



City of Normandy, Missouri

Request for Proposals (RFP)

Addendum #1

Issued: 4/19/2024

Single Family Solid-Waste Provider

Submission Due: 5/22/2024

1. Addendum #1

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal. (deletion of words or phrases are shown as ~~strike throughs~~ and additions shown underlined in red.)

Section 1.9 on page 1 of original RFP

Amendment:

1.9. Any services for Single-Family Properties (defined as 2 or less units per building) shall be paid directly by the resident occupant, property owner, or the person(s) generating waste, recyclables, or bulk items ~~the Single-Family Property owner(s) (or designated representative) to the Contractor~~. The Contractor shall be responsible for the establishment of accounts for all Single-Family Properties (2 or less units per building) and quarterly billing of any resident, property owner, or person(s) utilizing its services for such properties. Billing to Single-Family Properties shall be quarterly with an option for autopay.

Section 2.12 on page 4 of original RFP

Amendment:

2.12. Each bid must be accompanied by a security deposit of at least \$50,000 ~~\$100,000~~ in the form of a certified check, a cashier's check, or a bid bond payable to the City of Normandy. All such bid bonds or checks will be returned to the respective unsuccessful bidders within one hundred and twenty (120) days after the bids are opened. The bid security of the successful bidder will be returned to the bidder without interest when the City-Contractor Agreement is executed and a satisfactory performance bond is delivered to the City of Normandy.

Section 2.14 on page 4 of original RFP

Amendment:

2.14. The City desires to maintain the existing collection route and schedule of Monday for all pick-ups (solid waste, recyclables, and yard waste), however, a bidder may submit an alternate proposal for consideration with the bid submittal.

Section 3.5 on page 8 of original RFP

Amendment

3.5. Collection Routes and Schedule

The Contractor shall propose within 60 days after the contract award a collections schedule and collections routes for pick-up which must be approved by the City. Subsequent to this period, the collection schedule and collection routes shall not be changed without the written approval of the City Administrator nor until written notice of such change is provided to all households.

Continued on next page...

Section 4.3 on page 11 of original RFP

4.3. Audit of Single-Family Properties

The Contractor shall complete a unit audit for Single-Family Properties at the beginning of each contract year and present this information to the City. This audit should contain updated unit counts and contact information as provided in the Establishment of Service section above. Adjustments will also be made for units which are demolished during the contract year.

The City estimates that at the time of preparation of these specifications it has approximately 1,150 Single-Family Property units subject to the contract. The City shall provide a full address with the most recent customer information to the awarded contractor after the contract is awarded.

END OF ADDENDUM #1