

CODE ENFORCEMENT COMPLAINT FORM

Property Address:

Violations:

Owner:

Mailing Address:

Department Notified:

\_\_\_\_\_ Date notified

Inspection Requested: \_\_\_\_\_ Date requested

\_\_\_\_\_ Requested by

How inspection was requested:

Date Inspection Completed: \_\_\_\_\_

Results of Inspection: Pass:  Fail:  Inspection Report recv'd. \_\_\_\_\_

Date Violation Letter Sent: \_\_\_\_\_

Abatement Date: \_\_\_\_\_

Re-inspection Date: \_\_\_\_\_

Results of Inspection: Pass:  Fail:

Disposition:

● Violations Abated by Owner:  Date: \_\_\_\_\_

● Summons Issued:  Date Issued: \_\_\_\_\_ Court Date: \_\_\_\_\_

● City Public Works Clean-up:  Date of Clean-up: \_\_\_\_\_

Code Enforcement Process Completed:  Date: \_\_\_\_\_

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Building Inspector