Ellis, CPA  
RE: Monthly Financial Report to Council

Summary of financial information for the General Fund Budget for the fiscal year 2024-2025 for the City of Normandy, MO as of Apr 30, 2025:

## **PART I - GENERAL FUND**

### A - Summary of Income Statement

	Before April	April 2025	Year-to-Date
Total Income	\$ 2,021,901	\$ 274,159	\$ 2,296,060
Total Expenditures	\$ (2,210,289)	\$ (407,217)	\$ (2,617,506)
Net Income (Loss)	\$ (188,388)	\$ (133,058)	\$ (321,446)

### B - Summary of General Fund Balance

General Fund Unrestricted Cash Balance as of April 30, 2025	\$ 667,197
Village of Glen Echo Park Project Balance as of April 30, 2025	\$ 73,532
Amounts Due to General Fund from Other Funds	\$ 507,492
Amounts Due from General Fund to Other Funds	\$ (149,676)
Total	<u>1,098,545.46</u>
Drug Task Force Restricted as of April 30, 2025	\$ 102,541
Restricted at Simmons Bank as of April 30, 2025	\$ 633,309
Total Restricted	<u>\$ 735,849</u>

### C- Income, General Fund

Department	Year-to-Date Actual as of April 30, 2025	Annual Budget for the FYE 9/30/2025	% of Budget Remaining
Property Taxes	91,609	116,357	21.3%
Utility Taxes	437,317	775,783	43.6%
Sales Tax	569,471	1,180,550	51.8%
Other Taxes	222,081	293,197	24.3%
Licenses and Permits	59,276	102,806	42.3%
Court Fines	90,558	223,080	59.4%
Contracts	732,923	1,343,862	45.5%
Miscellaneous	37,495	118,528	68.4%
Other Financing Sources (Uses)	55,329	186,835	70.4%
Total General Fund Income	<u>2,296,060</u>	<u>4,340,998</u>	<u>47.1%</u>

### D - Expenditure by Department, General Fund

Department	Year-to-Date Actual	Annual Budget	% of Budget Remainin
Administration	503,987	710,710	29.1%
Police	1,645,696	2,821,608	41.7%
Court	117,025	198,443	41.0%
Prosecuting Attorney	33,007	54,630	39.6%
Public Works	278,504	462,623	39.8%
Park	39,287	92,985	57.7%
Total Expenditures	<u>2,617,506</u>	<u>4,340,998</u>	<u>39.7%</u>



**PART-II NON-MAJOR FUNDS**A - Summary of Income Statement

	Before April	April 2025	Year-to-Date
Income			
Capital Improvement Fund	\$ 179,004.53	\$ 92,975.06	\$ 271,979.59
Parks and Stormwater Fund	\$ 417,620.49	\$ 144,905.25	\$ 562,525.74
Economic Development Fund	\$ 48,064.00	\$ 523,888.41	\$ 571,952.41
Street Improvement	\$ 30,019.66	\$ 234,370.96	\$ 264,390.62
Sewer Lateral	\$ 47,776.49	\$ 15,399.10	\$ 63,175.59
Judicial Education Fund	\$ 620.61	\$ 1,116.15	\$ 1,736.76
Total Non-Major Fund Income	<u>\$ 723,105.78</u>	<u>\$ 1,012,654.93</u>	<u>\$ 1,735,760.71</u>
Expenditures			
Capital Improvement Fund	\$ 164,359.00	\$ 105,115.04	\$ 269,474.04
Parks and Stormwater Fund	\$ 62,909.85	\$ 391,474.98	\$ 454,384.83
Economic Development Fund	\$ 6,636.85	\$ 26,694.39	\$ 33,331.24
Street Improvement	\$ -	\$ -	\$ -
Sewer Lateral	\$ 7,200.00	\$ -	\$ 7,200.00
Judicial Education	\$ -	\$ 950.00	\$ 950.00
Total Expenditures	<u>\$ 241,105.70</u>	<u>\$ 524,234.41</u>	<u>\$ 765,340.11</u>
Net Income (Loss)	<u>\$ 482,000.08</u>	<u>\$ 488,420.52</u>	<u>\$ 970,420.60</u>

B - Summary of Non-Major Fund Balance as of 04/30/2025

Capital Improvement Cash	\$ 271,979.59	Parks & SW Cash	\$ 562,525.74
Due to Capital Improvement	\$ 5,666.50	Due to Parks & SW	\$ 19,810.53
Due From Capital Improvement	\$ (173,392.43)	Due From Parks & SW	\$ (187,162.12)
Capital Improvement Total	<u>\$ 104,253.66</u>	Parks and SW Total	<u>\$ 395,174.15</u>
Econ. Dev. Cash	\$ 571,952.41	Sewer Lateral Cash	\$ 63,175.59
Due to Econ. Dev.	\$ -	Due to SL	\$ 49,136.75
Due From Econ. Dev.	\$ (126,312.17)	Due from SL	\$ (20,625.70)
Econ. Dev. Total	<u>\$ 445,640.24</u>	SL Total	<u>\$ 91,686.64</u>
Street Improvement Cash	\$ 264,390.62	Judicial Education Cash	\$ 1,736.76
Due to Street Improvement	\$ 35,076.00	Due to Judicial Educati	\$ 553.10
Due From Street Improvement	\$ -	Due From Judicial Edu	\$ (1,998.35)
Street Improvement Total	<u>\$ 299,466.62</u>	Judicial Education Total	<u>\$ 291.51</u>

**PART-II NON-MAJOR FUNDS - Cont...**C- Income, Non-Major Funds

<u>Fund</u>	<u>Year-to-Date Actual as of April 30, 2025</u>	<u>Annual Budget for the FYE 9/30/2025</u>	<u>% of Budget Remaining</u>
Revenues			
Capital Improvement Fund	\$ 271,980	\$ 388,000.00	30%
Parks and Stormwater Fund	\$ 562,526	\$ 482,000.00	-17%
Economic Development Fund	\$ 571,952	\$ 110,000.00	-420%
Street Improvement	\$ 264,391	\$ 130,000.00	-103%
Sewer Lateral	\$ 63,176	\$ 55,000.00	-15%
Judicial Education Fund	\$ 1,737	\$ 2,000.00	13%
Total Revenues	<u>\$ 1,735,761</u>	<u>\$ 1,167,000</u>	<u>-49%</u>
Other Financing Sources (Uses)			
Capital Improvement Fund	\$ -	\$ (96,300)	100%
Parks and Stormwater Fund	\$ (39,287)	\$ (92,985)	58%
Economic Development Fund	\$ (16,042)	\$ (27,500)	42%
Street Improvement Fund	\$ -	\$ 129,950	100%
Total Other Financing Sources	<u>\$ (55,329)</u>	<u>\$ (86,835)</u>	<u>36%</u>
Total Non-Major Fund Income	<u>\$ 1,680,432</u>	<u>\$ 1,080,165</u>	<u>-56%</u>

D - Budget v. Actual by Fund, Non-Major Funds

<u>Expenditure by Fund</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>% of Budget Remaining</u>
Capital Improvement Fund	\$ 269,474	\$ 366,000	26%
Parks and Stormwater Fund	\$ 415,097	\$ 405,536	-2%
Economic Development Fund	\$ 17,290	\$ 269,000	94%
Street Improvement	\$ -	\$ 516,950	100%
Sewer Lateral	\$ 7,200	\$ 45,000	84%
Judicial Education	\$ 950	\$ 2,000	53%
Total Expenditures	<u>\$ 710,011</u>	<u>\$ 1,604,486</u>	<u>56%</u>

**CITY OF NORMANDY, MISSOURI  
AN ORDINANCE**

**1<sup>st</sup> READING** \_\_\_\_\_  
**2<sup>nd</sup> READING** \_\_\_\_\_

**BILL NO.** 25-11  
**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI AMENDING SECTION 405.705: ACCESSORY BUILDINGS, OF THE CITY OF NORMANDY CODE OF ORDINANCES REGARDING SETBACKS FOR ACCESSORY BUILDINGS.**

**WHEREAS**, § 89.020, RSMo empowers the City Council of the City of Normandy (the “City Council”), for the purpose of promoting health, safety, morals or the general welfare of the community, to enact ordinances regulating the use of buildings, structures, and land for trade, industry, residence or other purposes; and

**WHEREAS**, § 89.060 RSMo states that regulations adopted pursuant to the powers granted to municipalities by Chapter 89 RSMo may from time to time be amended, supplemented, changed, modified, or repealed; and

**WHEREAS**, the City Council has, pursuant to § 89.020 RSMo, enacted Section 405.705 of the Code of Ordinances regulating rear and side yard setbacks applicable to accessory buildings in all zoning districts; and

**WHEREAS**, the City of Normandy believes it is in the best interest of the City and its residents to revise such regulations to resolve certain ambiguities arising from the enacted text of Section 405.705; and

**WHEREAS**, the City Council previously referred the above amendment of Section 405.705 to the Planning and Zoning Commission of the City of Normandy, and the Planning and Zoning Commission forwarded a favorable recommendation of said amendment to the City Council; and

**WHEREAS**, the City Council of the City of Normandy, Missouri, held a public hearing thereon at Normandy City Hall on \_\_\_\_\_, 2025, beginning at 6:30 p.m.; and

**WHEREAS**, notice of said public hearing had previously been published at least 15 days prior to the hearing in the St. Louis Countian, a newspaper of general circulation in the City of Normandy and otherwise posted and published in accordance with Chapter 89, RSMo and applicable City ordinances; and

**WHEREAS**, all persons who presented themselves and desiring to be heard were given an opportunity to be heard and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council, and the Bill was read by title in open meeting two times before final passage by the City Council; and

**WHEREAS**, the City Council being fully informed finds that that the amendment of setbacks applicable to accessory buildings within the City will be in the best interest of the City and its residents.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1

Section 405.705 of Chapter 405: Zoning Regulation, Article XII: Additional Use, Height, and Area Regulations and Exceptions of the Code of Ordinances of the City of Normandy is hereby amended to read as follows:

<b>TITLE IV</b>	<b>LAND USE</b>
<b>CHAPTER 405</b>	<b>ZONING REGULATIONS</b>
<b>ARTICLE XII</b>	<b>ADDITIONAL USE, HEIGHT, AND AREA REGULATIONS AND EXCEPTIONS</b>

**Section 405.705                      Accessory Buildings.**

- A.     Accessory buildings which are not a part of the main building may be built in a side or rear yard. Such accessory building shall not exceed twenty-five (25) feet in height and shall not exceed the height of the main building. Such accessory building shall not occupy more than thirty percent (30%) of a required side or rear yard. An accessory building shall not be nearer than six (6) feet to any property line.
- B.     Accessory buildings which are to be used for storage purposes only may be erected upon a lot prior to the construction of the main building. No accessory building shall be used for dwelling purposes. Notwithstanding the foregoing, accessory buildings in the “A” and “B” Single-Family Dwelling Districts may be used for dwelling purposes, but only by individuals listed on the occupancy permit for the main building property on which the accessory building is located. All accessory buildings used for dwelling purposes shall require an occupancy permit pursuant to Section 500.015 of this Code.

Section 2

All other Sections and Subsections of Chapter 405: Zoning Regulations, Article XII: Additional Use, Height and Area Regulations and Exceptions of the Code of Ordinances of the City of Normandy, Missouri shall remain in full force and effect.

Section 3 – Repealed

All acts and parts of Ordinances or Resolutions heretofore adopted by the City in conflict with the provisions of this Ordinance are hereby repealed insofar as they conflict with the provisions of this Ordinance.

Section 4 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs,

sentences, clauses, phrases, and words or this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

#### Section 5 – Codification

The Chapter, Article, Division, and/or Section assignments designated in this Ordinance may be revised and altered by the codification company servicing the City's Code of Ordinances upon supplementation of such code if, at the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

#### Section 6 – Effective Date

This Ordinance shall be in full force and effect upon the passage of this Ordinance and its approval by the Mayor and attested by the City Clerk.

**PASSED** by the Council of the City of Normandy and **APPROVED** by the Mayor this \_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Yolanda Campbell, President Pro Tem

(SEAL)

Attest:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman, City Attorney

**CITY OF NORMANDY, MISSOURI  
AN ORDINANCE**

**1<sup>st</sup> READING** \_\_\_\_\_  
**2<sup>nd</sup> READING** \_\_\_\_\_

**BILL NO.** 25-12\_\_\_\_\_  
**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI AMENDING SECTION 405.840 OF THE CITY OF NORMANDY CODE OF ORDINANCES REGARDING THE MANNER OF NOTICE FOR MEETINGS OF THE BOARD OF ADJUSTMENT.**

**WHEREAS**, §§ 89.080 – 89.110, RSMo provides for the appointment of a Board of Adjustment by the City Council of the City of Normandy (the “City Council”) and sets forth the powers and procedures of such Board of Adjustment; and

**WHEREAS**, § 89.060 RSMo states that regulations adopted pursuant to the powers granted to municipalities by Chapter 89 may from time to time be amended, supplemented, changed, modified, or repealed; and

**WHEREAS**, the City Council has, pursuant to § 89.100, RSMo, enacted Section 405.840 of the Code of Ordinances providing for the manner of notice for meetings of the Board of Adjustment; and

**WHEREAS**, the City of Normandy believes it is in the best interest of the City and its residents to revise such regulations to better conform to the requirements of § 89.100, RSMo; and

**WHEREAS**, the City Council previously referred the above amendment of Section 405.840 to the Planning and Zoning Commission of the City of Normandy, and the Planning and Zoning Commission forwarded a favorable recommendation of said amendment to the City Council; and

**WHEREAS**, the City Council of the City of Normandy, Missouri, held a public hearing thereon at Normandy City Hall on \_\_\_\_\_, 2025, beginning at 6:30 p.m.; and

**WHEREAS**, notice of said public hearing had previously been published at least 15 days prior to the hearing in the St. Louis Countian, a newspaper of general circulation in the City of Normandy and otherwise posted and published in accordance with Chapter 89, RSMo and applicable City ordinances; and

**WHEREAS**, all persons who presented themselves and desiring to be heard were given an opportunity to be heard and a copy of the proposed ordinance has been made available for public inspection prior to its consideration by the City Council, and the Bill was read by title in open meeting two times before final passage by the City Council; and

**WHEREAS**, the City Council being fully informed finds that that the proposed revision of the manner of notice for meetings of the Board of Adjustment will be in the best interest of the City and its residents.



**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1

Section 405.840 of Chapter 405: Zoning Regulation, Article XV: Board of Adjustment of the Code of Ordinances of the City of Normandy is hereby amended to read as follows:

**TITLE IV                      LAND USE**

**CHAPTER 405                ZONING REGULATIONS**

**ARTICLE XV                BOARD OF ADJUSTMENT**

**Section 405.840            Appeals – Notice and Hearing – Appearance in Person or by  
Attorney – Time Limit for Decision.**

A. The Board of Adjustment shall fix a reasonable time for the hearing of the appeal, give ~~not less than fifteen (15) days'~~ public notice thereof ~~in a newspaper of general circulation~~, as well as due notice to the parties in interest, and decide the appeal within a reasonable time. Upon the hearing, any party may appear, in person, by agent or by attorney.

B. The notice shall state the time and place of the hearing and the subject matter of the hearing. Notice shall be posted conspicuously on the premises which is the subject of the hearing for a period of fifteen (15) days prior to the hearing. Notice shall also be mailed, first-class, to all property owners within one hundred ~~eighty-five~~eighty-five (185) feet of the premises which is the subject of the hearing.

Formatted: List Paragraph, Indent: Hanging: 0.5",  
Numbered + Level: 1 + Numbering Style: A, B, C, ... +  
Start at: 1 + Alignment: Left + Aligned at: 0.25" +  
Indent at: 0.5"

Section 2

All other Sections and Subsections of Chapter 405: Zoning Regulations, Article XV: Board of Adjustment of the Code of Ordinances of the City of Normandy, Missouri shall remain in full force and effect.

Section 3 – Repealed

All acts and parts of Ordinances or Resolutions heretofore adopted by the City in conflict with the provisions of this Ordinance are hereby repealed insofar as they conflict with the provisions of this Ordinance.

Section 4 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence, clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases, and words of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

Section 5 – Codification



The Chapter, Article, Division, and/or Section assignments designated in this Ordinance may be revised and altered by the codification company servicing the City's Code of Ordinances upon supplementation of such code if, at the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section 6 – Effective Date

This Ordinance shall be in full force and effect upon the passage of this Ordinance and its approval by the Mayor and attested by the City Clerk.

**PASSED** by the Council of the City of Normandy and **APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Yolanda Campbell, President Pro Tem

(SEAL)

Attest:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman, City Attorney

**CITY OF NORMANDY, MISSOURI  
AN ORDINANCE**

**1<sup>st</sup> READING** \_\_\_\_\_  
**2<sup>nd</sup> READING** \_\_\_\_\_

**BILL NO.** 25-14  
**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF NORMANDY, MISSOURI AMENDING SECTION 8.6 OF THE CITY OF NORMANDY PERSONNEL POLICY MANUAL**

**WHEREAS**, the City of Normandy's insurance carrier has requested that the City make certain amendments to the provisions of its Personnel Policy Manual pertaining to motor vehicle record checks for employees who drive on behalf of the City; and

**WHEREAS**, the City Council wishes to amend the provisions of its Personnel Policy manual pertaining to these matters and find such amendments to be in the best interest of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1

Section 8.6 of the City of Normandy Personnel Policy Manual is hereby amended to read as follows:

**8.6 LICENSE REQUIREMENT – MOTOR VEHICLE RECORD CHECKS**

- A. All employees who drive on behalf of the City must have a valid driver's license with the proper class and appropriate endorsements for the vehicles they are operating. Specific license requirements for positions may be found in the job description for a given position and may vary upon assignment of duties.
- B. Employees who drive on behalf of the City as part of their regular job duties are prohibited from driving if their license has been suspended or revoked.
- C. Any employee who regularly drives on behalf of the City, including running occasional errands, driving personal vehicles for work, or volunteers, must report all accidents, moving violation convictions and license suspensions that may occur to their supervisor immediately, regardless of whether the violation or accident was related to the employee's job duties with the City of Normandy.
- D. The City shall annually check motor vehicle records (MVRs) of all drivers who operate vehicles on behalf of the City, including running occasional errands, driving personal vehicles for work, or volunteers. Drivers may be required to authorize MVR checks depending on the state which issued their operator's license. The prior three (3) years of a driver's MVRs will be evaluated to determine if the driver has a safe driving record, needs coaching or should be removed from driving duties, based on the following criteria:

- a. Clear – Driver has no accidents or violations and has a current and valid license in the past three years.
  - b. Acceptable – Driver has only one or two moving violations or one preventable accident on their record in the past three years.
  - c. Marginal – Driver has three moving violations, 2 preventable accidents, or a combination of two moving violations and a preventable accident in the past three years.
  - d. Poor – Driver has four or more moving violations, three or more preventable accidents, a combination of multiple moving violations and preventable accidents, or has one or more major violations (including leaving the scene of an accident, DUI, excessive speed, felony homicide or manslaughter involving the use of a motor vehicle, or license suspension or revocation resulting from accidents or moving violations) in the past three years.
- E. Drivers with marginal driver records may be subject to:
- a. Counseling regarding their driving record
  - b. More frequent MVR checks
  - c. Additional monitoring while conducting duties to check for aggressive driving behaviors
  - d. Required driving training or classes
  - e. Revocation of a take home vehicle assignment
- F. Drivers with poor driving records shall be suspended from driving duties or reassigned to a position without driving duties. When reassignment is not practical or reasonable the employee may be suspended or terminated. If an employee faces such adverse action relating to an MVR check they shall be provided a copy of the record which led to the evaluation that the employee had a poor driving record. The employee shall have an opportunity to provide information or context relating to incidents on the driver's record.

### Section 2 – Repealed

All acts and parts of Ordinances or Resolutions heretofore adopted by the City in conflict with the provisions of this Ordinance are hereby repealed insofar as they conflict with the provisions of this Ordinance.

### Section 3 – Severability

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this ordinance are severable, and if any section, paragraph, sentence,

clause, phrase, or word(s) of this ordinance shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases, and words of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional or invalid portion of the ordinance.

Section 4 – Effective Date

This Ordinance shall be in full force and effect upon the passage of this Ordinance and its approval by the Mayor and attested by the City Clerk.

**PASSED** by the Council of the City of Normandy and **APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Yolanda Campbell, Mayor

(SEAL)

Attest:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman, City Attorney

**RESOLUTION  
CITY OF NORMANDY, MISSOURI**

**RESOLUTION NO. 25-27**

**A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI, CREATING AND APPOINTING A TEMPORARY ADVISORY COMMITTEE TO ANALYZE THE CITY'S EXISTING BUILDING AND PROPERTY MAINTENANCE CODES AND CODE ENFORCEMENT PROCEDURES AND PROPOSE RECOMMENDATIONS FOR THE IMPROVEMENT OF SAME.**

**WHEREAS**, the City of Normandy has duly adopted a building code and a property maintenance code; and

**WHEREAS**, the City of Normandy enforces those codes using established procedures; and

**WHEREAS**, the City Council of the City of Normandy wishes to create a temporary advisory committee for the purpose of analyzing the City's building code and property maintenance code, reviewing the City's existing code enforcement procedures, and recommending policy revisions related to either or both of these matters.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section One.           The City Council hereby creates an advisory committee to be called the "Code Committee."

Section Two.           The Code Committee shall consist of two (2) members of the City Council and four (4) citizens of the City at-large, such appointees being as follows:


Section Three.        The two (2) City Council members appointed to the Code Committee shall serve as co-chairs of the Committee, which shall be governed according to Robert's Rules of Order.

Section Four.         The Code Committee shall complete its task and submit recommendations to the City Council no later than six (6) months from the date of this Resolution unless such time is extended by the City Council.

Section Five. The Code Committee shall meet at \_\_\_\_\_ p.m. once per month on the fourth Wednesday of each month, unless rescheduled by the Code Committee for good cause.

Section Six. The purpose of the Code Committee shall be limited to: the review and analysis of the City of Normandy Building Code and Property Maintenance; research and analysis of subsequent versions of the International Building Code and International Property Maintenance Code as well as similar codes adopted by other municipalities; review and analysis of the City's existing code enforcement procedures; research and analysis of code enforcement procedures utilized by other municipalities; formulation and submission of recommendations for revisions to the City's Building Code, Property Maintenance Code, and/or code enforcement procedures; and, such other tasks as necessary to accomplish the objectives of the Code Committee set forth herein.

Section Seven. All meetings of the Code Committee shall be subject to and conducted in accordance with the provisions of Chapter 610 of the Revised Statutes of Missouri (the "Missouri Sunshine Law").

Section Eight. Minutes for all meetings of the Code Committee shall be taken in summary format.

**PASSED** by the City Council of the City of Normandy, Missouri on this \_\_\_\_\_ day of June 2025.

(SEAL)

\_\_\_\_\_  
Yolanda Campbell, Mayor

ATTEST:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman - Legal Counsel

**RESOLUTION  
CITY OF NORMANDY, MISSOURI**

**RESOLUTION NO. 25-28**

**A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI, APPOINTING A MEMBER OF THE ECONOMIC DEVELOPMENT SALES TAX BOARD.**

**WHEREAS**, Section 640.030 of the Normandy City Code provides for the establishment, composition, qualifications, appointment, term of members, and the process for filling vacancies of the Economic Development Sales Tax Board, and;

**WHEREAS**, the terms of certain members of the Economic Development Sales Tax Board have expired, and the Mayor wishes to make appointments to fill the unexpired terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1 – Appointment to seat

The Mayor hereby appoints, and the City Council hereby approves the appointment of the following resident, being qualified and able, to the Economic Development Sales Tax Board of the City of Normandy to fill a vacancy on the board.

**Appointee**

**Term**

Terry Gannon, 7716 Augusta Avenue      4-year term, expiring on June 10, 2029

All members shall serve until their successors are appointed and qualified.

Section 2

This resolution shall be in full force and effect upon its passage by the City Council and approval of the Mayor.

**PASSED** by the City Council of the City of Normandy, Missouri on this **10th** day of **June**, 2025.

(SEAL)

\_\_\_\_\_  
Yolanda Campbell, Mayor

ATTEST:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman - Legal Counsel



**RESOLUTION  
CITY OF NORMANDY, MISSOURI**

**RESOLUTION NO. 25-29**

**A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI, APPOINTING A MEMBER OF THE PARK ADVISORY BOARD.**

**WHEREAS**, Section 130.010 of the Code of Ordinances of the City of Normandy provides for the establishment, composition, qualifications, appointment, term of members, and the process for filling vacancies of the Park Advisory Board; and,

**WHEREAS**, the Mayor wishes to reappoint members to the board whose term has expired.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1 – Appointment to Seat With Unexpired Term

The Mayor hereby appoints, and the City Council hereby approves the reappointments of Kenneth Taylor to serve the following term:

**Appointee**

Kenneth Taylor, 5539 Winchelsea Drive

**Term**

Unexpired term ending April 21, 2026

All members shall serve until their successors are appointed and qualified.

**PASSED** by the City Council of the City of Normandy, Missouri on this 10th day of June, 2025.

(SEAL)

\_\_\_\_\_  
Yolanda Campbell, Mayor

ATTEST:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman - Legal Counsel

**RESOLUTION  
CITY OF NORMANDY, MISSOURI**

**RESOLUTION NO. 25-30**

**A RESOLUTION OF THE CITY OF NORMANDY, MISSOURI, APPOINTING A MEMBER TO THE BOARD OF ADJUSTMENT.**

**WHEREAS**, Section 405.815 of the Normandy City Code provides for the establishment, composition, qualifications, appointment, term of members, and the process for filling vacancies of the Board of Adjustment, and;

**WHEREAS**, the Council wishes to fill vacancies which have occurred by appointment of new members to the Board of Adjustment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORMANDY, MISSOURI, AS FOLLOWS:**

Section 1 – Appointment to seats with Unexpired term

The Mayor hereby appoints and the City Council hereby approves the appointment of Richard Wolf, 7813 Paddington Drive, to the Board of Adjustment to fill the unexpired term ending October 11, 2028, of the formerly appointed Anthony Washington.

All members shall serve until their successors are appointed and qualified.

**PASSED** by the City Council of the City of Normandy, Missouri on this **10th** day of **June**, 2025.

(SEAL)

\_\_\_\_\_  
Yolanda Campbell, Mayor

ATTEST:

\_\_\_\_\_  
Khianna C. DeGarmo, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Andrew R. Bramman - Legal Counsel